

- > general ledger
- accounts payable
- accounts receivable
- > payroll
- s fixed assets
- > order entry
- > inventory control
- > multicurrency
- > purchasing

General Ledger Sample Reports 1

1: General Journal Edit List

0				<
0	Date: 11/13/91 Time: 18:08:56	General Journal Edit List ABC COMPANY	Page: 1	<
00	Document Number: Description: Source:	UNASSIGNED Date: 06/01/90 INVESTHENT IN COMPANY GENJRN - GENERAL JOURNAL	Will Be Posted Into: FUTURE Auto Reverse: N	
	Account	Description	Amount	
0	100000000-000 300000000-000	CASH ACCOUNT COMMON STOCK	10,000,00 DB 10,000,00 CR	
0	Document Number: Description: Source:	UNASSIGNED Date: 06/01/90 PURCHASE ON ACCOUNT ACTPAY - ACCOUNTS PAYABLE	Will Be Posted Into: FUTURE Auto Reverse: N	
\bigcirc	Account	Description	Amount 	6
0	120000000-000 503000000-000 200000000-000	INVENTORY PURCHASE DISCOUNTS ACCOUNTS PAYABLE	1,000.00 DB 300.00 CR 700.00 CR	
0	Document Number: Description: Source:	UNASSIGNED Date: 06/02/90 PURCHASE OF SUPPLIES CK#1001 CASHPY - CASH PAYMENTS	Will Be Posted Into: FUTURE Auto Reverse: N	<
\bigcirc	Account	Description	Amount	<
0	 704000000-000 633000000-000 100000000-000	OFFICE SUPPLIES STATE SALES TAX CASH ACCOUNT	 200.00 DB 16.00 DB 216.00 CR	<
000	Document Number: Description: Source:	UNASSIGNED Date: 06/11/90 PAYMENT ON ACCOUNT CK#1002 CASHPY - CASH PAYMENTS	Will Be Posted Into: FUTURE Auto Reverse: N	
	Account	Description	Amount	
0	200000000-000 100000000-000	ACCOUNTS PAYABLE CASH ACCOUNT	700,00 DB 700,00 CR	
0	Document Number: Description:	UNASSIGNED Date: 06/12/90 PURHCASE PO#1000	Will Be Posted Into: FUTURE	
\circ	Source:	ACTREC - ACCOUNTS RECEIVABLE	Auto Reverse: N	
\circ	Account	Jescription	Amount	
\circ	120000000-000 200000000-000	ACCOUNTS PAYABLE	5,000,00 DB 5,000,00 CR	
0				0
\circ				
0	General Journal Ed	it List	Page: 1	<

11-2 Sample Reports

2: General Journal Posting Report

\circ					\circ
\circ	Date: 11/13/91 Time: 18:15:19	General Journal Posting List ABC COMPANY Posting Sequencet 1		Page: 1	\circ
\circ	Document Number:	15 Date: 06/01/90	Perio	d Posted Into:	$ \circ$
\circ	Description: Source:	INVESTMENT IN COMPANY GENJRN - GENERAL JOURNAL	Auto	FUTURE Reverse: N	$ \circ$
\circ	Account	Description	Amount	ΠP	$ \circ$
\circ	300000000-000	COMMON STOCK	10,000,00	CR	$ \circ$
0	Document Number: Description: Source:	16 Date: 06/01/90 PURCHASE ON ACCOUNT ACTPAY - ACCOUNTS PAYABLE	Perio Auto	d Posted Into: FUTURE Reverse: N	$ \circ $
\circ	Account	Description	Amount		$ \circ$
0	120000000-000 503000000-000 200000000-000	INVENTORY PURCHASE DISCOUNTS ACCOUNTS PAYABLE	1,000,00 300,00 700,00	DB CR CR	0
\circ	Document Number: Description: Source:	17 Date: 06/02/90 PURCHASE OF SUPPLIES CK#1001 CASHPY - CASH PAYMENTS	Perio Auto	d Posted Into: FUTURE Reverse: N	\circ
\bigcirc	Account	Description	Amount		$ \circ$
\circ	 704000000-000 633000000-000 100000000-000	CFFICE SUPPLIES STATE SALES TAX CASH ACCOUNT	200,00 16,00 216,00	DB DB CR	\circ
\circ	Document Number:	18 Date: 06/11/90	Perio	d Posted Into:	$ \circ$
\circ	Description: Source:	CASHPY - CASH PAYMENTS	Auto	Reverse: N	$ \circ$
\circ	Account	Description	Amount	DD.	$ \circ$
	10000000-000		700,00	CR	
	Document Number: Description: Source:	19 Date: 06/12/90 PURHCASE PO#1000 ACTREC - ACCOUNTS RECEIVABLE	Perio	d Posted Into: FUTURE Paverse: N	
	Account	Description	Amount	Keverse: n	
\circ	120000000-000	INVENTORY	5,000.00	DB	$ \circ$
\circ		HCCOUNTS PHYHBLE	5,000,00		$ \circ$
\circ					\circ
\circ					$ \circ$
\circ	General Journal Po:	sting List		 Page: 1	$ \circ$

3: Chart of Accounts

¢	\bigcirc				$ \circ$
(\bigcirc	Date: 11/13/91 Time: 18:17:04	Ledger Account Listing ABC COMPANY	Page: 1	$ \circ$
(\bigcirc	Account #	Description	Increase with Credit?	$ \circ$
¢	0	CURRENT ASSETS 1000000000 101000000	CASH ACCOUNT SECONDARY BANK ACCOUNT	N	$ \circ$
(\bigcirc	110000000 115000000	ACCOUNTS RECEIVABLE EMPLOYEE & OTHER RECEIVABLES	N N N	$ \circ$
(\bigcirc	119000000 120000000 130000000	ALLOWANCE FOR DOUBTFOL A/R'S INVENTORY PREPAID RENT	Y N N	$ \circ$
¢	\bigcirc	131000000 132000000 135000000	PREPAID INSURANCE PREPAID ADVERTISING LOANS TO OWNERS	N N N	$ \circ$
¢	\bigcirc	140000000 160000000 170000000	INVESTMENTS INTANGIBLE ASSETS DEPOSITS	N N N	$ \circ$
¢	\bigcirc	FIXED ASSETS		N	$ \circ$
¢	\bigcirc	180500000 181000000 181000000	BUILDING DEPRECIATION FURNITURE & FIXTURES	Ÿ N	$ \circ$
¢	\bigcirc	182000000 182500000	TRANSPORTATION EQUIP. TRANSPORTATION EQUIP. DEP.	N Y	$ \circ$
¢	\bigcirc	183000000 183500000 184000000	MACHINERY & OTHER EQUIP. MACHINERY & OTHER EQUIP. DEP. LEASEHOLD IMPROVEMENTS	N Y N	$ \circ$
(\bigcirc	184500000 186000000 186500000 190000000	LEASEHOLD IMPROVEMENTS DEP. OTHER FIXED ASSETS OTHER FIXED ASSETS DEP.	Y N Y	$ \circ$
(\bigcirc	CUR LIABILITIES			$ \circ$
(\bigcirc	200000000 201000000 210000000	ACCOUNTS PAYABLE OTHER ACCOUNTS PAYABLE ACCRUED SALES TAX	Y Y Y	$ \circ$
¢	\bigcirc	211000000 212000000 213000000	ACCRUED PROPERTY TAX ACCRUED STATE EXCISE TAX ACCRUED STATE UNEMPLOYMNT TAX	Y Y Y	$ \circ$
¢	\bigcirc	214000000 215000000 216000000	ACCRUED STATE DISABILITY TAX ACCRUED FEDERAL WITHHOLDING ACCRUED FEDERAL UNEMPLOYMENT	Y Y Y	$ \circ$
¢	\bigcirc	217000000 217100000 217500000	ACCRUED EMPLOYEE F.I.C.A. ACCRUED EMPLOYEE MEDICARE ACCRUED EMPLOYER F.I.C.A.	Y Y Y	$ \circ$
¢	\bigcirc	217600000 218000000 220000000	ACCRUED EMPLOYER MEDICARE ACCRUED TAXES - OTHER ACCRUED PAYROLL	Y Y Y	$ \circ$
(\bigcirc	221000000 222000000 223000000	ACCRUED EMPLOYEE SAVINGS PLAN ACCRUED UNION DUES ACCRUED BONUSES	Y Y	$ \circ$
¢	\bigcirc	230000000 240000000	LOANS FROM OWNERS & OFFICERS OTHER LIABILITIES	Ý Y	$ \circ$
¢	0	Ledger Account Lis	sting	Page: 1	$ \circ$



4: Ledger Account Balances Report

0					\bigcirc
0	Date: 11/15/91 Ledger Accoun Time: 15:48:57 ABC COM	t Balances PANY		Page: 1	\bigcirc
0	Period This Period Prior Act	ivity	Debit Balance	Credit Balance	\bigcirc
0	CURRENT ASSETS: 100000000-000 Cash Account: DB		(7.550.04)		\bigcirc
0	Totals: (7,552,81)	 .00	(7,552,81)	•00	\bigcirc
0	110000000-000 Accounts Receivable: DB 05/1990 9,454.84		9,454.84	.00	\bigcirc
0	Totals: 9,454.84	.00			\bigcirc
0	CUR LIABILITIES: 20000000-000 Accounts Payable: CR				\bigcirc
0	05/1990 1,680.04	.00	•00	1,680.04	\bigcirc
0	210000000-000 Accrued Sales Tax: CR	•••	.00	491 22	\bigcirc
0	Totals: 491.22	.00	•••	171+22	\bigcirc
0	CAPITAL:				\bigcirc
0	05/1990		•00	.00	\bigcirc
0	lotals: .00	•00			\bigcirc
0	INCOME: 400000000-000 Sales - General: CR 05/1990 6,153.62		.00	6,153,62	\bigcirc
0	Totals: 6,153,62	.00			\bigcirc
0	402000000-000 Sales Of Mfg. Goods: CR 05/1990 2,130.00 		.00	2,130.00	\bigcirc
0	Totals: 2,130.00	•00			\bigcirc
)	410000000-000 Sales - Other: CR 05/1990 680.00		.00	680,00	_
\circ	Totals: 680,00	.00			\bigcirc
\bigcirc	COST OF GOODS:				\bigcirc
0	500000000-000 Cost Of Goods Sold: DB 05/1990 6,153,62		6,153,62	.00	\bigcirc
0	Ledger Account Balances			Page: 1	0

5: Account Groups Report

\supset					
\supset	Date: 11 Time: 11	/14/91 A ‡57‡03	ccount Groups ABC COMPANY	Pag	e: 1
\supset	Account Grp Cd.	Account Group Description	Account Number	Description	
	APVCHR	ACCOUNTS PAYABLE VOUCHER	120000000-000 503000000-000 200000000-000	INVENTORY PURCHASE DISCOUNTS ACCOUNTS PAYABLE	
	ARINVC	ACCOUNTS RECEIVABLE INVO	ICE 110000000-000 400000000-000	ACCOUNTS RECEIVABLE SALES - GENERAL	
	CASHAP	A/P CASH DISBURSEMENTS	100000000-000 200000000-000 503000000-000	CASH ACCOUNT ACCOUNTS PAYABLE PURCHASE DISCOUNTS	
\supset	CASHAR	A/R CASH RECEIPTS	110000000-000 100000000-000 421000000-000	ACCOUNTS RECEIVABLE CASH ACCOUNT DISCOUNTS ALLOWED	
	E-BANK	EXPENSES FROM BANKING	710000000-000 711000000-000 712000000-000	BANK CHARGES INTEREST EXPENSE BANK CREDIT CARD CHARGE	s
5	E-INVN	INVENTORY PURCHASES	120000000-000 503000000-000	INVENTORY PURCHASE DISCOUNTS	
5	E-OFFC	OFFICE EXPENSES	700000000-000 701000000-000	RENT UTILITIES	
	E-RENT	RENT PAYMENTS	700000000-000	RENT	
	E-SERV	PURCHASE OF SERVICES	520000000-000 706000000-000 705000000-000	COST OF LABOR LEGAL AND ACCOUNTING FE LAUNDRY & CLEANING	ES
	E-SUPL	SUPPLY PURCHASE	703000000-000 704000000-000 730000000-000 633000000-000	POSTAGE OFFICE SUPPLIES FREIGHT (NOT IN C.O.G) STATE SALES TAX	
	I-BANK	INCOME FROM BANKING	440000000-000 430000000-000	INTEREST INCOME DIVIDENDS	
	I-PROD	PRODUCT SALES	402000000-000 401000000-000	SALES OF MFG. GOODS SALES OF INVENTORY	
	I-SERV	SALES OF SERVICES	403000000-000 404000000-000	SALES OF TRAINING SALES OF CONSULTING	
	PURCH1	STANDARD PURCHASES	12000000-000 70400000-000 89000000-000 73000000-000 63300000-000 63900000-000	INVENTORY OFFICE SUPPLIES OTHER SALES EXPENSES FREIGHT (NOT IN C.O.G) STATE SALES TAX OTHER TAXES	
5			503000000-000	PURCHASE DISCOUNTS Pag	==== e: 1

11-6 *Sample Reports*

6: Trial Balance

0					\circ
\bigcirc	Date: 11/15/91 Trial Ba) Time: 15:50:01 ABC (For The Period Oft 05/1990	lance Report COMPANY	A 0 to 05/31/90	ll Departments Page: 1	0
\circ	Beginning Acct # Description Relance	Net Activities	Balance Debits	Balance Credits	\circ
\circ	ASSETS:				\circ
\bigcirc	100000000-000 CASH ACCOUNT	(7,552,81)	(7,552,81)	.00	\circ
\bigcirc	110000000-000 ACCOUNTS RECEIVABLE •00 Total CURRENT ASSETS	9,454,84	9,454.84	.00	\circ
\bigcirc	Total ASSETS ======	1,902,03	1,902,03	•••	\circ
0	LIABILITIES:	1,902.03	1,902.03	+00	\circ
\bigcirc	CUR LIABILITIES: 200000000-000 ACCOUNTS PAYABLE	1 680 04	00	1 680 04	
	210000000-000 ACCRUED SALES TAX	491,22	••• •00	491,22	
\bigcirc	Total LIABILITIES	2,171,26	.00	2,171,26	
\circ	+00	2,171,26	•00	2,171,26	\circ
0	310000000-000 RETAINED EARNINGS	.00	.00	.00	\circ
\bigcirc	Total	+00	+00	•00	\circ
\circ	.00	•00	•00	.00	\circ
0	400000000-000 SALES - GENERAL +00	6,153,62	.00	6,153.62	\circ
\bigcirc	402000000-000 SALES OF MFG. GODDS 00 410000000-000 SALES - DTHER	2,130,00	.00	2,130.00	\circ
0	Total	680,00	.00	680,00	\circ
0	Total INCOME ===== == .00	8,963,62	.00	8,963.62 ====================================	0
\bigcirc	COST OF GOODS: 500000000-000 COST OF GOODS SOLD				
	Total	6,153,62	6,153,62	.00	
0	Total COST OF GOODS	6,153,62 6,153,62	6,153,62	00. 	0
\circ	****	5,100,02	0,100,02	•••	\circ
\bigcirc	Trial Balance Report			 Page: 1	0

6: Trial Balance 11-7

7: Income Statement

0				$ \circ$
0	Date: 11/15/91 Income Time: 15:51:01 ABC	Statement COMPANY	All Departments Page: 1	$ \circ$
0	For the Period of: 05/199	0 05/01/90 to 05/31/9 Period to Date %	Year to Date %	$ \circ$
0	INCOME: 4000000000-000 SALES - GENERAL 402000000-000 SALES OF MFG, GOODS 410000000-000 SALES - OTHER	6,153,62 68,7 2,130,00 23,8 680,00 7,6	6,153,62 68,7 2,130,00 23,8 680,00 7,6	$ \circ$
0	Total INCOME	8,963,62 100,0	8,963,62 100,0	$ \circ$
0	COST OF GOODS: 500000000-000 COST OF GOODS SOLD	6,153,62 68,7	6,153,62 68,7	$ \circ$
\bigcirc	Total COST OF GOODS	6,153,62 68,7	6,153,62 68,7	$ \circ$
0	EXPENSES: 633000000-000 STATE SALES TAX 64200000-000 TRANSPORTATION EQUI 643000000-000 MACHINERY & OTHER F	269.23 3.0 2,130.00 23.8 680.00 7.6	269.23 3.0 2,130.00 23.8 680.00 7.6	$ \circ$
0	Total EXPENSES	3,079,23 34,4	3,079,23 34,4	$ \circ$
0				$ \circ$
0	Income Summary: HII Departments	PTD X	YTD %	$ \circ$
0	Total Income: Cost of Goods Sold: Gross Profit:	8,963,62 100,0 6,153,62 68,7 2,810,00 31,3	8,963.62 100.0 6,153.62 68.7 2,810.00 31.3	$ \circ$
0	Total Expenses:	3,079,23 34,4	3,079,23 34,4	$ \circ$
\bigcirc	Net Income:	(269,23) (3,0)	(269,23) (3,0)	
\bigcirc	Note: Accounts preceded with an ast contain amounts posted into p	erisk (*) rior periods.		
0				$ \circ$
0				$ \circ$
0				$ \circ$
0				$ \circ$
0				$ \circ$
0				$ \circ$
0				$ \circ$
0	Income Statement		Page: 1	$ \circ$

11-8 *Sample Reports*

8: Balance Sheet

\circ		$ \circ$
\circ	Date: 11/15/91 Balance Sheet All Departments Time: 16:35:36 ABC COMPANY Page: 1 Ear the Period of 05/01/90 to 05/31/90	$ \circ$
\bigcirc	ASSETS	$ \circ$
\circ	CURRENT ASSETS: 100000000-000 CASH ACCOUNT (7,552,81) 110000000-000 ACCOUNTS RECEIVABLE 9,454,84	\circ
\bigcirc	Total CURRENT ASSETS 1,902.03	$ \circ$
\bigcirc	Total ASSETS	$ \circ$
\circ	LIABILITIES & CAPITAL	$ \circ $
0	CUR LIABILITIES; 200000000-000 ACCDUNTS PAYABLE 1,680,04 210000000-000 ACCRUED SALES TAX 491.22	0
\circ	Total CUR LIABILITIES 2,171.26	$ \circ$
\circ	310000000-000 RETAINED EARNINGS (269,23)	$ \circ$
\bigcirc	Total CAPITAL (269,23)	$ \circ$
\bigcirc	Total LIABILITIES & CAPITAL 1,902.03	
	Note: Accounts preceded with an asterisk (*) contain amounts posted into prior periods.	
\bigcirc		
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
\circ	Balance Sheet Page: 1	$ \circ$

8: Balance Sheet 11-9

9: Budget and Comparison Analysis

0				
0	Date: 11/15/91 Budget and Comparis Time: 15:52:32 ABC COMPAN	on Analysis Y	Page: 1	C
0	Accounts: ALL, Departments: ALL	, Accounting Year: 19	90	
0	Dept, Actual Budgeted %Change 	Actual B	e udgeted %Change =======	C
0	100000000 Cash Account: 000 (7,552,81) .00 110000000 Accounts Receivable:	(7,552,81)	.00	C
0	000 9,454.84 .00	9,454.84	•00	C
\circ	Actual Budgeted %Change	Actual B	udgeted %Change	
\smile	1,902.03 .00	1,902.03	•00	
\circ	CUR LIABILITIES: 200000000 Accounts Payable:			
0	000 1,680.04 .00 210000000 Accrued Sales Tax:	1,680.04	.00	C
	000 491.22 .00	491,22	•00	
	Actual Budgeted %Change	Actual B	udgeted %Change	
0	2,171.26 .00	2,171.26	.00	
0	CAPITAL: 3100000000 Retained Earnings: 000 .00 .00	.00	.00	C
0	Totals for CAPITAL:	Actual I	udgeted "Change	
0		.00	.00	C
0	INCOME:			
	400000000 Sales - General: 000 6,153,62 .00	6,153,62	.00	
\circ	000 2,130,00 ,00 41000000 Sales - Othert	2,130,00	.00	
0	000 680.00 .00	680,00	•00	C
0	Totals for INCOME: Actual Budgeted %Change	Actual B	udgeted %Change	C
\bigcirc	8,963,62 ,00	8,963,62	.00	
0	COST OF GOODS: 500000000 Cost Of Goods Sold: 000 6,153.62 .00	6,153,62	.00	C
0				
\circ	Budget and Comparison Analysis		Page: 1	



10: Recurring Documents List

\bigcirc			\circ
\bigcirc	Date: 11/18/91 Recurring Document List Time: 12:00:24 ABC COMPANY Pa	age: 1	\circ
\bigcirc	1 RENT MARKED FOR POSTING 2 LEASE PYMNT 1988 BUICK REGAL MARKED FOR POSTING		\circ
\bigcirc			\circ
\circ	Recurring Document List P:	age: 1	\circ

10: Recurring Documents List 11-11

11: Recurring Documents Detail Report

\bigcirc		$ \circ$
\bigcirc	Date: 11/18/91 Recurring Documents Time: 12:01:08 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Document Number: 1 Select for Posting? N (N=No, Y=yes, A=always)	$ \circ$
\bigcirc	Description: RENT Source: CASHPY	$ \circ$
\bigcirc	Account No. Description Amount	$ \circ$
\bigcirc	100000000-000 CASH ACCDUNT 400.00 CR 700000000-000 RENT 400.00 DB	$ \circ$
\bigcirc	Document Number: 2 Select for Posting? N (N=No, Y=yes, A=always) FDP reverset N	$ \circ$
\bigcirc	Description: LEASE PYMNT 1988 BUICK REGAL Source: CASHPY	$ \circ$
\bigcirc	Account No. Description Amount	$ \circ$
\bigcirc	6420000000-0000 TRANSPORTATION EQUIPMENT 50.00 DB	$ \circ$
\bigcirc	Total Debits Total Credits	$ \circ$
\bigcirc	450,00 450,00	$ \circ$
\bigcirc		$ \circ$
0	Recurring Documents Page: 1	$ \circ$



12: Activity Summary Report

\bigcirc		C
\bigcirc	11/15/91 G/L Activity Summary Page: 1 15:54:32 ABC COMPANY Page: 1 For the Pariod of: 05/4900 - 6/4900 05/01/90 to 12/31/99	C
\bigcirc	Acct. Dpt. Description Debits Credits Net Activity	
\bigcirc	100000000-000 CASH ACCOUNT ,00 7,552,81 (7,552,81)	C
\bigcirc	110000000-000 ACCOUNTS RECEIVABLE 9,503.33 48.49 9,454.84	C
\bigcirc	210000000-000 ACCRUED SALES TAX 210000000-000 ACCRUED SALES TAX	
)	3,55 494,77 (491,22) 310000000-000 RETAINED EARNINGS	
\bigcirc	400000000-000 SALES - GENERAL	
\bigcirc	402000000-000 SALES OF MFG, GOODS .00 2,130.00 (2,130.00)	
\bigcirc	41000000-000 SALES - OTHER .00 680.00 (680.00)	C
\bigcirc	500000000-000 COST OF GOODS SOLD 6,198.56 44.94 6,153.62	
\smile	272,78 3,55 269,23	
\circ	2,130,00 .00 2,130,00 643000000-000 MACHINERY & OTHER EQUIP.	
\bigcirc	680,00 ,00 680,00	
0	Debits Credits Net Activity 26,434,46 26,434,46 .00	C
\bigcirc		
\circ	G/L Activity Summary Page: 1	

12: Activity Summary Report 11-13

13: Activity Detail Report

0	11/15/91 15:55:10	G/I	- Activity Detail ABC COMPANY		Page: 1	C
\bigcirc	For the	Period of: 05/19	990 - 6 /1990 05/	/01/90 to 12/31/99	0-* -	
0	Source Doc # I ===================================	Date Ref ====================================	Description	Debits	Credits =====	C
0	CD 34 (CD 35 (CD 36 (05/31/90 1 05/31/90 1919 05/31/90 CML	AUTOMATIC CHECK AUTOMATIC CHECK AUTOMATIC CHECK		211,30 2,556,15 1,295,00	C
0	CD 37 (CD 38 (CD 39 (05/31/90 DEWEY 05/31/90 HASH 05/31/90 ORIOLE	AUTOMATIC CHECK AUTOMATIC CHECK AUTOMATIC CHECK		304,27 146,59 146,59	C
0	CD 40 C CD 41 C CD 42 C	05/31/90 SEASUP 05/31/90 TIGER 05/31/90 WRIGLY	AUTOMATIC CHECK AUTOMATIC CHECK AUTOMATIC CHECK		220,00 146,59 2,526,32	C
0	Total	Activity for Acc	count: 100000000-000	.00	7,552,81	C
0	110000000-000 A	ACCOUNTS RECEIVAD	BLE 1ST FEB, ORDER	64.72		C
0	AR 49 (AR 41 (AR 50 (02/20/90 WRIGLY 02/22/90 1919 03/01/90 WRIGLY	2ND FEB, ORDER FEB, PARTS ORDER MARCH ORDER	129.35 60.42 21.47		C
0	AR 16 (AR 42 (AR 4 (03/23/90 1 03/26/90 1919 04/01/90 DEWEY	MARCH PARTS ORDER MAR, PARTS ORDER PARTS ORDER	21,57 690,56 94,87		C
0	AR 6 (AR 8 (AP 9 (04/01/90 ORIOLE 04/01/90 HASH 04/01/90 TICER	PARTS ORDER PARTS ORDER PARTS ORDER	146.59 146.59 146.59		C
0	AR 51 (AR 54 (AR 7 (04/01/90 WRIGLY 04/02/90 SEASUP 04/03/90 DEWEY	APRIL PARTS ORDER APRIL ORDER	640.00 220.00 94.87		C
0	AR 10 (AR 52 (AR 52 (04/05/90 DEWEY 04/10/90 WRIGLY	CREDIT ON PREVIOUS 2ND APRIL PARTS OR	1,660,00	26,92	C
0	AR 44 (AR 17 (AR 45 (04/14/90 1919 04/21/90 1 04/21/90 1	2ND APRIL PARTS OR APRIL PARTS ORDER	53,95 64,71 151 06		C
0	AR 46 (AR 5 (AR 5 (04/26/90 1919 05/01/90 1 05/02/90 1	4TH APRIL PARTS OR PARTS ORDER CREDIT FOR RETURNE	101.43 146.59	21 57	C
0	AR 53 (AR 47 (AR 18 (05/09/90 WRIGLY 05/21/90 1919 05/22/90 1	MAY ORDER MAY PARTS ORDER MAY PARTS ORDER	10,78 67,98 80,89	22401	C
0	AR 203 (AR 55 (05/26/90 IHP 05/28/90 SEASUP	PHONE ORDER 5/22/9 MAY ORDER	3,031,99 225,60		C
0	Total	Activity for Acc	count: 110000000-000	9,503,33	48,49	C
\bigcirc	200000000-000 AP 48 (ACCOUNTS PAYABLE	1ST FEB. ORDER		64.72	
0	AP 49 (AP 41 (AP 50 (02/20/90 WRIGLY 02/22/90 1919 03/01/90 WRIGLY	ZND FEB, URDER FEB, PARTS ORDER MARCH ORDER		129,35 60,42 21,47	
0	AP 16 (AP 42 (03/23/90 1 03/26/90 1919	MARCH PARTS ORDER MAR, PARTS ORDER		21,57 690,56	
0	G/L Activity Det	tail			 Page: 1	C

11-14 Sample Reports

14: G/L Activity to Ledger Posting List

0		C
0	Date: 11/15/91 G/L Activity to Ledger Posting List Time: 16:41:44 ABC COMPANY Page: 1	
0	Posting Sequence: 2 Journal: AP	C
0	Document: 227 PARTIAL SHIPHENT OF P0 DEWEY 06/01/90 Period: 06/1990 70400000-000 OFFICE SUPPLES 96.00 DB 73000000-000 FREIGHT (NOT IN C.O.G) 11.00 DB	
0	20000000-000 ACCOUNTS PAYABLE TEMPO 06/01/90 Period: 06/1990	C
\bigcirc	642000000-100 IRANSPURIALIUN EQUIPMENI 2,300,00 DB 643000000-100 HACHINERY & OTHER EQUIP, 135,00 DB 704000000-100 OFFICE SUPPLIES 50,00 DB	C
\bigcirc	730000000-100 FREIGHT (NDT IN C.O.G) 54.00 DB 890000000-100 OTHER SALES EXPENSES 50.00 DB 630000000-100 CITY TAXES 38.84 DB	C
0	633000000-100 STATE SALES TAX 204,53 DB 639000000-100 OTHER TAXES 12,95 DB 20000000-000 ACCUNTS PAYABLE 2,845,32 CP	C
0	Document: 229 RECURRING INVOICE ORIOLE 06/01/90 Period: 06/1990 707000000-000 LEASE PAYMENTS 150.00 DB	C
0	Document: 230 INVDICE W/CREDIT INFIDE 1919 06/01/90 Period: 06/1990 64300000-000 HACHINERY & OTHER EQUIP. 200.00 DB 641000000-000 FURNITURE & FIXTURES 45.00 CR	C
\bigcirc	200000000-000 ACCOUNTS PAYABLE 155.00 CR Document: 231 REFUND ON INVOICE 3212 HASH 06/01/90 Period: 06/1990 704000000-000 OFFICE SUPPLIES 65.00 CR	
0	200000000-000 ACCOUNTS PAYABLE 65.00 DB Document: 232 PURHCASE PO#1000 CHL 06/01/90 Period: 06/1990 641000000-000 FURNITURE & FIXTURES 1.295.00 DB	
0	200000000-000 ACCOUNTS PAYABLE 1,295.00 CR Document: 233 ORDER OF SUPPLIES TIGER 06/01/90 Period: 06/1990 2000 DB 100 DEFIES SUPPLIES 96.00 DB	C
0	633000000-000 STATE SALES TAX 4.40 DB 200000000-000 ACCOUNTS PAYABLE 100.40 CR	C
0	64300000-000 STATE SALES TAX 7.80 DB	C
0	200000000-000 ALCUUNIS PAYABLE 106.30 LR Document: 236 TELEPHONE ORDER 0RIOLE 06/01/90 Period: 06/1990 702000000-000 TELEPHONE 230.00 DB	C
0	701000000-000 UTILITIES 156.00 DB 200000000-000 ACCOUNTS PAYABLE 386.00 CR Document: 237 TRC ORDER TIGER 06/01/90 Period: 06/1990	C
0	643000000-000 MACHINERY & OTHER EQUIP. 15.04 DB 200000000-000 ACCOUNTS PAYABLE 15.04 CR Document: 238 OFFICE CHAIRS YAWKEY 06/01/90 Period: 06/1990	
0	64100000-000 FURNITURE % FIXTURES 136.00 DB 20000000-000 ACCOUNTS PAYABLE 136.00 CR Document: 239 WIDGET MAINTENANCE WEAVER 06/01/90 Period: 06/1990	
0	Document: 240 Oct Accounts PAYABLE 19:70 CR Document: 240 SUPPLIES ORDER 1 06/01/90 Period: 06/1990	
0	2040000000 UPFILE SUFFLIES 3,452.00 DB	
\bigcirc	G/L Activity to Ledger Posting List Page: 1	

14: G/L Activity to Ledger Posting List 11-15

15: Begin a New Year Posting Report

\circ		$ \circ$
\circ	Date: 11/20/91 G/L Activity to Ledger Posting List Time: 14:11:53 ABC COMPANY Page: 1	
\bigcirc	Posting Sequence: 2	$ \circ$
\circ	Journal: YE Document: 1 YEAR END BALANCING DOCUMENT AUTO 07/01/90 Period: 00/1991 400000000-000 SALES CENERAL 8,958.62 DB	
\circ	422000000-000 JISCUUNIS HLLUWED 50000 CR 422000000-000 FREIGHT CHARGES 200,00 DB 50000000-000 COST OF GODDS SOLD 6,958,62 CR	$ \circ$
\bigcirc	503000000-000 PURCHASE DISCOUNTS 300,00 DB 633000000-000 STATE SALES TAX 285,23 CR 700000000-000 RENT 10,000,00 CR	$ \circ$
\circ	704000000-000 OFFICE SUPPLIES 200.00 CR 720000000-000 INSURANCE 5,000.00 CR 790000000-000 INSURANCE 52,00 CR	
\circ	End of Journal: YE	$ \circ$
\circ	Tabal Dabits	$ \circ$
\circ	9,458,62 9,458,62	
0	WHOW This posting contains documents posted into prior periods.	
\circ		
\circ		$ \circ$
\circ		$ \circ$
\circ		
\circ		$ \circ$
\circ		
\circ		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
0	G/L Activity to Ledger Posting List Page: 1	$ \circ$

11-16 Sample Reports

16: Deleted Activity Report

\bigcirc		0
\bigcirc	Date: 11/19/91 Delete G/L Activity on or before 06/15/91 Time: 15:55:29 Page:	1 0
\bigcirc	OJ Doc No Post No Date Ref Per Yr Acct Dept Amount DB/CR	
\circ	GJ 130 39 11/14/30 GENJRN 01 1991 1000 000 10.00 DB GJ 130 39 11/14/30 GENJRN 01 1991 4000 000 10.00 DE GJ 133 39 11/14/30 GENJRN 01 1991 4000 000 1.000 DE GJ 133 39 11/14/30 GENJRN 01 1991 4000 000 1.000 DE	0
\bigcirc	GJ 131 39 11/14/90 GENJRN 01 1991 1000 000 2.00 BB GJ 131 39 11/14/90 GENJRN 01 1991 1000 000 3.00 BB GJ 131 39 11/14/90 GENJRN 01 1991 4210 000 6.00 CR	0
\bigcirc	GJ 132 39 11/14/90 GENJRN 01 1991 1100 000 1.00 DB GJ 132 39 11/14/90 GENJRN 01 1991 4000 000 1.00 CR GJ 132 39 11/14/90 GENJRN 01 1991 4000 000 2.00 DB	0
\circ	GJ 132 39 11/14/90 GENJRN 01 1991 4300 000 2.00 CR GJ 133 39 11/14/90 GENJRN 01 1991 1100 000 2.00 DB GJ 133 39 11/14/90 GENJRN 01 1991 4100 000 2.00 CR	\circ
\bigcirc	GJ 134 39 01/12/88 GENJRN 01 1991 1000 000 1.00 DB GJ 134 39 01/12/88 GENJRN 01 1991 2000 000 1.00 CR GJ 135 40 11/01/90 BECBAL 01 1991 3100 000 0.00 CR	0
\bigcirc	GJ 136 41 11/01/90 BEGBAL 01 1991 3100 000 0.00 CR GJ 137 42 11/01/90 BEGBAL 01 1991 3100 000 0.00 CR GJ 138 43 01/01/91 BEGBAL 01 1991 3100 000 0.00 CR	\circ
\bigcirc	GJ 138 43 01/01/91 BECBAL 01 1991 3000 000 0.00 CR GJ 139 44 02/20/91 GENJRN 02 1991 1000 01 12.00 DB GJ 139 44 02/20/91 GENJRN 02 1991 2000 01 12.00 DB	\circ
\bigcirc	GJ 140 44 06/02/90 ACTPAY 01 1991 1100 000 100.00 DB GJ 140 44 06/02/90 ACTPAY 01 1991 1000 000 100.00 CR CJ 144 46 06/02/90 ACTPAY 01 1991 1000 000 26 00 DB	0
\bigcirc	GJ 141 44 01/02/91 ACTPAY 01 1991 4000 000 25.00 DB GJ 142 44 01/02/91 ACTPAY 01 1991 4000 000 25.00 DB	0
\circ	GJ 142 44 01/03/91 ACIREC 01 1991 1000 100 25.00 BB GJ 142 44 01/03/91 ACIREC 01 1991 5030 000 75.00 CR GJ 143 45 03/22/91 GENJRN 03 1991 1000 000 1.00 BB	0
\bigcirc	GJ 144 45 03/01/91 ACTPAY 03 1991 4000 000 1.00 CR GJ 144 45 03/01/91 ACTPAY 03 1991 1000 200 50.00 DB GJ 144 45 03/01/91 ACTPAY 03 1991 4000 200 50.00 CR	0
\bigcirc	GJ 145 46 03/01/91 GENJRN 03 1991 1100 200 51.00 DB GJ 145 46 03/01/91 GENJRN 03 1991 4000 200 51.00 CR GJ 146 47 01/15/91 GENJRN 01 1991 1000 000 50.00 DB	0
\circ	GJ 146 47 01/15/91 GENJRN 01 1991 1000 100 200.00 DB GJ 146 47 01/15/91 GENJRN 01 1991 1001 000 100.00 DB GJ 146 47 01/15/91 GENJRN 01 1991 1001 100 200.00 DB	0
\circ	GJ 146 47 01/15/91 GENJRN 01 1991 1820 000 40.00 DB GJ 146 47 01/15/91 GENJRN 01 1991 1820 100 40.00 DB GJ 146 47 01/15/91 GENJRN 01 1991 2100 000 500.00 CR	0
\circ	GJ 146 47 01/15/91 GENJRN 01 1991 2100 100 100,00 CR GJ 146 47 01/15/91 GENJRN 01 1991 3200 000 15,00 CR GJ 146 47 01/15/91 GENJRN 01 1991 3200 100 15,00 CR	0
\bigcirc	GJ 147 47 02/15/91 GENJRN 02 1991 1000 000 40.00 DB GJ 147 47 02/15/91 GENJRN 02 1991 1000 100 50.00 DB GJ 147 47 02/15/91 GENJRN 02 1991 1000 100 50.00 DB GJ 147 47 02/15/91 GENJRN 02 1991 1000 100 100.00 DB	\circ
\circ	GJ 147 47 02/15/91 GENJRN 02 1991 1001 100 200,00 DB GJ 147 47 02/15/91 GENJRN 02 1991 1820 000 50,00 DB GJ 147 47 02/15/91 GENJRN 02 1991 1820 000 50,00 DB	0
\circ	GJ 147 47 02/15/91 GENJRN 02 1991 2100 100 30.000 GJ 147 47 02/15/91 GENJRN 02 1991 2100 000 30.000 CR GJ 147 47 02/15/91 GENJRN 02 1991 2100 100 100.00 CR	0
0	Delete G/L Activity on or before 06/15/91 Page:	

16: Deleted Activity Report 11-17

17: Ledger Defaults Report

\bigcirc		$ \circ$
\bigcirc	Date: 11/15/91 Ledger Defaults Time: 15:56:43 ABC COMPANY Page: 1	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Per Year Start End Current Accounting Period: 05 1990 05/01/90 - 05/31/90	$ \circ$
\bigcirc	Default Retained Earnings Account No: 310000000 General Ledver Balanced?: Y	$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
0	 Ledger Defaults Page: 1	$ \circ$



18: Source Document Types Report

\bigcirc		$ \circ$
\bigcirc	Date: 11/14/91 Source Document Types Time: 12:14:05 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Code Description	$ \circ$
\bigcirc	ACTPAY ACCOUNTS PAYABLE ACTREC ACCOUNTS RECEIVABLE	$ \circ$
\bigcirc	CASHRY CASH PAYMENTS CASHSL CASH SALES CASHSL CASH SALES	$ \circ$
\bigcirc	GENJRN GENERAL JOURNAL PAYRLL PAYROLL SALERT SALES RETURNS	$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
0	Source Document Types Page: 1	$ \circ$

18: Source Document Types Report 11-19

19: Company Information Report

\circ		\circ
\circ	Date: 11/14/91 Company Information Time: 12:16:24 ABC COMPANY Page: 1	\circ
\circ	Company Name: ABC COMPANY Address1: 1110 MAIN STREET	\circ
\circ	City, State, Zipt SEATTLE WA 98133 County: KING	\circ
\bigcirc	Multilevel Tax: N Use Multilevel Tax Groups: N	$ \circ$
\circ	Department Code Description	0
0	100 EAST COAST DISTRIBUTION CENTER 200 WEST COAST DISTRIBUTION CENTER	\circ
\circ		$ \circ$
\circ		\circ
0		\circ
\circ		\circ
\circ		$ \circ$
0	Company Information Page: 1	$ \circ$



20: Account Number Ranges Report

\bigcirc		\circ
\bigcirc	Date: 11/14/91 Account Number Ranges Time: 12:17:58 ABC COMPANY Page: 1	0
\bigcirc	First Current Asset Account: 100000000 CURRENT ASSETS	\circ
\circ	First Fixed Asset Account: 180000000 FIXED ASSETS First Current Liability Account: 20000000 CUR LIABILITIES First Long Term Liability Account: 27000000 L/T LIABILITIES First Fourier on Cartisl Account: 27000000 COPTU	0
\bigcirc	First Income or Sales Account: 40000000 INCOME First Income or Sales Account: 50000000 INCOME	\circ
\bigcirc	First Uperation Expense Account: 600000000 EXPENSES	0
\bigcirc		0
\bigcirc		0
\bigcirc		\circ
\bigcirc		0
\bigcirc		\circ
\bigcirc		$ \circ $
\bigcirc		\circ
\bigcirc		$ \circ $
\bigcirc		$ \circ $
\circ	Account Number Ranges Page: 1	\circ

21: Multilevel Tax Codes

\bigcirc		$ \circ$
\bigcirc	Jate: 11/14/91 Multilevel Tax Codes Time: 16:39:24 SAMPLE FOR A/P AND A/R Page: 1	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Multilevel Tax Rate: 8.00	$ \circ$
\bigcirc	Description: WASHINGTON STATE TAX	
\bigcirc	Country : USA Province / State : WA	
	Accounts Receivable Account: 110000000 ACCOUNTS RECEIVABLE A/R Discount Account: 421000000 DISCOUNTS ALLOWED	
	Accounts Payable Account: 200000000 ACCOUNTS PAYABLE A/P Discount Account: 503000000 PURCHOSE DISCOUNTS	
\circ		$ \circ$
\bigcirc	Multilevel Tax Code: EDMOND	$ \circ$
\bigcirc	Multilevel Tax Rate: 0.13	$ \circ$
	Description: EDMONDS CITY TAX	
	Country : USA Province / State : WA	
\circ	Accounts Receivable Account: 110000000 ACCOUNTS RECEIVABLE A/R Discount Account: 421000000 DISCOUNTS ALLOWED	$ \circ$
\circ	Accounts Payable Account: 200000000 ACCOUNTS PAYABLE	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Multilevel Tax Code: SNOHOM	$ \circ$
0	Multilevel Tax Rate: 0.13	$ \circ$
	Description: SNOHOMISH COUNTY TAX	
	Province / State : WA	
\circ	Accounts Receivable Account: 110000000 ACCOUNTS RECEIVABLE A/R Discount Account: 421000000 DISCOUNTS ALLOWED	$ \circ$
\circ	Accounts Payable Account: 20000000 ACCOUNTS PAYABLE A/P Discount Account: 503000000 PURCHASE DISCOUNTS	$ \circ$
\circ		$ \circ$
\circ		$ \circ$
0	Multilevel Tax Codes Page: 1	$ \circ$



22: Multilevel Tax Groups

\bigcirc						$ \circ$
\bigcirc	Date: 11/14/91 Time: 16:39:46	Multilevel Ta SAMPLE FOR Aa	ax Groups /P AND A/R		Page: 1	\circ
\bigcirc	Multilevel Tax Tax Group	<pre>< Group Code: ALLTAX Description: ALL WASHIN(</pre>	GTON TAXES			$ \circ$
\bigcirc	Tax Code	Description	Rate	Cumulative		$ \circ$
$^{\circ}$	WASHST EDMOND SNOHOM	WASHINGTON STATE TAX EDMONDS CITY TAX SNOHOMISH COUNTY TAX	8.00 0.13 0.13	н н н		\circ
\bigcirc	 Multilevel Tax	<pre>< Group Code: NONTAX</pre>				$ \circ$
\bigcirc	Tax Group	Description: TAX RATE Z	ERO			$ \circ$
	Tax Code	Description	Rate	Cumulative		
\cup	NO-THX	NON-THARBLE CODE	••••	N 		
\bigcirc	Multilevel Tax Tax Group	<pre>< Group Code: SOUTHC Description: SOUTH CAROL</pre>	INA TAX			$ \circ$
\bigcirc	Tax Code	Description	Rate	Cumulative		$ \circ$
\bigcirc	FIVE PTFIVE	5% TAX RATE 1/2% TAX RATE	5,00 0,50	N N		\circ
\circ						\circ
\bigcirc						$ \circ$
\circ						$ \circ$
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
0	Multilevel Tax G	roups			Page: 1	$ \circ$

22: Multilevel Tax Groups 11-23

23: Multilevel Tax Analysis— Summary

\bigcirc				
\bigcirc	Date: 11/14/91 Multilevel Tax Summary Analysi Time: 16:40:08 SAMPLE FOR A/P AND A/R Period: Start Date: 07/01/90 For Date: 11/14/	s '91 Ladvar	Page: 1	C
\bigcirc	rendu. Start bate, www.yo End bate, 11/14/	JI Leuger Tax An	iount	C
0	Account Number Tax Code Description	Debits	Credits	C
0	FIVE 5% TAX RATE NO-TAXNON-TAXABLE CODE PTFIVE1/2% TAX RATE	.00 .00 .00	2,501,20 ,00 250,12	C
\bigcirc	Total for Account: 110000000	+00	2,751,32	C
0	200000000 ACCOUNTS PAYABLE EDHONDEDHONDS CITY TAX SNOHOMSNOHOMISH COUNTY TAX WASHSTWASHINGTON STATE TAX	10,66 10,66 681,60	.06 .06 4.00	C
\circ	Total for Account: 200000000	702,92	4,12	
\bigcirc	421000000 DISCOUNTS ALLOWED	25.00	.00	
\circ	PTFIVE1/2% TAX RATE	2,50	:00	C
0	Total for Account: 421000000	27,50	•00	C
0				C
0				C
0				C
0				C
0				C
0				C
0				C
\circ				
\circ				
\circ				
0	Multilevel Tax Summary Analysis		Page: 1	



24: Multilevel Tax Analysis— Detail

	-			
\bigcirc				<
\bigcirc	Date: 11/14/91 Multileve Time: 16:40:23 SAMPL Period: Start Date: 07/01/	l Tax Detail Analysis E FOR A/P AND A/R 90 End Datet 11/14/91	ledgerst AR.	Page: 1
\bigcirc	Invoice	Goods Amount	Tax Amou	nt Currenti te
\bigcirc	Account: 110000000 ACCOUNTS	RECEIVABLE	Depits	
\bigcirc	Tax Code: FIVE 5% TAX R	ATE	.00	1.20
\bigcirc	123456789010/11/91 124 10/15/91	.00 25,000.00 .00 25,000.00	.00 1 .00 1	,250,00 ,250,00 C
\circ	Total Tax Code: FIVE	.00 50,024.00	.00 2	,501,20
	Tax Code: NO-TAX NON-TA 123 11/06/91	XABLE CODE .00 123.00	.00	
	Total Tax Code: NO-TAX	.00 123.00	.00	+00
\circ	Tax Code: PTFIVE 1/2% T 123456789010/11/91	AX RATE .00 25,000.00	.00	125.00
\bigcirc	1111 10/14/91 124 10/15/91	.00 24.00 .00 25,000.00		125,00
\bigcirc	Total Tax Code: PTFIVE	.00 50,024.00	.00	250,12
\circ	Total Account:110000000	.00 100,171.00	.00 2	,751,32
\bigcirc	Account: 200000000 ACCOUNTS	PAYABLE		
0	-1 07/01/90 2 -1 07/01/90 2 -1 07/01/90 8,50	0,00 ,00 ,00 50,00 0,00 50,00	.03 .00 10.63	.00 .06 .00
\circ	Total Tax Code: EDMOND 8,52	0,00 50,00	10,66	+06
0	Tax Code: SNOHOM SNOHOM -1 07/01/90 M336699 07/01/90 8,50 -1 07/01/90 2	ISH COUNTY TAX .00 50.00 .00 .00 0.00 .00	+00 10.63 +03	.06 .00
\bigcirc	Total Tax Code: SNOHOM 8,52	0,00 50,00	10,66	-
\bigcirc	Tax Code: WASHST WASHIN -1 07/01/90	GTON STATE TAX .00 50.00	.00	4.00
\bigcirc	H336699 07/01/90 8,50 -1 07/01/90 2		680,00 1,60	.00 .00
0	Total Tax Code: WASHST 8,52	50,00	681,60	4,00
\bigcirc	Total Account:200000000 25,56	0,00 150,00	702,92	4,12 C
\bigcirc	 Multilevel Tax Detail Analysis			Page: 1

24: Multilevel Tax Analysis—Detail 11-25

Accounts Payable Sample Reports 2

1: Payable Listing Report

\bigcirc	Date: 11/13/91 Time: 09:46:19	Payable Listing ABC COMPANY		Page: 1	C
0	Document Number: UM Vendor: DE	NASSIGNED Date: 06/01/90 EWEY - DEWEY OFFICE SUPPLIES	Type: Number:	INVOICE F120320	C
0	Description: Pf Inv. Date: 09	ARTIAL SHIPMENT OF PO 3/27/90			
0 0	Account 704000000-000 OFFICE S 730000000-000 FREIGHT 633000000-000 STATE SA 200000000-000 ACCOUNTS	SUPPLIES (NOT IN C.O.G) ALES TAX 5 PAYABLE	Amo	unt 96.00 DB 11.00 DB 8.45 DB 115.45 CR	
\bigcirc	***** A/P Setup Isn't	Complete	T		
0	Vendor: TE Vendor: TE Description: HE Inv. Date: 05	HASSIGNED DATE: EMPO - TEMPORARY SERVICES EAVY EQUIPMENT ORDER 5/27/90	Number:	INVOICE	
0	Account		Amo	unt	
0	642000000-100 TRHNSPOR 643000000-100 MACHINER 704000000-100 OFFICE S 730000000-100 FFFICHT	(INIION EQUIPMENT RY & OTHER EQUIP, SUPPLIES (NOT IN C.O.G)	2	135.00 DB 50.00 DB 54.00 DB	
0	890000000-100 OTHER SA 630000000-100 CITY TA	ALES EXPENSES		50.00 DB 38.84 DB	
0	633000000-100 STATE SA 639000000-100 OTHER TA 200000000-000 ACCOUNTS	ALES TAX AXES 3 PAYABLE Converte	2	204.53 DB 12.95 DB 2,845.32 CR	
0	Document Number: U	VASSIGNED Date: 06/01/90	 Tupet	INVOICE	
0	Vendor: Of Description: Rf Inv. Date: Of	RIOLE - ORIOLE MANUFACTURING ECURRING INVOICE 5/27/90	Number:		
\bigcirc	Account		Amo	unt	
0	707000000-000 LEASE Pr 200000000-000 ACCOUNTS ****** A/P Setup Isn't	AYMENTS 5 PAYABLE Complete		150.00 DB 150.00 CR	
0	Document Number: Uh Vendor: 19	NASSIGNED Date: 06/01/90 919 - BLACK & WHITE CLEANERS	Type: Number:	INVOICE	
\bigcirc	Description: I Inv. Date: 09	NVOICE W/CREDIT 5/27/90			
0	Account 643000000-000 MACHINEF 641000000-000 FURNITUF	RY & OTHER EQUIP. RE & FIXTURES	Âmo	unt 200.00 DB 45.00 CR	
\bigcirc	200000000-000 ACCOUNTS ****** A/P Setup Isn't	3 PAYABLE Complete		155,00 CR	
\bigcirc					
\bigcirc					
0	Payable Listing			Page: 1	

11-2 Sample Reports

2: Payable Documents Posting List

0	Date: 11/13/91 Payable Documents Posting List Time: 10:42:38 ABC COMPANY Page: 1 Posting Sequence: 36	$ \circ$
0	Document Number: 227 Date: 06/01/90 Type: INVOICE Vendor: DEWEY - DEWEY OFFICE SUPPLIES Number: F120320	
0	Jesoription: PHRIIHL SHIPMENI OF PU Inv. Date: 05/27/90	
0	7040000000000000 OFFICE SUPPLIES 96.00 DB 73000000000000000000000000000000000000	0
\bigcirc	Document Number: 228 Date: 06/01/90 Type: INVOICE Vendor: TEMPO - TEMPORARY SERVICES Number:	\circ
0	Description: HEAVY EQUIPMENT ORDER Inv. Date: 05/27/90	$ \circ$
0	Account Amount 642000000-100 TRANSPORTATION EQUIPMENT 2,300,00 DB 643000000-100 MACHINERY & OTHER EQUIP. 135,00 DB	
0	70400000-100 OFFICE SUPPLIES 50.00 DB 730000000-100 FREIGHT (NOT IN C.O.G) 54.00 DB 83000000-100 OFFICE SUPPLIES 50.00 DB	
0	63000000-100 CITY TAXES 38.84 DB 633000000-100 STATE SALES TAX 204,53 DB 63300000-100 STATE SALES TAX 204,53 DB	
0	20000000-000 ACCOUNTS PAYABLE 2,845.32 CR	
0	Ucculment Number: 229 Date: 06/01/90 Igpe:INVOICE Vendor: ORIOLE - ORIOLE MANUFACTURING Number: Description: RECURRING INVOICE Inv. Date: 05/27/90	0
0	Account Amount 707000000-000 LEASE PAYMENTS 150.00 DB 200000000-000 ACCOUNTS PAYABLE 150.00 CR	$ \circ$
0	Document Number: 230 Date: 06/01/90 Type: INVOICE Vendor: 1919 - BLACK & WHITE CLEANERS Number:	$ \circ$
0	Description: INVOICE W/CREDIT Inv. Date: 05/27/90	$ \circ$
0	Account Amount 64300000-000 MACHINERY & OTHER EQUIP. 200.00 DB 64100000-000 FURNITURE & FIXIUPES 45.00 CP	$ \circ$
0	20000000-000 ACCOUNTS PAYABLE 155.00 CR	$ \circ$
0 0	Jocument Number: 231 Date: 06/01/90 Type: DEBIT MEMU Vendor: HASH - HASHIMOTO MOTOR Number: Description: REFUND ON INVOICE 3212 Reference: 1 Inv. Date: 05/27/90	
0	Account Amount 704000000-000 DFFICE SUPPLIES 65.00 CR	$ \circ$
0	Payable Documents Posting List Page: 1	$ \circ$

2: Payable Documents Posting List 11-3

3: Accounts Payable Journal

\bigcirc	Date: 11/13 Time: 11:14	291 \$52	Account	ts Payable Journal ABC COMPANY	Page: 1	C
\bigcirc	Document	Date	Between 0	5/01/90 and 08/01/90 o Vendor Code - Vendor Business Na	ame	C
\bigcirc	======= 5	05/01/90	1002	1 - AMERICAN GIANT DISTRIBUTING		
0		2000 50000 50000 63300	0000-000	COST OF GOODS SOLD COST OF GOODS SOLD STATE SALES TAX	146,59CR 95,88DB 39,98DB 10,73DB	C
\bigcirc	18	05/22/90	4230	1 - AMERICAN GIANT DISTRIBUTING		
\bigcirc		20000 50000 63300	0000-000	ACCOUNTS PAYABLE COST OF GOODS SOLD STATE SALES TAX	80.890R 74.97DB 5.92DB	C
\bigcirc	19	05/02/90 2000	0000-000	1 - AMERICAN GIANT DISTRIBUTING ACCOUNTS PAYABLE	21.57DB	
\bigcirc		50000 63300	0000-000	COST OF GOODS SOLD STATE SALES TAX	19,99CR 1,58CR	
0	47	05/21/90 20000 50000	35086 00000-000 00000-000	1919 - BLACK & WHITE CLEANERS ACCOUNTS PAYABLE COST OF GOODS SOLD	67.98CR 63.00DB	C
\bigcirc		63300	0000-000	STATE SALES TAX	4,98DB	
\bigcirc	53	05/09/90 20000 50000	65092 0000-000 0000-000	WRIGLY - WRIGLEY GREENERY ACCOUNTS PAYABLE COST OF GOODS SOLD STATE SALES TAY	10.78CR 9.99DB	C
\bigcirc	55	05/28/90	37233	SEASUP - SEATTLE SUPPLY INC.	*1208	
\bigcirc		20000 50000	0000-000	ACCOUNTS PAYABLE COST OF GOODS SOLD	225,60CR 225,60DB	C
\bigcirc	227	06/01/90 20000 6770/	F120320	DEWEY - DEWEY OFFICE SUPPLIES ACCOUNTS PAYABLE	115.45CR	C
\bigcirc		70400	0000-000	OFFICE SUPPLIES FREIGHT (NOT IN C.O.G)	96.00DB 11.00DB	C
\bigcirc	228	06/01/90 20000	0000-000	TEMPO - TEMPORARY SERVICES ACCOUNTS PAYABLE	2845.32CR	
\bigcirc		63300 63300 63900	00000-100 00000-100 00000-100	STATE SALES TAX OTHER TAXES	38.84DB 204.53DB 12.95DB	
\bigcirc		64200 64300 70400	00000-100	TRANSPORTATION EQUIPMENT MACHINERY & OTHER EQUIP, DEFICE SUPPLIES	2300,00DB 135,00DB 50,00DB	
\bigcirc		73000 89000	00000-100	FREIGHT (NOT IN C.O.G) OTHER SALES EXPENSES	54.00DB 50.00DB	
\bigcirc	229	06/01/90 20000 70700	0000-000	ORIOLE - ORIOLE MANUFACTURING ACCOUNTS PAYABLE LEASE BOYMENTS	150,00CR	
\bigcirc		70700	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		TOA*AAPP	
0	Accounts Pa	yable Journal	 l		Page: 1	C

11-4 *Sample Reports*

4: G/L Activity Summary Report

0	11/13/91 11:25:02	G/L Activ ABC C Between 05/01/	ity Summary OMPANY 90 and 08/01/9	، ٥	Accounts Payable Page: 1	$ \circ$
\bigcirc	Acct. Dpt.	Description	Debits	Credits	Net Activity	$ \circ$
\bigcirc	200000000-000	ACCOUNTS PAYABLE	86.57	12,673,12	(12,586,55)	$ \circ$
\square	500000000-000	COST OF GOODS SOLD	509.42	19.99	489.43	
	625000000-000	PIECEWORK	19.70	.00	19.70	
\circ	630000000-100	CITY TAXES	78.84	.00	78.84	$ \circ$
\bigcirc	633000000-000	STATE SALES TAX	43.07	•** 1.58	41,49	$ \circ$
	633000000-100	STATE SALES TAX	204 57	-+00	204 57	
\circ	639000000-100	OTHER TAXES	12.95	•**	42.95	$ \circ$
\bigcirc	641000000-000	FURNITURE & FIXTURES	4 474 00	45.00	4 700 00	$ \circ$
	642000000-000	TRANSPORTATION EQUIPMEN	T 7 2 432 00	45,00	1,386.00	
	642000000-100	TRANSPORTATION EQUIPMEN	Z,130,00 T	.00	2,130,00	
\bigcirc	643000000-000	MACHINERY & OTHER EQUIP	2,300,00	•00	2,300,00	$ \circ$
	643000000-100	MACHINERY & OTHER EQUIP	1,234,24	•00	1,234,24	
	701000000-000	UTILITIES	135,00	•00	135,00	
\bigcirc	702000000-000	TELEPHONE	156,00	•00	156,00	$ \bigcirc$
	704000000-000	OFFICE SUPPLIES	230,00	•00	230,00	
	704000000-100	OFFICE SUPPLIES	3,708.37	65,00	3,643,37	
\bigcirc	705000000-000	LAUNDRY & CLEANING	50,00	•00	50,00	$ \bigcirc$
\square	707000000-000	LEASE PAYMENTS	30,00	•00	30,00	
	730000000-000	FREIGHT (NOT IN C.O.G)	150,00	•00	150,00	
\circ	73000000-100	EREIGHT (NOT IN C O C)	11.00	•00	11.00	$ \circ$
\circ	87000000-000	CIETO	54.00	.00	54.00	$ \circ$
	99000000-000	OTHER CALES EVENNESS	220,00	.00	220,00	
\circ	89000000-100	UTHER SHLES EAFENSES	, 50,00	.00	50,00	$ \circ$
\bigcirc		Tota	Debits 12,804.69	Credits 12,804.69	Net Activity .00	$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\bigcirc	G/L Activity S	iummary			Page: 1	$ \circ$

4: G/L Activity Summary Report 11-5

5: G/L Activity Detail Report

\circ	11/13/91 11:30:52	G/ Betweer	/L Activity Detail ABC COMPANY 0 05/01/90 and 09/01/90	Acco	unts Payable Page: 1	С
$^{\circ}$	Source Doc #	Date Ref	Description	Debits	Credits	
\bigcirc	200000000-000 AP 5	ACCOUNTS PAYABLE	PARTS ORDER		146,59	
\bigcirc	AP 19 AP 53 AP 47	05/02/90 1 05/09/90 WRIGLY 05/21/90 1919	MAY ORDER MAY PARTS ORDER	21,57	10,78 67,98	
\bigcirc	AP 18 AP 235 AP 55	05/22/90 1 05/26/90 IHP 05/28/90 SEASUP	MAY PARTS ORDER PHONE ORDER 5/22/9 MAY ORDER		80.89 2,810.00 225.60	
\bigcirc	AP 227 AP 228 AP 228	06/01/90 DEWEY 06/01/90 TEMPO 06/01/90 OPTOLE	PARTIAL SHIPMENT O HEAVY EQUIPMENT OR RECURRING INVOICE		115,45 2,845,32 150,00	
\bigcirc	AP 230 AP 231	06/01/90 1919 06/01/90 HASH	INVOICE W/CREDIT REFUND ON INVOICE	65,00	155.00	
\bigcirc	AP 233 AP 233 AP 234	06/01/90 TIGER 06/01/90 1	ORDER OF SUPPLIES JUNE PARTS ORDER		100,40 106,30	
\bigcirc	нг 236 АР 237 АР 238	06/01/90 URIULE 06/01/90 TIGER 06/01/90 YAWKEY	TRC ORDER OFFICE CHAIRS		386.00 15.04 136.00	
$^{\circ}$	AP 239 AP 240 AP 241	06/01/90 WEAVER 06/01/90 1 06/01/90 BOYS	WIDGET MAINTENANCE SUPPLIES ORDER T-SHIRTS		19,70 3,432,00 220,00	
\bigcirc	AP 242 AP 243 AP 244	06/01/90 BRM 06/01/90 CASEY 06/01/90 MIRACI	4130 DRILL FLUID SUPPLIES MONTHLY CLEANING		5,80 84,37 30,00	
$^{\circ}$	AP 245 AP 246 AP 246	06/01/90 WEAVER 06/01/90 YAWKEY 06/01/90 HEAVER	PHONE ORDER PHONE ORDER		74,93 22,00	
$^{\circ}$	Tota	al Activity for Ac		 86,57	12,673,12	
\bigcirc	500000000-000 AP 5	COST OF GOODS SC 05/01/90 1	DLD PARTS ORDER	95.88		
\bigcirc	AP 5 AP 19 AP 53	05/01/90 1 05/02/90 1 05/09/90 WRIGLY	PARTS ORDER CREDIT FOR RETURNE MAY ORDER	39,98 9,99	19,99	C
\bigcirc	AP 47 AP 18 AP 55	05/21/90 1919 05/22/90 1 05/22/90 5	MAY PARTS ORDER MAY PARTS ORDER MAY ORDER	63,00 74,97 225 60		
$^{\circ}$	Tota	al Activity for Ac			19,99	
\circ	625000000-000 AP 239	PIECEWORK 06/01/90 WEAVER	WIDGET MAINTENANCE	19.70		
\circ	Tota	al Activity for Ac	 count: 625000000-000	19,70	•00	
\bigcirc	630000000-100 AP 228	CITY TAXES 06/01/90 TEMPO	HEAVY EQUIPMENT OR	38,84		
\circ						
\bigcirc	G/L Activity I	Detail			Page: 1	C

11-6 *Sample Reports*

6: Recurring Invoice Report

\bigcirc	Date: 11/13/91 Recurring Invoice Time: 11:38:28 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Document Number: Date: 05/23/90 Vendor: TIGER - TIGER TRANSPORT	$ \circ$
\bigcirc	Description: TRAILER LEASE PAYMENT	$ \circ$
\bigcirc	707000000-000 LEASE PAYMENTS 200.00 DB 700000000-000 RENT 280.00 DB	\circ
\bigcirc	200000000-000 ACCOUNTS PAYABLE 280.00 CR 	\circ
\bigcirc	Vendor: ORIOLE - ORIOLE MANUFACTURING Description: RECURRING INVOICE	\circ
0	Account Amount 707000000-000 LEASE PAYMENTS 150.00 DB 200000000-000 ACCOUNTS PAYABLE 150.00 CR	\circ
\bigcirc		$ \circ$
\bigcirc	Total Debits Total Credits 630.00 630.00	\circ
\bigcirc		$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
0	Recurring Invoice Page: 1	$ \circ$

6: Recurring Invoice Report 11-7

7: Payments Due Report

0	Date: 11/13/9: Time: 12:49:34	1 4	Pay Through	yments Due R ABC COMPAN To-Pay Date	eport Y of: 06/30)/90	Page: 1	C
0	Document Da	ate I	Invoice	Balance	To-Pay Date	Applied Amount	Discount	
\bigcirc								
0	1 - AMERICAN (100000000-	GIANT I 000 CAS	DISTRIBUTING	PAYT	0 – AGD HE	ADQUARTERS		C
_	5 05/0 16 03/2	01/90 1 23/90 2	L002 3003	146.59	05/11/90	146.59 21.57	2,72 ×	
\circ	17 04/3	21/90 3	3341	43.14	05/01/90	43.14	1.20 ×	
\frown	18 05/3	22790 4	+230 -	80+83	06/01/90	80,89	1,50 ×	
\bigcirc		9	Sub Totals:	292,19		292,19	+00	
\bigcirc	NOTE: Discount	t amour	nts followed	by (*) will	ok lotal: not be ta	aken.	292,19	
)				Ū.	T-+-1-+			
\bigcirc					Tocals;		····	C
	1919 - BLACK (& WHITE	CLEANERS	PAYT	O – BLACK	& WHITE CLEAN	ERS	
\bigcirc	41 02/3	22/90 3	34612	60,42	03/03/90	60,42	1.12 ×	
	42 03/1 47 04/1	26/90 3 17/90 7	34712 24799	690,56 1 470 75	04/05/90	690,56 1 470 75	12,80 ×	
\bigcirc	44 04/:	14/90 3	34833	53,95	04/24/90	53,95	1.00 ×	
	45 04/3	24/90 3 26/90 3	34944	151.06	05/04/90	151.06	2,80 ×	
\bigcirc	46 0477	26/90 3 21/90 3	34999 35086	67,98	05/31/90	67,98	1,00 × 1,26 ×	
\bigcirc		9	- Sub Totals:	2,556.15 Net Che	ck Total:	2,556,15	 2,556,15	C
\bigcirc	* Duplicate d	heck ex	dists for thi	is vendor/pa	uto/acct/o	epartment.		
)	* Create Auto NOTE: Discount	matic C t amour	Checks will r nts followed	emove the d by (*) will	uplicate a not be ta	fter creating	the new one.	
\bigcirc				-	Totals*	2 556 15		
\bigcirc						2,006,10		
)	DEWEY - DEWEY	OFFICE	E SUPPLIES	PAYT	O – DCH HE	ADQUARTERS		
\bigcirc	4 04/0	01/90 1	1004	94.87	04/01/90	94,87	+00	C
	7 04/0	03/90 1	- 1006	182,48	04/03/90	209,40	+00	
\bigcirc		5	Sub Totals:	277,35		304,27		
				Net Che	CK Otal:		304,27	
\bigcirc					Totals:	304,27	+00	
	HASH - HASHIM	ото мот	TOR	PAYT	0 – HASHI⊵	IOTO MOTOR		
	10000000-0	000 CAS	SH ACCOUNT	(72 77	106/02/90	(72 74)	00	
\square	8 04/0	01/90 1	1007	146,59	04/01/90	146,59	:00	
\bigcirc								
_								
\bigcirc	Payments Due	Report					Page: 1	

11-8 Sample Reports

8: Check Listing Report

$^{\circ}$	Date: 11/13/91 Time: 12:53:10	Check Listing ABC COMPANY	Page: 1	\circ
\bigcirc			Nocument Numbert UNASSIGNED	$ \circ$
\bigcirc	Vendor: 1919 - BLACK Description: JUNE PAYMENT	& WHITE CLEANERS	Check Amount: 800.00	$ \circ$
\bigcirc	Account Description 200000000-000 INVOICE: 34612	DOC: 41	Amount 60,42 DB	$ \circ$
\bigcirc	200000000-000 INVOICE: 34712 200000000-000 INVOICE: 34799 100000000-000 CASH ACCOUNT	DOC: 42 DOC: 43	49.02 DB 800.00 CR	$ \circ$
\bigcirc	Check Number: 1432	Inted. Date: 06/01/90	Document Number: UNASSIGNED	$ \circ$
\bigcirc	Vendor: - Description: BIG PURCHASE	W/RETURN	Check Amount: 863,20	$ \circ$
\bigcirc	Account Description 641000000-000 FURNITURE & FIXTU	RES	Amount 1,000,00 DB	$ \circ$
\bigcirc	633000000-000 STATE SALES TAX 100000000-000 CASH ACCOUNT		200,00 CR 63,20 DB 863,20 CR	\circ
\bigcirc	Check Number: 1100-1112 Vendor: -	Date: 06/01/90	Document Number: UNASSIGNED Check Amount: 1618,50	\circ
\bigcirc	Description: PAYROLL TOTA	LS	Amount	$ \circ$
\bigcirc	610000000-000 REGULAR SALARY & I 620000000-000 OTHER SALARY & WAU 621000000-000 OTHER SALARY & WAU	WAGES GES	910.00 DB 260.00 DB	$ \circ$
\bigcirc	626000000-000 BONUSES 215000000-000 ACCRUED FEDERAL W	ITHHOLDING	132.72 DB 180.00 CR	$ \circ$
\bigcirc	100000000-000 ACCRUED EMPLOYEE 1 1000000000-000 CASH ACCOUNT	F+I+C+H+ 	14,22 CR 1,618,50 CR	$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\circ	Check Listing		Page: 1	$ \circ$

8: Check Listing Report 11-9

9: Default Check Format



11-10 Sample Reports
10: Check Posting Report

0	Date: 11/13/91 Check Posting Register Time: 12:59:07 ABC COMPANY Page: 1 Posting Sequence: 12	0
\bigcirc	Check Number: 1432 Date: 06/01/90 Document Number: 29	$ \circ$
\bigcirc	Vendor: - Check Amount: 863,20 Description: BIG PURCHASE W/RETURN	$ \circ$
0	Account Description Amount 641000000-000 FURNITURE & FIXTURES 1,000.00 DB 70400000-000 DFFICE SUPPLIES 200.00 CR	0
\bigcirc	633000000-000 STATE SALES TAX 63.20 DB 100000000-000 CASH ACCOUNT 863.20 CR	$ \circ$
\bigcirc	Check Number: 1100-1112 Date: 06/01/90 Document Number: 30 Vendor: - Check Amount: 1618.50	$ \circ$
\circ	Description: PAYROLL TOTALS	0
\bigcirc	610000000-000 REGULAR SALARY & WAGES 910.00 DB 62000000-000 OTHER SALARY & WAGES 260.00 DB 62100000-000 OTHER SALARY & WAGES 510.00 DB	\circ
\bigcirc	626000000-000 BONUSES 132.72 IB 21500000-000 ACCRUED FEDERAL WITHHOLDING 180.00 CR	\circ
\bigcirc	217000000-000 ACKNED EMPLOYEE F.1.C.H. 14.22 CK 10000000-000 CASH ACCOUNT 1,618.50 CR	\circ
\bigcirc		$ \circ$
\bigcirc		\circ
\bigcirc		\circ
\bigcirc		$ \circ$
0	Check Posting Register Page: 1	$ \circ$

10: Check Posting Report 11-11

11: Check Register

\bigcirc	Date: 11/13/91 Time: 13:15:08	Check R ABC CC	Register DMPANY		Page: 1	0
\bigcirc		05/01/90 -	- 08/01/90			\circ
0	Check No. Chk Date	Doc.No Payee	Gross	Discount	Net Amount	\circ
0	*** 06/01/90 1432 *** 06/01/90 1453442 *** 05/29/90	30 29 60 DEWEY	1618,50 863,20 127,22	.00 .00	1618,50 863,20 127,22	$ \circ $
\circ	1453443 ** 05/29/90 1453444 ** 05/30/90 1453445 ** 05/31/90	61 SEASUP 62 WRIGLY 63 1	481,17 373,90 25 34	:00	481,17 373,90 25 34	$ \circ $
\bigcirc	1453449 05/31/90	64 SEASUP	217,75		217,75	
	Total Checks Writ	ten: 	3707,08		3707.08	
\circ						$ \circ$
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\circ	Check Register				 Page: 1	\circ



12: Check Journal

0	Date: 11/13 Time: 13:28	291 Cash Di :43 SAMPL Between C	sbursement Journal E FOR A/P AND A/R 5/01/90 and 08/01/90	Page: 1	$ \circ$
\bigcirc	Document	Date Check No	Reference		$ \circ$
\bigcirc	34	06/01/90 100000000-000	JUNE PAYMENT CASH ACCOUNT	800.00CR	$ \circ$
\bigcirc		200000000-000 200000000-000 200000000-000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE ACCOUNTS PAYABLE	60.42DB 49.02DB 690.56DB	$ \circ$
\bigcirc	35	06/01/90	BIG PURCHASE W/RETURN CASH ACCOUNT	863,20CR	$ \circ$
\bigcirc		641000000-000 704000000-000	FURNITURE & FIXTURES	1000.00DB 200.00CR	$ \circ$
\bigcirc	36	06/01/90 100000000-000 215000000-000	PAYROLL TOTALS CASH ACCOUNT ACCRUED FEDERAL WITHHOLDING	1618.50CR 180.00CR	$ \circ$
\bigcirc		217000000-000 610000000-000 620000000-000	ACCRUED EMPLOYEE F.I.C.A. REGULAR SALARY & WAGES OTHER SALARY & WAGES	14,22CR 910,00DB 260,00DB	$ \circ$
\bigcirc		621000000-000 626000000-000	OVERTIME WAGES BONUSES	510,00DB 132,72DB	$ \circ$
\bigcirc	37	10000000-000 20000000-000	CASH ACCOUNT ACCOUNTS PAYABLE	34 800.00DB 690.56CR	$ \circ$
\bigcirc	41	200000000-000 200000000-000 06/01/90	ACCOUNTS PAYABLE ACCOUNTS PAYABLE Void Chk. Doc. No.:	60.42CR 49.02CR 36	$ \circ$
\bigcirc		10000000-000 21500000-000 21700000-000	CASH ACCOUNT ACCRUED FEDERAL WITHHOLDING	1618,50DB 180,00DB 14 22DB	$ \circ$
\bigcirc		61000000-000 62000000-000	REGULAR SALARY & WAGES OTHER SALARY & WAGES	910.00CR 260.00CR	$ \circ$
\bigcirc	43	621000000-000 626000000-000 07/01/90	BONUSES SMITH OFFICE SUPPLIES	132,72CR	$ \circ$
\bigcirc		100000000-000 200000000-000 200000000-000	CASH ACCOUNT ACCOUNTS PAYABLE ACCOUNTS PAYABLE	45,88CR ,06CR ,06CR	$ \circ$
\bigcirc	44	20000000-000 40000000-000	ACCOUNTS PAYABLE SALES - GENERAL	4.00CR -50.00CR	$ \circ$
\bigcirc		100000000-000 20000000-000	CASH ACCOUNT ACCOUNTS PAYABLE	21.66CR .03DB	$ \circ$
\bigcirc		200000000-000 200000000-000 730000000-000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE FREIGHT (NOT IN C.O.G)	1,60DB ,03DB 20,00DB	$ \circ$
\bigcirc	45	07/01/90 10000 100000000-000 20000000-000	2 AUTOMATIC CHECK CASH ACCOUNT ACCOUNTS PAYABLE	3683,90CR 43,14DB	$ \circ$
\bigcirc		200000000-000 20000000-000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE	21,57DB 80,89DB	$ \circ$
\bigcirc	46	200000000-000 200000000-000 07/01/90 10000	ACCOUNTS PATABLE ACCOUNTS PAYABLE 3 AUTOMATIC CHECK	3432.00DB	$ \circ$
0	 Cash Disbur	sement Journal		Page: 1	$ \circ$

12: Check Journal 11-13

13: Void Checks Edit List

0	Date: 11/14/91 Void Checks Edit List Time: 14:29:36 ABC COMPANY Page: 1	\circ
\bigcirc		$ \circ$
\bigcirc	Vendor: 1 - AMERICAN CIANT DISTRIBUTING Description: AUTOMATIC CHECK	$ \circ$
\bigcirc	AP: A/P Transaction 16 21.57	$ \circ$
\bigcirc	A/P Transaction 1/ 43,14 A/P Transaction 5 146,59 A/P Transaction 18 80,89	$ \circ$
\circ	 Total Amount: 292.19	$ \circ$
\bigcirc	GL: 2000000000 -000 ACCOUNTS PAYABLE 21,57 CR	$ \circ$
\bigcirc	200000000-000 ACCDUNTS PAYABLE 146.59 CR 200000000-000 ACCDUNTS PAYABLE 80.89 CR	$ \circ$
\bigcirc	Total Debits: 292.19 Total Credits: 292.19	$ \circ$
\bigcirc	Document Number: UNASSIGNED Date: 07/01/90 Check Number: 111001	$ \circ$
0	Vendor: 1919 - BLACK & WHITE CLEANERS Description: AUTOMATIC CHECK	$ \circ$
\circ	AP: A/P Transaction 41 60.42	0
\circ	A/P Transaction 42 630.56 A/P Transaction 43 1430.75 A/P Transaction 44 53.95	0
\bigcirc	A/P Transaction 45 151.06 A/P Transaction 46 101.43 A/P Transaction 47 67.98	$ \circ$
0	Total Amount: 2556.15	$ \circ$
0	GL: 2000000000 -000 ACCOUNTS PAYABLE 60.42 CR	$ \circ$
0	200000000-000 ACCOUNTS PAYABLE 1430,75 CR 200000000-000 ACCOUNTS PAYABLE 53,95 CR	$ \circ$
\bigcirc	200000000-000 ACCOUNTS PAYABLE 191.06 CR 200000000-000 ACCOUNTS PAYABLE 101.43 CR 200000000-000 ACCOUNTS PAYABLE 67.98 CR	$ \circ$
\circ	10000000-000 CASH ACCOUNT 2556.15 DB	0
\circ		$ \circ$
0		$ \circ$
0	Void Checks Edit List Page: 1	$ \circ$



14: Void Checks Posting List

0	Date: 11/14/91 Void Checks Posting List Time: 14:31:47 ABC COMPANY Page: 1 Posting Sequence: 16	$ \circ$
0	Document Number: 42 Date: 07/01/90 Check Number: 111000	$ \circ$
\bigcirc	Vendor: 1 - AMERICAN GIANT DISTRIBUTING Description: AUTOMATIC CHECK	$ \circ$
0	AP: A/P Transaction 16 21,57 A/P Transaction 17 43,14	$ \circ$
\bigcirc	A/P Transaction 5 146,59 A/P Transaction 18 80,89	$ \circ$
\bigcirc	Total Amount: 292,19	$ \circ$
0	GL: 200000000-000 ACCOUNTS PAYABLE 21.57 CR 20000000-000 ACCOUNTS PAYABLE 43.14 CP	$ \circ$
0	200000000-000 ACCOUNTS PAYABLE 146.59 CR 200000000-000 ACCOUNTS PAYABLE 80.89 CR 10000000-000 CASH ACCOUNT 292.19 DB	$ \circ$
\bigcirc	Total Debits: 292.19 Total Credits: 292.19	$ \circ$
0		$ \circ$
0	Vendor: 1919 - BLACK & WHITE CLEANERS Description: AUTOMATIC CHECK	$ \circ$
0	AP: A/P Transaction 41 60.42 0/P Transaction 42 60.42	$ \circ$
\bigcirc	A/P Transaction 43 1430,75 A/P Transaction 44 53,95	$ \circ$
0	A/P Transaction 49 101,06 A/P Transaction 46 101,43 A/P Transaction 47 67,98	$ \circ$
0	Total Amount: 2556,15	$ \circ$
0	GL: 200000000-000 ACCOUNTS PAYABLE 60.42 CR 20000000-000 ACCOUNTS PAYABLE 690.56 CR	$ \circ$
0	200000000-000 ACCOUNTS PAYABLE 1430.75 CR 200000000-000 ACCOUNTS PAYABLE 53.95 CR 20000000000000000000 ACCOUNTS PAYABLE 551.06 CR	$ \circ$
0	200000000-000 ACCOUNTS PAYABLE 101.43 CR 200000000-000 ACCOUNTS PAYABLE 67.98 CR	$ \circ$
0	Total Debits: 2556.15 Total Credits: 2556.15	$ \circ$
\bigcirc		$ \circ$
0		$ \circ$
0	Void Checks Posting List Page: 1	$ \circ$

14: Void Checks Posting List 11-15

15: Vendor Information Summary

(sorted by Vendor Name)

\bigcirc	Date: 1 Time: 1	1/13/91 4:35:24	Vendor Infor ABC (mation Summary COMPANY	Page: 1	\circ
\bigcirc	Code	Business name		Contact	Telephone	\circ
0	1 BRM 1919	AMERICAN GIANT DI BIG RED MACHINE C BLACK & WHITE CLE	STRIBUTING O₊ ANERS	LEROY PAIGE GEORGE ANDERSON JOE JACKSON	816-211-1947 (303) 344-1976 (815) 522-0123	0
\bigcirc	BOYS CASEY DEWEY	BOYS OF SUMMER ME CASEY'S PARTS DEWEY OFFICE SUPP	NS CLOTHES	P.W. REESE WILLIAM MARTIN PHIL STEANE	(212)-324-1947 (306) 321-1234 (307) 342-3276	\circ
\bigcirc	HASH HOWE HOWE	HASHIMOTO MOTOR HOWE & HUGGINS AS	SOCIATES	SPUNKY HASHIMOTO MILLER HUGGINS	(206) 542-1847 (616) 123-4567 (616) 987-6543	\circ
\bigcirc	IHP MIRACL	IRON HORSE PARTS MIRACLE CLEANERS		LOU G. MARVIN THRONEBERRY	(518) 340-1927 (212) 322-1969	\circ
\bigcirc	ORIOLE SEASUP STEINB	ORIOLE MANUFACTUR SEATTLE SUPPLY IN STEINBRENNER BOAT	ING C. RENTAL	JOHN MCGRAW DANIEL TARTABULL RICK HENDERSON	(603) 156-1890 (206) 543-1977 (401) 414-3298	\circ
\bigcirc	TEMPO CML TIGER	TEMPORARY SERVICE THE C.M. LEROUX C TIGER TRANSPORT	S OMPANY	SUE WAGE SPIKE PEALE SAM CRAWFORD	(914) 555-3231 (616) 527-1650 (616) 448-2114	\circ
\bigcirc	WEAVER WRIGLY YAWKEY	WEAVER WIDGETS WRIGLEY GREENERY YAWKEY & ASSOCIAT	FS	MIKE CUELLAR ANDRE SUTCLIFFE JOF WOOD	(408) 420-1971 (609) 212-0909 (617) 123-1918	\circ
\bigcirc	THE C		20	002 1002	(01)/ 100 1/10	\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc	Vendor	Information Summar	 ษ		Page: 1	\circ



16: Vendor Information Summary

(sorted by Vendor Code)

0	Date: 1 Time: 1	1/13/91 Ver 4:55:31	ndor Info ABC (rmation Summary COMPANY	Page: 1	$ \circ$
0	Code	Business name		Contact	Telephone	$ \circ$
0	1 1919 BOYS	AMERICAN GIANT DISTRI BLACK & WHITE CLEANER BOYS OF SUMMER MENS (IBUTING RS CLOTHES	LEROY PAIGE JOE JACKSON P.W. REESE	816-211-1947 (815) 522-0123 (212)-324-1947	\circ
0	BRM CASEY	BIG RED MACHINE CO. CASEY'S PARTS	NV	GEORGE ANDERSON WILLIAM MARTIN	(303) 344-1976 (306) 321-1234 (616) 527-1650	$ \circ$
0	DEWEY HASH HOWE	DEWEY OFFICE SUPPLIES HASHIMOTO MOTOR HOWE & HUCCINS ASSOCI		PHIL STEANE SPUNKY HASHIMOTO MILLER HUGGINS	(307) 342-3276 (206) 542-1847 (616) 123-4567	$ \circ$
0	HOWELL	HOWELL REAL ESTATE IRON HORSE PARTS	.nieo	JIMMIE REESE LOU G. MORVIN THRONERERRY	(616) 987-6543 (518) 340-1927 (212) 722-1969	$ \circ$
0	ORIOLE	ORIOLE MANUFACTURING SEATTLE SUPPLY INC.		JOHN MCGRAW DANIEL TARTABULL	(603) 156-1890 (206) 543-1977	$ \circ$
0	STEINB TEMPO TIGER	STEINBRENNER BOAT REN TEMPORARY SERVICES TIGER TRANSPORT	ITAL	RICK HENDERSON SUE WAGE SAM CRAWFORD	(401) 414-3298 (914) 555-3231 (616) 448-2114	$ \circ$
0	WEAVER WRIGLY YAWKEY	WEAVER WIDGETS WRIGLEY GREENERY YAWKEY & ASSOCIATES		MIKE CUELLAR ANDRE SUTCLIFFE JOE WOOD	(408) 420-1971 (609) 212-0909 (617) 123-1918	$ \circ$
0	THREE I			002 1002	(01)/ 120 1/20	$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
0						$ \circ$
\bigcirc						$ \circ$
\bigcirc	Vendor	Information Summary			Page: 1	$ \circ$
						1

16: Vendor Information Summary 11-17

17: Vendor Information Detail Report

0	Date: 11/13/91 Time: 15:01:49	Vendor Information ABC COMPANY	Detail	Page: 1	0
\bigcirc	Vendor Code: Business Name:	1 AMERICAN GIANT DISTRIBU	JTING		\circ
\bigcirc	Contact: Address 1: Address 2:	LEROY PAIGE 1947 MONARCH LN.	Phone: 816-211-1947		\circ
\bigcirc	City, State, Zip: Country:	KANSAS CITY MO 70779			\circ
\bigcirc	Currency Code: Pay-To Instructions: Credit Limit:	PREFERS DANDRIDGE SHIPP 5000.00 10	NNG 099 Required: Y TIN: 91−1	234567	\circ
\bigcirc	Default A/P Account: Terms Code: Account Group:	200000000-000 Det A 2%10 NET 30 PURCH1 STANDARD PURCH	°ault Cash Account: 40SES	-	\circ
\bigcirc	Last Payment Date: Hold Payment (Y/N): Always Take Discount:	01/01/90 N N	On Account: Balance:	0,00 292,19	\circ
\bigcirc	Pau-To Codet	Pay-To Address			\circ
\bigcirc	Pay-To Name: Contact: Oddrocs 1	AGD WAREHOUSE #1 JOSHUA GIBSON	Phone: (800) 555-4148		\circ
\bigcirc	City, State, Zip: Country:	KANSAS CITY MO 70779			\circ
\bigcirc	Always Take Discount: Pau-To Codet	N 			\circ
\bigcirc	Pay-To Name: Contact: Oddress 1*	AGD HEADQUARTERS LEON B. LEONARD 1867 CAPANSON RD.	Phone: (800) 555-4144		\circ
\bigcirc	City, State, Zip: Country: Always Take Discount:	KANSAS CITY MO 70779 USA N			\circ
\bigcirc	Pay-To Code:	PITT			\circ
\bigcirc	Contact: Address 1:	JOHN HENRY LLOYD 1932 CRAWFORD	Phone: (800) 555-4133		\circ
\bigcirc	City, State, Zip: Country: Always Take Discount:	PITTSBURGH PA 60877 USA N			\circ
\bigcirc	·				\circ
\bigcirc					\circ
\bigcirc					$ \circ$
\bigcirc					$ \circ$
\bigcirc					$ \circ$
\circ	Vendor Information Det	 ail		Page: 1	\circ



18: Vendor Labels

DEWEY OFFICE SUPPLIES 1919 BLACK RD. SUITE 666 SPARTAN, WY 70998 USA

AMERICAN GIANT DISTRIBUTING 1947 MONARCH LN. KANSAS CITY, MO 70779

BIG RED MACHINE CO. 1975 ROSE ST. CINCINNATI, OH 60054 USA

BLACK & WHITE CLEANERS 358 COMISKY CHICAGO, IL 60609 USA

BOYS OF SUMMER MENS CLOTHES 1951 DEMBUMS BROOKLYN, NY 88608 USA

CASEY'S PARTS 500 FOOTMANTLE DR. NEW YORK NY 80776 USA

18: Vendor Labels 11-19

19: Vendor Terms List

0	Date: Time:	11/14/91 10:07:06	Vendor ABC COM	Terms PANY		Page:	1	\supset
\bigcirc	Code	Description	D:	ue days	Disc day	s Disc percent	<	\supset
\bigcirc	A B C	2%10 NET 30 30 NET: DUE IN 30 DAYS 60 NET: DUE IN 60 DAYS		30 30 60	10	2,000 0,000 0,000		\supset
$^{\circ}$	D E	2%15 NET 45 NET 10: DUE IN TEN DAY	s	45 10	15	2,000 0,000		\supset
\bigcirc								\supset
\circ								\supset
\circ								\supset
\bigcirc								\supset
$^{\circ}$								\supset
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\circ								\supset
\circ								\supset
\circ								\supset
\circ	Vendor	Terms				Page‡	1	\supset



20: Vendor Ledger Report

0	⊃ Date: 11/14/91 ⊤ime: 10;11;23			Vendor Ledger ABC COMPANY		Page: 1	0
\bigcirc	A/P	Activity for	1 - AMERIO	CAN GIANT DISTRIBUTING			\circ
0	Date	Tran Type	Tran #	Description	Amount	Balance	0
0	03/23/90 04/21/90 05/01/90	INVOICE INVOICE INVOICE	3003 3341 1002	BEGINNING BALANCE MARCH PARTS ORDER APRIL PARTS ORDER PARTS ORDER	21.57 64.71 146.59	.00 21.57 86.28 232.87	0
\bigcirc	05/02/90 05/22/90	DEBIT MEMO INVOICE	2002 4230	CREDIT FOR RETURNED MAY PARTS ORDER	-21,57 80,89	211,30 292,19	\circ
\circ							\circ
\circ							\circ
\circ							\circ
\bigcirc							\circ
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\circ							\circ
\circ							\circ
\circ							\circ
\bigcirc							\circ
\bigcirc							\circ
\circ							\circ
\bigcirc							\circ
\circ							$ \circ$
\circ							$ \circ$
\circ							$ \circ$
\circ	Vendor Le	edger				Page: 1	$ \circ$

20: Vendor Ledger Report 11-21

21: Vendor Aging Summary Report

0	Date: 11/14/91 Vendor Aging Summary By Name Time: 10:19:03 ABC COMPANY Page: 1 Age but Due Date Aging Date: 05/01/90					
\bigcirc	Hee by: Due Date Heine Da	1 to 30 Days	31 to 60 Days	Over 60 Days	$ \circ$	
\bigcirc	1 - AMERICAN GIANT DISTRIBUTING				\circ	
\bigcirc	Total 232.87 211.30	21,57	.00	•••	$ \circ$	
	1919 - BLACK & WHITE CLEANERS					
\bigcirc	Total 2,488,17 1,737,19	690,56	60,42	•00		
\bigcirc	DEWEY - DEWEY OFFICE SUPPLIES				$ \circ$	
\bigcirc	Total 277.35 .00	277,35	•00	•00	\circ	
_	HASH - HASHIMOTO MOTOR					
\circ	Total 146.59 .00	146,59	•00	•00	$ \circ$	
\bigcirc	ORIOLE - ORIOLE MANUFACTURING				\circ	
\bigcirc	Total 146.59 .00	146,59	.00	•00		
\bigcirc	SEASUP - SEATTLE SUPPLY INC.					
\bigcirc	Total 220,00 220,00	•00	•00	•00	$ \circ$	
\bigcirc	TIGER - TIGER TRANSPORT				$ \circ$	
	Total 146.59 .00	146,59	•00	•00		
\bigcirc	WRIGLY - WRIGLEY GREENERY					
\bigcirc	Total 2,515,54 2,300,00	.00	215,54	•00	$ \circ$	
\bigcirc					$ \circ $	
	Aging lotals:					
\bigcirc	lotal Current	1 to 30 Days	31 to 60 Days	Uver 60 Days		
\bigcirc	6,1/3,70 4,468,49	1,429,25	275,96	•00	$ \circ$	
\bigcirc					$ \circ$	
\bigcirc					\circ	
\bigcirc					$ \circ$	
\bigcirc					$ \circ$	
0	Vendor Aging Summary By Name			Page: 1	$ \circ$	



22: Vendor Aging Detail Report

0	Date: 11/14/91 Time: 10:23:08 Age by: Due Date	Vendor Aging ABC Aging Dat	g Detail By Nam COMPANY Set 05/01/90	ie	Page: 1	\circ
\circ	Invoice Due Date	Current	1 to 30 Days	31 to 60 Days	Over 60 Days	$ \circ$
\bigcirc	1 - AMERICAN GIANT DIS 3003 04/22/90	TRIBUTING	21.57			$ \circ$
\circ	3341 05/21/90 1002 05/31/90	64.71 146.59				$ \circ$
\circ	Total 232,87	211,30	21,57	.00	•00	\circ
\bigcirc	1919 - BLACK & WHITE C 34612 03/23/90 34712 04/25/90	LEANERS	690.56	60,42		\circ
\bigcirc	34799 05/13/90 34833 05/14/90 34944 05/24/90	1,430,75 53,95 151,06				\circ
\circ	34999 05/26/90	101,43				\circ
\circ	Total 2,488,17 DEWEY - DEWEY OFFICE S	1,737,19 UPPLIES	690,56	60,42	*00	$ \circ$
\bigcirc	1004 04/11/90 1006 04/13/90		94,87 182,48			
\bigcirc	Total 277,35	•00	277,35	•••	+00	
\bigcirc	HASH - HASHIMOTO MOTOR 1007 04/11/90		146,59			
0	Total 146.59	•00	146,59	.00	.00	$ \circ$
\circ	ORIOLE - ORIOLE MANUFA 1005 04/11/90	CTURING	146,59			$ \circ$
\circ	Total 146.59	+00	146,59	.00	•00	$ \circ$
\circ	SEASUP - SEATTLE SUPPL 34211 05/02/90	Y INC. 220.00				$ \circ$
\bigcirc	Total 220,00	220,00	.00	.00	•00	$ \circ$
\circ	TIGER - TIGER TRANSPOR 1008 04/11/90	:T	146,59			$ \circ$
\circ	Total 146.59	•00	146,59	•••	•00	$ \circ$
\bigcirc	WRIGLY - WRIGLEY GREEN 33841 03/02/90 33918 03/21/90	IERY		64.72 129.35		\circ
\circ	342002 03/31/90 34622 05/01/90 64726 05/10/90	640.00 1,660.00		21,47		$ \circ$
\circ						$ \circ$
0	Vendor Aging Detail By	Name			Page: 1	$ \circ$

22: Vendor Aging Detail Report 11-23

23: Vendor Cash Requirement Summary

(sorted by Vendor Name)

0	Date: 11/14/91 Vendor Cash Requirement Summary By Name Time: 10:26:15 ABC COMPANY Page: 1 Age bu: Inv Date Aging Date: 05/01/90	0
\bigcirc	Current 1 to 30 Days 31 to 60 Days Over 60 Days	$ \circ$
\bigcirc	1 - AMERICAN GIANT DISTRIBUTING	\circ
\bigcirc	Total 232.87 232.87 .00 .00 .00	$\left \circ \right $
<u> </u>	1919 - BLACK & WHITE CLEANERS	
\bigcirc	Total 2,488,17 2,488,17 ,00 ,00 ,00	$ \circ$
\bigcirc	DEWEY - DEWEY OFFICE SUPPLIES	\circ
\bigcirc	Total 277,35 277,35 ,00 ,00 ,00	
\bigcirc	HASH - HASHIMOTO MOTOR	
\bigcirc	Total 146.59 146.59 .00 .00 .00	$ \circ$
\bigcirc	ORIOLE - ORIOLE MANUFACTURING	$ \circ$
	Total 146.59 146.59 .00 .00 .00	
\bigcirc	SEASUP - SEATTLE SUPPLY INC.	
\bigcirc	Total 220,00 220,00 ,00 ,00 ,00	$ \circ$
\bigcirc	TIGER - TIGER TRANSPORT	
\smile	Total 146.59 146.59 .00 .00 .00	
\bigcirc	WRIGLY - WRIGLEY GREENERY	$ \circ$
\bigcirc	Total 2,515.54 2,515.54 .00 .00 .00	$ \circ$
\bigcirc	Aging Totals:	\circ
\bigcirc	Total Current 1 to 30 Days 31 to 60 Days Over 60 Days	\circ
\bigcirc	6,173.70 6,173.70 .00 .00 .00	\circ
\bigcirc		\circ
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
	Vendor Cash Requirement Summary By Name	
	Page: 1	



24: Vendor Cash Requirement Detail

(sorted by Vendor Name)

\bigcirc	Date: 11/14/91 Time: 10:27:09 Age by: Due Date	Vendor	Cash Requi ABC Aging Dat	rement Detail COMPANY :e: 05/01/90	By Name	Page: 1	0
\circ	Invoice Due Da	ate	Current	1 to 30 Days	31 to 60 Days	Over 60 Days	0
\bigcirc	1 - AMERICAN GIAN 3003 04/22/	AT DISTRIB	UTING 21.57				0
\circ	3341 05/21/ 1002 05/31/	/90 /90		64.71 146.59			0
\bigcirc	Total 232	2,87	21,57	211,30	.00	•00	0
0	1919 - BLACK & W 34612 03/23/ 34712 04/25/ 34799 05/13/	HITE CLEAN /90 /90 /90	ERS 60.42 690.56	1,430,75			0
\circ	34833 05/14/ 34944 05/24/	/90 /90		53,95 151,06			\circ
\bigcirc	34999 05/26/	/90 	750 99	101,43			0
\bigcirc	DEWEY - DEWEY OFF	FICE SUPPL	IES 94 97	1)/0/41/	+**	+***	0
\bigcirc	1006 04/13/	′9ŏ 	182,48				0
\bigcirc	Total 277	7,35	277,35	+00	•00	•00	\bigcirc
\sim	HASH - HASHIMOTO 1007 04/11/	MOTOR '90	146.59)
\bigcirc	Total 140	 5,59	146,59	.00	.00	•••	
\circ	ORIOLE - ORIOLE M 1005 04/11/	1ANUFACTUR /90	ING 146.59				0
\circ	Total 140	 5.59	146.59	•••	.00	•••	\circ
\bigcirc	SEASUP - SEATTLE 34211 05/02/	SUPPLY IN	c.	220,00			0
\bigcirc	Total 220	.00	+00	220,00	.00	.00	\circ
\bigcirc	TIGER - TIGER TRA 1008 04/11/	NSPORT /90	146.59				0
\bigcirc	Total 140	5.59	146.59	•00	•00	•00	0
\bigcirc	WRIGLY - WRIGLEY 33841 03/02/ 33918 03/21/	GREENERY /90 /90	64.72 129.35				0
\circ	342002 03/31/ 34622 05/01/ 64726 05/10/	/90 /90 /90	21.47 640.00	1,660.00			\circ
\circ							\circ
\circ	Vendor Cash Requi	irement De	tail By Nam	ne		Page: 1	0

24: Vendor Cash Requirement Detail 11-25

25: Payable Defaults Report

0	Date: 11/14/91 Accounts Payable Defaults Time: 10:36:27 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Accounts Payable Defaults Invoicing	\circ
\bigcirc	Terms Code: A 2%10 NET 30	\circ
\bigcirc	Multilevel Tax	0
0	Default Tax Code: Tax Entry on Detail Line: Gross Invoice Entry: Calculate Tax on Cash Discounts:	0
	Account Numbers	
\bigcirc	A/P: 123456789	
\bigcirc	Aging Information	$ \circ$
\bigcirc	Age On: D (D - Due Date, I - Invoice Date) Descriptions:	$ \circ$
\bigcirc	Current 1 to 30 Days 31 to 60 Days Over 60 Days	
\bigcirc	Days: 0 30 60	
\bigcirc	Accounts Payable Setup Complete?: N	$ \circ$
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
0	Accounts Payable Defaults Page: 1	$ \circ$



26: Account Groups Report

\bigcirc	Date: 11 Time: 10	/14/91 ::37:05	Account Groups ABC COMPANY	Page: 1	$ \circ$
\circ	Account Grp Cd.	Account Group Description	Account Number	Description	$ \circ$
0	APVCHR	ACCOUNTS PAYABLE VOUCHE	R 120000000-000 503000000-000 200000000-000	INVENTORY PURCHASE DISCOUNTS ACCOUNTS PAYABLE	
0	ARINVC	ACCOUNTS RECEIVABLE INV	/OICE 110000000-000 400000000-000	ACCOUNTS RECEIVABLE SALES - GENERAL	
\circ	CASHAP	A/P CASH DISBURSEMENTS	100000000-000 200000000-000 503000000-000	CASH ACCOUNT ACCOUNTS PAYABLE PURCHASE DISCOUNTS	\circ
0	CASHAR	A/R CASH RECEIPTS	110000000-000 100000000-000 421000000-000	ACCOUNTS RECEIVABLE CASH ACCOUNT DISCOUNTS ALLOWED	
0	E-BANK	EXPENSES FROM BANKING	710000000-000 711000000-000 712000000-000	BANK CHARGES INTEREST EXPENSE BANK CREDIT CARD CHARGES	0
\bigcirc	E-INVN	INVENTORY PURCHASES	120000000-000 503000000-000	INVENTORY PURCHASE DISCOUNTS	$ \circ$
\bigcirc	E-OFFC	OFFICE EXPENSES	700000000-000 701000000-000	RENT UTILITIES	$ \circ$
\bigcirc	E-RENT	RENT PAYMENTS	70000000-000	RENT	$ \circ$
\circ	E-SERV	PURCHASE OF SERVICES	520000000-000 706000000-000 705000000-000	COST OF LABOR LEGAL AND ACCOUNTING FEES LAUNDRY & CLEANING	$ \circ$
0	E-SUPL	SUPPLY PURCHASE	703000000-000 70400000-000 73000000-000 633000000-000	POSTAGE OFFICE SUPPLIES FREIGHT (NOT IN C.O.G) STATE SALES TAX	0
\bigcirc	I-BANK	INCOME FROM BANKING	440000000-000 430000000-000	INTEREST INCOME DIVIDENDS	$ \circ$
\circ	I-PROD	PRODUCT SALES	402000000-000 401000000-000	SALES OF MFG. GOODS SALES OF INVENTORY	$ \circ$
\circ	I-SERV	SALES OF SERVICES	403000000-000 404000000-000	SALES OF TRAINING SALES OF CONSULTING	$ \circ$
\circ	PURCH1	STANDARD PURCHASES	120000000-000		$ \circ$
\circ			890000000-000 730000000-000 633000000-000	OTHER SALES EXPENSES FREIGHT (NOT IN C.O.G) STATE SALES TAY	$ \circ$
\circ			639000000-000 503000000-000	OTHER TAXES PURCHASE DISCOUNTS	$ \circ$
\bigcirc				Page: 1	$ \circ$

26: Account Groups Report 11-27

27: Vendor Open Items Report

0	Date: 11 Time: 10	/14/91 :41:26		Vendor Open Items ABC COMPANY	Page: 1	С
\bigcirc	Doc No.	Invoice	Date	Description	Balance	C
\circ	1 - AMER	ICAN GIANT	DISTRIBUTIN	IG		C
0	5 16 17 18	1002 3003 3341 4230	05/01/90 03/23/90 04/21/90 05/22/90	PARTS ORDER MARCH PARTS ORDER APRIL PARTS ORDER MAY PARTS ORDER	146,59 21,57 43,14 80,89	С
\circ				- Vendor Balance:	292,19	C
\circ	1919 - B	LACK & WHIT	E CLEANERS			C
0	41 42 43 44 45 46	34612 34712 34799 34833 34944 34999	02/22/90 03/26/90 04/13/90 04/14/90 04/24/90 04/26/90	FEB. PARTS ORDER MAR. PARTS ORDER APRIL PARTS ORDER 2ND APRIL PARTS ORDE 3RD APRIL PARTS ORDE 4TH APRIL PARTS ORDE	60.42 690.56 1,430.75 53.95 151.06 101.43	0
\bigcirc	47	35086	05/21/90	MAY PARTS ORDER	67,98	C
\circ				Vendor Balance:	2,556,15	C
\circ	4 7	1004 1006	04/01/90 04/03/90	PARTS ORDER SERVICES	94.87 182.48	С
\circ				- Vendor Balance:	277,35	C
\circ	HASH - H	АЗНІМОТО МО	TOR			C
\circ	1 8	3212 1007	05/02/90 04/01/90	PARTS ORDER PARTS ORDER	-32,37 146,59	C
				Vendor Balance:	114,22	
	ORIOLE -	ORIOLE MAN	UFACTURING			
\circ	6	1005	04/01/90	PARTS ORDER	146,59	C
\bigcirc				Vendor Balance:	146,59	C
	SEASUP -	SEATTLE SU	PPLY INC.			
	54 55	34211 37233	04/02/90 05/28/90	APRIL ORDER MAY ORDER	220,00 225,60	
\square				Vendor Balance:	445,60	
\circ	TIGER -	TIGER TRANS	PORT			C
\circ	9	1008	04/01/90	PARTS ORDER	146,59	C
0	Vendor O	pen Items			Page: 1	С

11-28 Sample Reports

28: Company Information Report

(Company Main Address & Department Codes)

\circ	Date: 11/14/91 Time: 10:58:35	Company Information ABC COMPANY Page: 1	$ \circ$
\bigcirc	Company Name: Address1:	ABC COMPANY 1110 MAIN STREET	$ \circ$
\bigcirc	Address2: City, State, Zip: County:	SEATTLE WA 98133 KING	\circ
\bigcirc	Country: Multilevel Tax:	USA N Use Multilevel Tax Groups: N	\circ
\bigcirc	Department Code 	Description	\circ
\circ	000 100 200	MAIN OFFICE EAST COAST DISTRIBUTION CENTER WEST COAST DISTRIBUTION CENTER	\circ
\bigcirc			$ \circ$
\bigcirc			\circ
\bigcirc			$ \circ$
\bigcirc			$ \circ$
\bigcirc			$ \circ$
\circ	Company Information	Page: 1	$ \circ$

28: Company Information Report 11-29

Account Number Ranges

0	Date: 11/14/91 Account Number Ranges Time: 15:28:12 SOFTWARE TECH Page:	1	0
\circ	First Current Asset Account: 1000 ASFASDF		\circ
\circ	First Fixed Asset Account: 1500 B TEST First Current Liability Account: 2000 SDF First Long Term Liability Account: 2700 SADF		\circ
\circ	First Equity or Capital Account: 3000 ADF First Income or Sales Account: 4000 ADF First Orst of Coods Account: 5000 AF		\circ
\circ	First Operation Expense Account: 6000 ASDF		\circ
\circ			\circ
\bigcirc	Account Number Ranges Page:	1	\circ



29: Chart of Accounts

\bigcirc	Date: 11/14/91 Time: 11:00:07	Ledger Account Listing ABC COMPANY	Page: 1	\circ
\bigcirc	Account #	Description	Increase with Credit?	$ \circ$
\bigcirc	CURRENT ASSETS 100000000 101000000	CASH ACCOUNT SECONDARY BANK ACCOUNT	N N	\circ
\bigcirc	102000000 110000000	PAYROLL BANK ACCOUNT ACCOUNTS RECEIVABLE	N N	$ \circ$
\bigcirc	119000000 120000000	ALLOWANCE FOR DOUBTFUL A/R'S INVENTORY	Y Y N	$ \circ$
\bigcirc	130000000 131000000 132000000	PREPAID RENT PREPAID INSURANCE PREPAID ADVERTISING	N N N	$ \circ$
\bigcirc	135000000 140000000	LOANS TO OWNERS INVESTMENTS	N N	\circ
\bigcirc	170000000	DEPOSITS	N N	$ \circ$
\bigcirc	FIXED ASSETS 180000000 180500000	BUILDING BUILDING DEPRECIATION	N Y	\circ
\bigcirc	181000000 181500000 182000000	FURNITURE & FIXTURES FURNITURE & FIXTURES DEP. TRANSPORTATION FOULD	N Y	$ \circ$
0	182500000 183000000	TRANSPORTATION EQUIP. DEP. MACHINERY & OTHER EQUIP.	Y N	$ \circ$
\bigcirc	183500000 184000000 184500000	MACHINERY & OTHER EQUIP, DEP, LEASEHOLD IMPROVEMENTS LEASEHOLD IMPROVEMENTS DEP,	Y N Y	$ \circ $
\bigcirc	186000000 186500000 190000000	OTHER FIXED ASSETS OTHER FIXED ASSETS DEP. LAND	N Y N	\circ
\bigcirc	CUR LIABILITIES	ACCOUNTS PAYABLE	Y	$ \circ$
\bigcirc	201000000 210000000 211000000	OTHER ACCOUNTS PAYABLE ACCRUED SALES TAX ACCRUED PROPERTY TAX	Ý Y Y	$ \circ$
\bigcirc	212000000 213000000 214000000	ACCRUED STATE EXCISE TAX ACCRUED STATE UNEMPLOYMNT TAX ACCRUED STATE DISODULITY TAY	Ŷ	$ \circ$
\bigcirc	215000000 216000000	ACCRUED FEDERAL WITHHOLDING ACCRUED FEDERAL UNEMPLOYMENT	Ý Ý	$ \circ$
\bigcirc	217000000 217100000 217500000	ACCRUED EMPLOYEE F.I.C.A. ACCRUED EMPLOYEE MEDICARE ACCRUED EMPLOYER F.I.C.A.	Y Y Y	$ \circ$
\bigcirc	217600000 218000000 220000000	ACCRUED EMPLOYER MEDICARE ACCRUED TAXES - OTHER ACCRUED PAYROLL	Y Y V	\circ
\bigcirc	221000000 222000000	ACCRUED EMPLOYEE SAVINGS PLAN ACCRUED UNION DUES	Ý Y	$ \circ$
\bigcirc	23000000 230000000 240000000	LOANS FROM OWNERS & OFFICERS OTHER LIABILITIES	Y Y	$ \circ$
0	Ledger Account Li	sting	Page: 1	\circ

29: Chart of Accounts 11-31

Chart of Accounts (continued)

0	Date: 11/14/91 Time: 11:00:08	Ledger Account Listing ABC COMPANY	Page: 2	$ \circ$
\circ	Account #	Description	Increase with Credit?	$ \circ$
\circ	L/T 271000000ES	OTHER NOTES PAYABLE	Y	$ \circ$
\bigcirc	CAPITAL 320000000	PYMNTS/STOCK 1 YR. OR MORE	Y	\circ
0	INCOME 430000000 490000000	DIVIDENDSHARGESEDANCESICES OTHER INCOMEGE INCOMESSET	¥	\circ
\bigcirc	COST590000000	OTHER COSTSORENTORY ADJUST.	Ν	$ \circ$
\bigcirc	EXPE633000000	STATE SALES TAXXES WAGES	Ν	\circ
0	Ledger Account Lis	sting======	Page: 2	\circ
\circ				$ \circ$
\bigcirc	Date: 11/14/91	Ledger Account Listing	Parat 7	$ \circ$
\bigcirc	Account #	Description ==LAUNDRY & CLEANING EXPENSE====== other on to expense	Increase with Credit?	\circ
\bigcirc	89000000	UTHER SHEES EAFENDESNTESS	M	$ \circ$
\bigcirc				$ \circ$
\bigcirc				\circ
\bigcirc				\circ
\circ				$ \circ$
\bigcirc				$ \circ$
\circ				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\circ				$ \circ$
0				\circ

11-32 Sample Reports

30: Multilevel Tax Codes

0	Date: 11/14/91 Mult Time: 16:39:24 SAMPL	ilevel Tax Codes E FOR A/P AND A/R Page: 1	\circ
\bigcirc			$ \circ$
\bigcirc	Multilevel Tax Code:	WASHST	\circ
0	Description:	WASHINGTON STATE TAX	\circ
0	Country : Province / State :	USA MA	\circ
\bigcirc	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE 421000000 DISCOUNTS ALLOWED	\circ
\bigcirc	Accounts Payable Account: A/P Discount Account:	200000000 ACCOUNTS PAYABLE 503000000 PURCHASE DISCOUNTS	\circ
\bigcirc			$ \circ$
\bigcirc	Multilevel Tax Code:	EDMOND	\circ
0	Multilevel Tax Rate:	0,13	$ \circ$
	Description:	EDMONDS CITY TAX	
\bigcirc	Province / State :	WA	
$^{\circ}$	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE 421000000 DISCOUNTS ALLOWED	$ \circ$
\bigcirc	Accounts Payable Account:	200000000 ACCOUNTS PAYABLE	$ \circ$
\bigcirc			\circ
\bigcirc	Multilevel Tax Code:	зионом	\circ
\circ	Multilevel Tax Rate:	0,13	$ \circ$
	Description:	SNOHOMISH COUNTY TAX	
	Country : Province / State :	USA WA	
0	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE	$ \circ$
\circ	Accounts Payable Account:	200000000 ACCOUNTS PAYABLE	$ \circ$
\bigcirc	A/P Discount Account:	503000000 PURCHASE DISCOUNTS	$ \circ$
\bigcirc			$ \circ$
\bigcirc	Multilevel Tax Codes	Page: 1	\circ

30: Multilevel Tax Codes 11-33

31: Multilevel Tax Groups

\bigcirc	Date: 11/14/91 Time: 16:39:46	Multilevel Ta SAMPLE FOR Aa	ax Groups /P AND A/R	Page: 1	$ \circ$
\circ	Multilevel Ta> Tax Group	<pre> Group Code: ALLTAX Description: ALL WASHIN(</pre>	GTON TAXES		$ \circ$
\bigcirc	Tax Code	Description	Rate	Cumulative	$ \circ$
0	WASHST EDMOND SNOHOM	WASHINGTON STATE TAX EDMONDS CITY TAX SNOHOMISH COUNTY TAX	8.00 0.13 0.13	N N N	$ \circ$
\bigcirc					$ \circ$
\bigcirc	Multilevel Tax Tax Group	Coroup Code: NUNIAX Description: TAX RATE Z	ERO		$ \circ$
\bigcirc	Tax Code	Description	Rate	Cumulative	
	NO-TAX	NON-TAXABLE CODE	0,00	Ν	
\bigcirc	Multilevel Ta>	<pre>< Group Code: SOUTHC</pre>			$ \circ $
\bigcirc	Tax Group	Description: SUUIH CARU	INA IAX	Cumulatius	$ \circ$
\bigcirc	FIVE		 5.00	 N	$ \circ$
0	PTFIVE	1/2% TAX RATE	0,50	N	$ \circ$
0					\circ
\circ					$ \circ$
\bigcirc					$ \circ$
\circ					$ \circ$
\circ					$ \circ$
\bigcirc					$ \circ$
\circ					$ \circ$
\circ					$ \circ$
\circ					$ \circ$
\circ					$ \circ$
0	Multilevel Tax Gr			Page: 1	$ \circ$



32: Multilevel Tax Summary Analysis

0	Date: 11/14/91 Multilevel Tax Summary Analysis Time: 16:40:08 SAMPLE FOR A/P AND A/R Period: Start Date: 0/00/200 Evol Date: 11/14/21 Ledwart 0	Page: 1	0
\bigcirc	Tax Amount	K,UE,HF,FU	\circ
\bigcirc	Account Number Tax Code Description Debits C	redits =====	\circ
0	FIVE 5% TAX RATE .00 2 NO-TAXNON-TAXABLE CODE .00 PTFIVE1/2% TAX RATE .00	,501,20 ,00 250,12	0
\bigcirc	Total for Account: 110000000 .00 2	,751,32	\bigcirc
\bigcirc	200000000 ACCOUNTS PAYABLE EDMONDEDMONDS CITY TAX 10.66	.06	\circ
\circ	SNOHOMSNOHOMISH COUNTY TAX 10.66 WASHSTWASHINGTON STATE TAX 681.60	.06 4.00	\circ
0	Total for Account: 200000000 702.92	4,12	0
	421000000 DISCOUNTS ALLOWED FIVE 5% TAX RATE 25.00	.00	
	PTFIVE1/2% TAX RATE		\cup
\circ	Total for Hecount: 42100000 27,50	.00	\circ
\bigcirc			\bigcirc
\circ			\circ
\bigcirc			\bigcirc
\bigcirc			\bigcirc
\bigcirc			\circ
\bigcirc			0
\bigcirc			\circ
\circ			\circ
\circ			0
\bigcirc			0
\bigcirc			\circ
0	Multilevel Tax Summary Analysis	 Page: 1	0

33: Multilevel Tax Detail Analysis

0	Date: 11/14/91 Multilevel Tax Detail Analysis Time: 16:40:23 SAMPLE FOR A/P AND A/R Page: 1 Period: Start Tate: 07/01/20 End Tate: 11/14/91 Ledgers: 08.0F.0P.PL					\circ
\bigcirc	Invoice	Good Good	ls Amount	Tax A	Amount	$ \circ$
\bigcirc	Number Date	Debits	Credits	Debits	Credits	$ \circ$
\circ	Tax Codet EIVE R	W TAY DATE				
0	1111 10/14/91 123456789010/11/91 124 10/15/91	.00 .00 .00	24.00 25,000.00 25,000.00	.00 .00	1,20 1,250,00 1,250,00	0
0	- Total Tax Code: FIVE	.00	50,024,00	.00	2,501,20	$ \circ$
_	Tax Code: NO-TA	NON-TAXABLE	CODE			
\circ	123 11/06/91	• ⁰⁰	123,00	•••• 	+00	$ \circ$
\bigcirc	Total Tax Code: NO-TAX	.00	123.00	•00	•00	$ \circ$
	123456789010/11/91	1/2% IAX RAI	25,000,00	.00	125.00	
\bigcirc	1111 10/14/91	100	24,00	.00	+12	$ \bigcirc$
	124 10/15/91	+00	25,000,00		125,00	
\bigcirc	Total Tax Code: PTFIVE	•00	50,024.00	•00	250,12	
\bigcirc	- Total Account:110000000		100,171,00		2,751,32	$ \circ$
\bigcirc	Account: 200000000 A	CCOUNTS PAYA	BLE			$ \circ$
	Tour Code & EDWON		, T AU			
\bigcirc	-1 07/01/90	20,00	+00	÷٥3	.00	$ \bigcirc$
_	-1 07/01/90 M336699 07/01/90	,00 8,500,00	50,00	,00 10,63	+06 -00	
\circ		0,000.00	••••		+***	$ \circ$
	Total Tax Code: EDMOND	8,520,00	50,00	10,66	+06	
\cup	Tax Code: SNOHON	1 SNOHOMISH CO	UNTY TAX			
\cap	-1 07/01/90 M336699 07/01/90	,00 8,500,00	50,00	10.63	•06 .00	
\sim	-1 07/01/90	20,00	.00	- <u>,</u> 03	.00	
\bigcirc	Total Tax Code: SNOHOM	8,520.00	50,00	10,66	۰ ⁰⁶	$ \circ$
\bigcirc	Tax Code: WASHS1	F WASHINGTON S	TATE TAX			
)	-1 07/01/90 M336699 07/01/90	8,500,00	50,00	680,000	4,00	
\bigcirc	-1 07/01/90	20,00	.00	1,60	÷00	$ \bigcirc$
0	Total Tax Code: WASHST	8,520.00	50,00	681,60	4,00	$ \circ$
0	Total Account:200000000	25,560.00	150,00	702,92	4,12	$ _{\circ}$
0	Multilevel Tax Detail Anal	lysis			Page: 1	$ \circ$



Accounts Receivable Sample Reports 3

10: Finance Charge Report

0	Date: 11/15/91 Finance Charge Time: 12:09:16 SAMPLE FOR A/F	Invoices AND A/R	Page: 1	0	
\bigcirc	Finance Charge Date: 05/01/90 Charge on: Due Date				
\circ	Number of Days past Due: 30 Finance Charge Percent: 1.50% Take FC on FC: N			\circ	
\circ	1919 - BLACK & WHITE CLEANERS Doc# Invoice# Due	· Date	Invoice Balance	\circ	
\bigcirc	41 34612 03/	· 23/90	60,42	$ \circ$	
\bigcirc	Total Am	ount Past Due:	60,42	\circ	
0	Total F	inance Charge:	1,08	$ \circ$	
0	WRIGLY - WRIGLEY GREENERY Doc# Invoice# Due 	Date	Invoice Balance	0	
0	48 33841 03/ 49 33918 03/ 50 342002 03/	'02/90 '21/90 '31/90	64.72 129.35 21.47	\circ	
\bigcirc	Total An	ount Past Due:	215,54	\circ	
\circ	Total F	inance Charge:	3,49	$ \circ$	
0	Total of All Fi	nance Charges:	6,73	0	
\circ				\circ	
\circ				\circ	
\circ				\circ	
\circ				\circ	
\circ				\circ	
\circ				$ \circ$	
\circ				$ \circ$	
\circ				\circ	
\bigcirc				$ \circ$	
\circ	Finance Charge Invoices		Page: 1	\circ	

10: Finance Charge Report 11-11

11: Recurring Document Report

0	Date: 08/05/91 Recurring Invoice Time: 14:37:23 ABC COMPANY	Page: 1	0
\bigcirc	Document Number: 205 Date: 08/05/91 Customer: 1 - AMERICAN GIANT DISTRIBUTING		$ \circ$
\circ	Description:		$ \circ$
\circ	2100 - 000 ACCRUED SALES TAX 27,74 CR 2100 - 000 ACCRUED SALES TAX 17,47 CR		$ \circ$
0	4030 - 000 554,79 CR 1100 - 000 ACCOUNTS RECEIVABLE 600,00 DB		$ \circ$
\circ	Total Dabita		$ \circ$
0			$ \circ$
\bigcirc			\circ
\circ			$ \circ$
\circ			$ \circ$
\bigcirc			$ \circ$
\circ			\circ
\circ			$ \circ$
\circ			$ \circ$
0			$ \circ$
\bigcirc			$ \circ$
\circ			$ \circ$
\bigcirc	Recurring Invoice	 Page: 1	$ \circ$



12: Customer Information Summary Report

0	Date: 11/ Time: 12:	'15/91 ;11‡56	Customer Info SOFTWA	rmation Summary RE TECH		Page: 1	0
\circ	Code B	Business name		Contact	Telephone		0
\circ	WWW UWOR TOMM			Augie Hansen Tom Morgan	303 771-4737 402-471-3161		0
\circ	TKELLY SPEERS SANE01			Jim Miller Dan Speers Bill Single			0
\circ	SADF ROBERT			Robert Eckelson			0
\bigcirc	RJ NESIUS MS			Ron Jordan Bob Nesius Merrill Showers	201 832 7853 717 998-2660		\circ
\circ	LOW KNIGHT KENH'			Morry Low Joe Knight Ken Priest	415 947-1455 937 9109 254-1578		\circ
\circ	JM JANV HUDMIL			John Morgan Jan Van Dalen Hudson Milner	813 369 5556 305 625 6000		0
\circ	FSI FINKEL			Robert Bradley Richard Finkelstein	215 638 8771 312 549 8325 702 762 6870		0
\circ	DONLEV			Don Levy Daniel Snow	813-574-3833 812 752 2221		0
\circ	DANRUS BSG BILLM			Dan Rosencrantz Steve Benefield Bill Mitchell	717 326 7895 404-233-5934		0
\circ	BERK AWG			Jim Berk	415 974-1759		0
\circ	98 896 68			John Hicks Bob Johnson Eric Schneider	205 956 2184 201 668 6171 512 364 4442		0
\circ	293 208 130			Jo Ann Bradley Louis St Peter Melva Davis	904 878 4642		0
\circ	110C0 1 69 5	10 Corp jpm Software	01	Rowland Fisher Michael Hoover	516 421 3934 312 364-1370		0
\circ	135 / TEST ; AMG A	'th Generation So :LFEKLDSJFLKDJGF; A M G	Htware LJDSAF;L	AJHKJDSAHKJSAHFKSADH Ed Whittemore	11111111111 201 886 1706		0
\bigcirc	101 A A-1AIR A 22 A) R M Corp.)-1 Air Unlimited).D.X. Corp.	ł	John Taylor Mr. Wood Dan Enroth	813 286-2506 305-772-1237 503 231 8160		0
\bigcirc	2 A ALW A POOH A	4.K. & D Ltd. 4.L. Williams		Brad Kiser Adrian Butler	317 255-0310 602 995-2948		0
\bigcirc	287 A ABC A	ABACUS Solutions, ABC BUSINESS	Inc.	Gary Miller	206 838-6338		\circ
\circ	ACECO H 1 A ADCO A	ACECU ACME DISTRIBUTING ADC	COMPANY	George Cox JOHN MCGRAW test u Jim Keane	512 661 4111 206-555-4148 415 522-2400		\circ
\bigcirc	AGS A JTHER A	NGS Information S NIM Software Tool	Gervices S	Paul Rodgers John Theriot	2013965801×2 504-342-1985	86	\circ
$^{\circ}$	 Customer	Information Summ	ary			Page: 1	\circ

12: Customer Information Summary Report 11-13

13: Customer Information Detail Report

\bigcirc	Date: 11/15/91 Customer Information Detail Time: 12:13:41 SOFTWARE TECH Page: 1	$ \circ$
\bigcirc	Customer Code: 1	$ \circ$
\circ	Business Name: ACHE DISTRIBUTING COMPANY Tax: 000001 Contact: JOHN MCGRAW test u Phone: 206-555-4148 Address 1: 1224 FLOPPY DR.	$ \circ$
\bigcirc	Address 2: PO BOX 123 City, State, Zip: SEATTLE WA 98133 Country:	$ \circ$
\bigcirc	Currency Code: Open Item/Bal Fwd: B Last Statement Date: 10/15/91	$ \circ$
\bigcirc	Statement Lycie; Last Statement Hmount; 3,60 Finance Charges? Y Last Payment Date: 09/04/90 Finance Charges Tax Code: N	$ \circ$
\bigcirc	Credit Limit: 1300827.00 On Account Amount: 3.60 Default A/R Account: 4111-222 Current Balance: 3.60 Tarme Code: VISO POTE	$ \circ$
\bigcirc	Discount Code: WHSLE WHOLESALE DISCOUNT Salesperson Code: JMSJERRY M. STEELE, JR.	$ \circ$
0	Commission Code: TIER 4 TIER 4 COMMISSIONS Account Group: I-BANK INCOME FROM BANKING Payment Method: AMEX -Expires:	$ \circ$
0	Card Number: ASDFDAFHCGFSHSFHGFSH Cardholder: Tart Chatallock Countur/ThC Countur/ThC	$ _{\circ}$
\circ	Ship-To Code: NBCDEF	$ _{\circ}$
\overline{O}	Ship-To Name: ABC DISTRIBUTING DOCK Tax: 000011 Contact: JOE SMITH Phone: 737-3333 Discount Code: CASH CASH DISCOUNT	
\bigcirc	Commission Code: LEVEL3 THIRD LEVEL COMMISSION RATE Tax: State: WASH County:KING City:EDMNDS	
0	Ship-To Code: SHIPTO Ship-To Name: ACME DISTRIBUTING COMPANY Tax: 000012 Contact: FRED MCMURRAY Phone: 206-555-4148	$ _{0}$
\bigcirc	Address 1: 706 MAIN ST. City, State, Zip: EDMONDS WA 98020 Country: USA	$ \circ$
\bigcirc	Discount Code: WHLSLE WHOLESALE DISCOUNT Salesperson Code: JMS JERRY M. STEELE, JR.	$ \circ$
0	Tax: State: WASH County:EDMNDS City:NONE	$ \circ$
0		$ _{\circ}$
0	Customer Information Detail Page: 1	0



14: Customer Labels

AMERICAN GIANT DISTRIBUTING 1947 MONARCH LN. KANSAS CITY, MO 70779

BIG RED MACHINE CO. 1975 ROSE ST. CINCINNATI, OH 60054 USA

BLACK & WHITE CLEANERS 358 COMISKY CHICAGO, IL 60609 USA

BOYS OF SUMMER MENS CLOTHES 1951 E. HOBOKIN BROOKLYN, NY 88608 USA

CASEY'S PARTS 500 FOOTMANTLE DR. NEW YORK, NY 80776 USA

14: Customer Labels 11-15

15: Customer Terms

\bigcirc	Date: Time:	11/15/91 12:18:40	Customer Terms ABC COMPANY		Page: 1	\circ
\bigcirc	Code	Description	Due days	Disc days	Disc percent	\circ
0	A B C	2%10 NET 30 30 NET: DUE IN 30 DAYS 60 NET: DUE IN 60 DAYS	30 30 60	10	2.000 0.000 0.000	\circ
\bigcirc	D E	2%15 NÉT 45 NET 10: DUE IN TEN DAY	45 S 10	15	2.000 0.000	\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
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\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						$ \circ$
\bigcirc						$ \circ$
\bigcirc	===== Custor	ner Terms			Page: 1	\circ



16: Default Statement Form





17: Customer Aging Summary Report

0	Date: 11/15/91 Customer Aging Summary By Code Time: 12:19:36 ABC COMPANY Page: 1 Ace but Ture Date Option: Date (5:01/20)					0
\bigcirc	Hge by: Due Date	Aging Dat Current	1 to 30 Days	31 to 60 Days	Over 60 Days	$ \circ$
\bigcirc	1 - AMERICAN GIANT DIS Phone	STRIBUTING 316-211-1947				\circ
\bigcirc	Total 232,87	211,30	 21,57	.00	.00	$ \circ$
\bigcirc	1919 - BLACK & WHITE (Phone	CLEANERS (815) 522-0123				\circ
\bigcirc	Total 2,488,17	1,737,19	690,56	60,42	•00	\circ
\bigcirc	DEWEY - DEWEY OFFICE S Phone (SUPPLIES (307) 342-3276				\circ
\bigcirc	Total 277.35	•00	277,35	•••	+00	\circ
\circ	HASH - HASHIMOTO MOTOR Phone	R (206) 542-1847				
	Total 146.59	.00	146,59	.00	.00	
\bigcirc	ORIOLE - ORIOLE MANUFA	CTURING				
\bigcirc	Total 146,59	.00	 146,59	 •00	 •00	$ \circ$
\circ	SEASUP - SEATTLE SUPPL	Y INC.				\circ
\bigcirc	Total 220,00	220,00	 •00	.00	 •00	\circ
\bigcirc	TIGER - TIGER TRANSPOR Phone (RT (616) 448-2114				\circ
\bigcirc	Total 146,59	+00	146,59	.00	.00	\circ
\circ	WRIGLY - WRIGLEY GREEN Phone	VERY (609) 212-0909				\circ
\bigcirc	Total 2,515.54	2,300.00	•00	215,54	.00	\circ
\bigcirc	 Aging Totals:					$ \circ$
\bigcirc	Total	Current	1 to 30 Days	31 to 60 Days	Over 60 Days	\circ
\bigcirc	6,173,70	4,468,49	1,429,25	275,96	•••	$ \circ$
\circ						$ \circ$
0	 Customer Aging Summary	ј By Code			Page: 1	\circ



18: Customer Aging Detail Report

0	Date: 11/15/91 Time: 12:20:24	Customer Agi ABC	ng Detail By Co COMPANY	ode	Page: 1	0
0	Age by: Due Date Invoice Due Date	Aging Da Current	te: 05/01/90 1 to 30 Days	31 to 60 Days	Over 60 Days	\circ
0	1 - AMERICAN GIANT I	ISTRIBUTING				\circ
0	Phone 3003 04/22/90 3341 05/21/90 1002 05/31/90	816-211-194/ 64.71 146.59	21,57			\circ
0	Total 232,87	211,30	21,57	 •00	+00	\circ
0	1919 - BLACK & WHITE	CLEANERS				\circ
0	34612 03/23/90 34712 04/25/90 34799 05/13/90	1,430.75	690,56	60,42		\circ
0	34833 05/14/90 34944 05/24/90 34999 05/26/90	53,95 151,06 101,43				\circ
\circ	Total 2,488,17	1,737,19	690,56	60,42	.00	\circ
0	DEWEY - DEWEY OFFICE Phone	SUPPLIES (307) 342-3276				\circ
0	1004 04/11/90 1006 04/13/90		94,87 182,48			\circ
0	Total 277.35	.00	277,35	.00	•00	\circ
	HASH - HASHIMOTO MOT Phone	OR (206) 542-1847				
	1007 04/11/90		146,59			
\circ	ORIOLE - ORIOLE MANU	FACTURING	146,07			$ \circ $
0	Phone 1005 04/11/90	(603) 156-1890	146.59			\circ
\bigcirc	Total 146.59	.00	146,59	.00	.00	\circ
0	SEASUP - SEATTLE SUF Phone 34211 05/02/90	PLY INC. (206) 543-1977 220.00				\circ
0	Total 220.00	220,00	+00	.00	.00	\circ
0	TIGER - TIGER TRANSF Phone	ORT (616) 448-2114				\circ
0	1008 04/11/90		146,59			\circ
0	Total 146.59	•00	146,59	•00	•00	0
\bigcirc	Customer Aging Detai	l By Code			Page: 1	$ \circ $

18: Customer Aging Detail Report 11-19
19: Receivable Defaults

\bigcirc	Date: 11/15/91 Receivable Defaults Time: 12:24:49 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Tax Percentage Rate: 7,90 Terms Code: A 2%10 NET 30	$ \circ$
\bigcirc	Take Discount on: Misc: N Freight: N Tax: N	$ \circ$
\bigcirc	Default Account Numbers A/R : 110000000 Sales: 430000000 Msc.Sales: 430000000 F.C.: 480000000 Freight: 422000000 Cash: 100000000 Discount: 421000000	$ \circ$
\bigcirc	Multilevel Tax Miscellaneous Multitax Code: Default Multitax Code: Ereight Multitay Code: Cross Invoice Entru:	$ \circ$
\bigcirc	Calculate Tax on cash Discounts:	$ \circ$
\bigcirc	Age On: D D=Due Date I=Invoice Date	$ _{\circ}$
	Aging days - (Description, Days)	
\bigcirc	Current 1 to 30 Days 31 to 60 Days Dver 60 Days	
\bigcirc	0 30 80 80 80 80 80 80 80 80 80 80 80 80 80	$ \circ$
\bigcirc		$ \circ$
0	Receivable Defaults Page: 1	$ \circ$



20: Account Groups Report

0	Date: 11 Time: 12	/15/91 ±25±59	Account Groups ABC COMPANY		Page: 1	C
\circ	Account Grp Cd.	Account Group Description	Account Number	Description		\circ
0	APVCHR	ACCOUNTS PAYABLE VOUCHE	R 120000000-000 503000000-000 200000000-000	INVENTORY PURCHASE DISCOUNTS ACCOUNTS PAYABLE		
\bigcirc	ARINVC	ACCOUNTS RECEIVABLE INV	/OICE 110000000-000 400000000-000	ACCOUNTS RECEIVABLE SALES - GENERAL		
0	CASHAP	A/P CASH DISBURSEMENTS	100000000-000 200000000-000 503000000-000	CASH ACCOUNT ACCOUNTS PAYABLE PURCHASE DISCOUNTS		$ _{\circ}$
0	CASHAR	A/R CASH RECEIPTS	110000000-000 100000000-000 421000000-000	ACCOUNTS RECEIVABLE CASH ACCOUNT DISCOUNTS ALLOWED		0
0	E-BANK	EXPENSES FROM BANKING	710000000-000 711000000-000 712000000-000 712000000-000	BANK CHARGES INTEREST EXPENSE BANK CREDIT CARD CH	ARGES	
\bigcirc	E-INVN	INVENTORY PURCHASES	120000000-000 503000000-000	INVENTORY PURCHASE DISCOUNTS		\circ
\bigcirc	E-OFFC	OFFICE EXPENSES	700000000-000 701000000-000	RENT UTILITIES		\circ
\bigcirc	E-RENT	RENT PAYMENTS	70000000-000	RENT		\circ
0	E-SERV	PURCHASE OF SERVICES	520000000-000 706000000-000 705000000-000	COST OF LABOR LEGAL AND ACCOUNTIN LAUNDRY & CLEANING	G FEES	$ \circ$
0 0	E-SUPL	SUPPLY PURCHASE	703000000-000 704000000-000 730000000-000 633000000-000	POSTAGE OFFICE SUPPLIES FREIGHT (NOT IN C.O STATE SALES TAX	.G)	0
\bigcirc	I-BANK	INCOME FROM BANKING	440000000-000 430000000-000	INTEREST INCOME DIVIDENDS		\circ
\bigcirc	I-PROD	PRODUCT SALES	402000000-000 401000000-000	SALES OF MFG. GOODS SALES OF INVENTORY		\circ
\bigcirc	I-SERV	SALES OF SERVICES	403000000-000 404000000-000	SALES OF TRAINING SALES OF CONSULTING		$^{\circ}$
0	PURCH1	STANDARD PURCHASES	120000000-000 704000000-000	INVENTORY OFFICE SUPPLIES		
\bigcirc			890000000-000 730000000-000 633000000-000	UTHER SALES EXPENSE FREIGHT (NOT IN C.O STATE SALES TAX	s ₊G)	
0			503000000-000	PURCHASE DISCOUNTS	 Page: 1	0
						L

20: Account Groups Report 11-21

21: Customer Open Items Report

0	Date: 11 Time: 12	./15/91 2:26:23	C	ustomer Open Items ABC COMPANY	Page: 1	С
\bigcirc	Doc No.	Invoice	Date	Description	Balance	C
	1 - AMER	RICAN GIANT	DISTRIBUTIN	G		\sim
Ŭ	5 16	1002 3003	05/01/90 03/23/90	PARTS ORDER MARCH PARTS ORDER	146.59 21.57	
0	17 18	3341 4230	04/21/90 05/22/90	APRIL PARTS ORDER MAY PARTS ORDER	43,14 80,89	
\circ				Customer Balance	292,19	С
\circ	1919 - F	BLACK & WHIT	E CLEANERS			С
	41 42	34612 34712	02/22/90 03/26/90	FEB, PARTS ORDER MAR, PARTS ORDER	60,42 690,56	\sim
<u> </u>	43 44	34799 34833	04/13/90 04/14/90	APRIL PARTS ORDER 2ND APRIL PARTS ORDE	1,430,75 53,95	
\circ	45 46	34944 34999	04/24/90 04/26/90	3RD APRIL PARTS ORDE 4TH APRIL PARTS ORDE	151.06 101.43	\subset
\bigcirc	47	35086	05/21/90	MAY PARTS ORDER	67,98	C
				Customer Balance	2,556,15	\sim
\cup	DEWEY -	DEWEY OFFIC	E SUPPLIES			
\circ	4 7	1004 1006	04/01/90 04/03/90	PARTS ORDER SERVICES	94.87 182.48	C
\bigcirc				Customer Balance	277,35	C
\circ	HASH - H	АЗНІМОТО МС	TOR			C
\circ	1 8	3212 1007	05/02/90 04/01/90	PARTS ORDER PARTS ORDER	-32,37 146,59	\sim
				Customer Balance	114,22	\sim
\cup	ORIOLE -	ORIOLE MAN	UFACTURING			
\bigcirc	6	1005	04/01/90	PARTS ORDER	146,59	C
\circ				Customer Balance	146,59	C
_	SEASUP -	SEATTLE SU	JPPLY INC.			
\circ	54 55	34211 37233	04/02/90 05/28/90	APRIL ORDER MAY ORDER	220.00 225.60	
\circ				Customer Balance	445,60	\subset
\circ	TIGER -	TIGER TRANS	PORT			С
\circ	9	1008	04/01/90	PARTS ORDER	146,59	C
\circ	======= Customer	Noen Items			 Paga+ 1	С
	cuscoller	open roems	,		rage; I	

11-22 Sample Reports

22: Company Setup Report

0	Date: 11/15/91 Time: 12:26:59	Company Information ABC COMPANY Page: 1	0
\circ	Company Name: Address1:	ABC COMPANY 1110 MAIN STREET	0
\bigcirc	Address2: City, State, Zip: County:	SEATTLE WA 98133 KING	0
\bigcirc	Country: Multilevel Tax:	USA N Use Multilevel Tax Groups: N	0
\bigcirc	Department Code	Description	0
0	000 100 200	MAIN OFFICE EAST COAST DISTRIBUTION CENTER WEST COAST DISTRIBUTION CENTER	0
\bigcirc			\circ
\bigcirc			0
\circ			0
\bigcirc			0
\bigcirc			0
\bigcirc			$ \circ $
\bigcirc			$ \circ $
\bigcirc			$ \circ $
\bigcirc			$ \circ $
0	Company Information	Page: 1	$ \circ$

22: Company Setup Report 11-23

23: Account Number Ranges

\bigcirc	Date: 11/15/91 Account Number Ranges Time: 12:27:19 ABC COMPANY Page: 1	\circ
\bigcirc	First Current Asset Account: 100000000 CURRENT ASSETS	\circ
\bigcirc	First Fixed Asset Account: 180000000 FIXED ASSETS First Current Liability Account: 200000000 CUR LIABILITIES First Long Term Liability Account: 27000000 L/T LIABILITIES	\circ
\bigcirc	First Equity or Capital Account: 30000000 CAPITAL First Income or Sales Account: 400000000 INCOME First Cast of Coods Account: 50000000 CRST DE COODS	\circ
\bigcirc	First Operation Expense Account: 600000000 EXPENSES	\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc	Account Number Ranges Page: 1	$ \circ$

11-24 Sample Reports

24: Chart of Accounts

0	Date: 11/15/91 Time: 12:27:43	Ledger Account Listing ABC COMPANY	Page: 1	C
\bigcirc	Account #	Description	Increase with Credit?	
\bigcirc	CURRENT ASSETS 100000000 101000000	CASH ACCOUNT SECONDARY BANK ACCOUNT	N	
\bigcirc	102000000 110000000	PAYROLL BANK ACCOUNT ACCOUNTS RECEIVABLE	N	
\bigcirc	119000000 120000000	ALLOWANCE FOR DOUBTFUL A/R'S INVENTORY	M Y N	
\bigcirc	130000000 131000000 132000000	PREPAID RENT PREPAID INSURANCE PREPAID ADVERTISING	N N N	
\bigcirc	135000000 140000000 160000000	LOANS TO OWNERS INVESTMENTS INTANGIBLE ASSETS	N N N	
\bigcirc	170000000	DEPOSITS	N	
\bigcirc	180000000 180500000	BUILDING BUILDING DEPRECIATION	N Y	
\bigcirc	181000000 181500000 182000000	FURNITURE & FIXTURES FURNITURE & FIXTURES DEP. TRANSPORTATION EQUIP.	N Y N	
\bigcirc	182500000 183000000 183500000	TRANSPORTATION EQUIP, DEP, MACHINERY & OTHER EQUIP, MACHINERY & OTHER EQUIP	Y N	
\bigcirc	184000000 184500000	LEASEHOLD IMPROVEMENTS LEASEHOLD IMPROVEMENTS DEP.	N Y	
\bigcirc	186500000 190000000	OTHER FIXED ASSETS DEP. LAND	M Y N	
\bigcirc	CUR LIABILITIES	ACCOUNTS PAYABLE	Y	
\bigcirc	201000000 210000000 211000000	OTHER ACCOUNTS PAYABLE ACCRUED SALES TAX ACCRUED PROPERTY TAX	Y Y Y	
\bigcirc	212000000 213000000 214000000	ACCRUED STATE EXCISE TAX ACCRUED STATE UNEMPLOYMNT TAX	Ý Y	
\bigcirc	215000000 216000000	ACCRUED FEDERAL WITHHOLDING ACCRUED FEDERAL UNEMPLOYMENT	Ý Y	
\bigcirc	217000000 217100000 217500000	ACCRUED EMPLOYEE F.I.C.A. ACCRUED EMPLOYEE MEDICARE ACCRUED EMPLOYER F.I.C.A.	Y Y Y	
\bigcirc	217600000 218000000 220000000	ACCRUED EMPLOYER MEDICARE ACCRUED TAXES - OTHER ACCRUED PAYROLL	Y Y Y	
\bigcirc	221000000 222000000 223000000	ACCRUED EMPLOYEE SAVINGS PLAN ACCRUED UNION DUES ACCRUED BONUSES	Ý Y	
\bigcirc	230000000 240000000	LOANS FROM OWNERS & OFFICERS OTHER LIABILITIES	Ý Y	
0	Ledger Account Lis	sting	Page: 1	

24: Chart of Accounts 11-25

25: Ledger Account Listing

0	Date: 11/15/91 Time: 12:27:44	Ledger Account Listing ABC COMPANY Description	Page: 2	0
\bigcirc				\circ
\bigcirc	L/T 271000000ES	OTHER NOTES PAYABLE	Y	\circ
0	CAPITAL 320000000	PYMNTS/STOCK 1 YR. OR MORE	Y	\circ
0	INCOME 430000000 490000000	DIVIDENDSHARGESEDANCESICES OTHER INCOMEGE INCOMESSET	Y Y	\circ
\bigcirc	COST590000000	OTHER COSTSORENTORY ADJUST.	Ν	\circ
\bigcirc	EXPE633000000	STATE SALES TAXXES WAGES	Ν	$ \circ$
	Ledger Account Lis	sting====================================	Page: 2	
\bigcirc				
\circ				$ \circ$
\circ	Date: 11/15/91 Time: 12:27:45	Ledger Account Listing ABC COMPANY	Page: 3	\circ
\circ	Account # ====705000000====== 890000000	Description ==LAUNDRY & CLEANING EXPENSE====== OTHER SALES EXPENSESNTESS	Increase with Credit? =N===================================	\circ
\circ				\circ
\bigcirc				\circ
\bigcirc				\circ
\bigcirc				$ \circ$
\bigcirc				$ \circ$
0				\circ

26: Multilevel Tax Codes

0	Date: 11/15/91 Mult Time: 12:29:25 SAMPL	ilevel Tax Codes E FOR A/P AND A/R Page: 1	0
\bigcirc			\circ
\bigcirc	Multilevel Tax Code:	WASHST	\circ
	Multilevel Tax Rate:	8,00	
	Description: Country t	USA	
\circ	Province / State :	NA	$ \circ $
\bigcirc	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE 421000000 DISCOUNTS ALLOWED	$ \circ$
$^{\circ}$	Accounts Payable Account: A/P Discount Account:	200000000 ACCOUNTS PAYABLE 503000000 PURCHASE DISCOUNTS	\circ
\bigcirc			\circ
\bigcirc	Multilevel Tax Code:	EDMOND	\circ
\bigcirc	Multilevel Tax Rate:	0.13	
\bigcirc	Description:	EDMONDS CITY TAX	
\circ	Country : Province / State :	USA WA	$ \circ $
\bigcirc	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE 421000000 DISCOUNTS ALLOWED	\circ
\bigcirc	Accounts Payable Account: A/P Discount Account:	200000000 ACCOUNTS PAYABLE 503000000 PURCHASE DISCOUNTS	\circ
\bigcirc			$ \circ$
\bigcirc	Multilevel Tax Code:	SNOHOM	\circ
\circ	Multilevel Tax Rate:	0,13	$ \circ $
	Description:	SNOHOMISH COUNTY TAX	
\cup	Country : Province / State :	USA WA	
\circ	Accounts Receivable Account: A/R Discount Account:	110000000 ACCOUNTS RECEIVABLE 421000000 DISCOUNTS ALLOWED	$ \circ$
\bigcirc	Accounts Payable Account:	200000000 ACCOUNTS PAYABLE	$ \circ$
\circ	A/P Discount Account:	503000000 PURCHASE DISCOUNTS	$ \circ$
\bigcirc			$ \circ$
\bigcirc	Multilevel Tax Codes	Page: 1	\circ

26: Multilevel Tax Codes 11-27

27: Multilevel Tax Groups

0	Date: 11/15/91 Time: 12:29:48	Multilevel T SAMPLE FOR A	ax Groups /P AND A/R		Page: 1	$ \circ$
\circ	Multilevel Tax Tax Group	<pre>< Group Code: ALLTAX Description: ALL WASHIN</pre>	GTON TAXES			\circ
\bigcirc	Tax Code	Description	Rate	Cumulative		$ \circ$
0	WASHST EDMOND SNOHOM	WASHINGTON STATE TAX EDMONDS CITY TAX SNOHOMISH COUNTY TAX	8.00 0.13 0.13	N N N		\circ
\bigcirc						$ \circ$
\circ	Multilevel Tax Tax Group	<pre>< Group Code: NONTAX Description: TAX RATE Z</pre>	ERO			\circ
\bigcirc	Tax Code	Description	Rate	Cumulative		$ \circ$
0	NO-TAX	NON-TAXABLE CODE	0.00	N 		0
\circ	Multilevel Tax Tax Group	<pre>< Group Code: SOUTHC Description: SOUTH CARO</pre>	LINA TAX			
-	Tax Code	Description	Rate	Cumulative		
\bigcirc	FIVE	5% TAX RATE 1/2% TAX RATE	5,00 0,50	N N		
\bigcirc						$ \circ$
\circ						\circ
\circ						\circ
\circ						\circ
\circ						\circ
\circ						\circ
\bigcirc						\circ
\circ						\circ
\circ						\circ
\circ						$ \circ$
\circ						$ \circ$
\circ	Multilevel Tax Gr	roups			Page: 1	\circ



28: Multilevel Tax Summary Analysis

0	Date: 11/15/91 Multilevel Tax Summary An Time: 12:30:13 SAMPLE FOR A/P AND A	alysis /R	Page: 1	\circ
\bigcirc	Period: Start Date: 07/01/90 End Date: 1	1/15/91 Ledg Tax	ers: AR,OE,ĂP,PU Amount	\circ
0	Account Number Tax Code Description	Debits	Credits	\circ
0	110000000 ACCOUNTS RECEIVABLE FIVE 5% TAX RATE NO-TAXNON-TAXABLE CODE PTEIVE1/2% TAX RATE		2,501,20 ,00 250,12	\circ
\bigcirc	Total for Account: 110000000		2,751,32	\circ
\bigcirc	200000000 ACCOUNTS PAYABLE	10.66		\circ
0	SNOHOMSNOHOMISS CITT THA SNOHOMSNOHOMISS COUNTY TAX WASHSTWASHINGTON STATE TAX	10,66 10,66 681,60	+06 +06 4+00	0
0	Total for Account: 200000000	702,92	4,12	\circ
0	421000000 DISCOUNTS ALLOWED FIVE 5% TAX RATE PTFIVE1/2% TAX RATE	25,00 2,50	.00 .00	\circ
\bigcirc	Total for Account: 421000000	27,50	•••	\circ
\bigcirc				\circ
0				\circ
0				\circ
\bigcirc				\circ
0				\circ
\bigcirc				\circ
0	Multilevel Tax Summary Analysis		 Page: 1	\circ

29: Multilevel Tax Detail Analysis

0	Date: 11/1 Time: 12:3 Period:	.5/91 Mu 0::33 Start Date:	ultilevel Tax SAMPLE FOR * 07/01/90 En	Detail Analysis A/P AND A/R d Date: 11/15/91	l advanct	Page: 1	0
0	Invoice		Good	s Amount	Tax (Amount	\circ
0	Number ====================================	Date 	Debits ACCOUNTS RECEI	Credits ====================================	Debits	Credits	\bigcirc
0		Tax Code: FIVE 9	5% TAX RATE	04.00	~~	4 00	\bigcirc
0	123456789 124	10/14/91 010/11/91 10/15/91	:00	25,000.00 25,000.00 25,000.00	:00	1,250,00 1,250,00	0
0	Total Tax	Code: FIVE	•00	50,024.00	+00	2,501,20	\bigcirc
0	123	Tax Code: NO-TA 11/06/91	K NON-TAXABLE	CODE 123.00	.00	.00	0
0	Total Tax	:Code: NO-TAX	•00	123,00	•00	•00	0
_	123456789	Tax Code: PTFIVE 010/11/91	E 1/2% TAX RAT .00	E 25.000.00	.00	125.00	_
\circ	1111	10/14/91	.00	24.00	.00	.12	\circ
	124	10/15/91	•°° _	25,000.00	•°°	125,00	\sim
\circ	Total Tax	Code: PTFIVE	•00	50,024.00	•00	250,12	\cup
0	Total Acco	unt:110000000		100,171,00	.00	2,751,32	0
\bigcirc	Acco	unt: 200000000 A	ACCOUNTS PAYAB	LE			\circ
		Tax Codet EDMONI	D EDMONDS CITY	TAX			
\circ	-1	07/01/90	20,00	+00	+03	+00	\circ
	-1 M336699	07/01/90 07/01/90	,00 8,500,00	50,00	10.63	+06 .00	
\circ						·····	$ \circ $
\cap	Total Tax	Code: EDMUND	8,520,00	50,00	10,66	+06	\cap
		Tax Code: SNOHO	⊲ SNOHOMISH CO	UNTY TAX			\sim
\circ	-1 M336699	07/01/90	8,500,00	.00	10.63	.00	\circ
<u> </u>	-1	07/01/90	20,00	.00	÷03	.00	-
0	Total Tax	Code: SNOHOM	8,520,00	50,00	10,66	¢۰6	\bigcirc
\circ		Tax Code: WASHS1	T WASHINGTON S	TATE TAX			\cap
_	-1 M336699	07/01/90	8.500.00	50,00	680.00	4.00	-
\bigcirc	-1	07/01/90	20,00	.00	1,60	.00	\bigcirc
0	Total Tax	Code: WASHST	8,520,00	50,00	681,60	4,00	0
0	Total Acco	unt:200000000	25,560.00	150.00	702,92	4,12	0
0	Multilevel	Tax Detail Anal	lysis			Page: 1	0

11-30 Sample Reports

Payroll Sample Reports 4

Automatic Payroll Report

0	Date: 05/20/92 ABC COMPANY Time: 12:18:23 Create Automatic Payroll Page: 1	0
0	Employee: COCHHD - MICHAEL D COCHRANE Period Ending: 06/05/92 Cash Account: 102000000-000	\bigcirc
0	Payroll Date: 06/05/92 Hours Worked: 86.00	\bigcirc
0 0	Gross: 559.00 FICA: 34.66 FICA: 34.66 Taxable: 559.00 Medicare: 8.11 Medicare: 8.11 Exp/Advn: .00 Fed. Tx: 46.38 FUTA: 34.66 Chk Amt: 447.10 State Tx: 16.60 Other: 1.68	0
0	Net: 447,10 Local Tx: 6,15 Other: .00	\bigcirc
0	TOTALS: 111.90 79.11	\bigcirc
0	Employee: COOMER - EARL R COOMBS	\bigcirc
0	Payroll Date: 06/05/92 Cash Hocourt: 10200000-000 Payroll Date: 06/05/92 Hours Worked: 86.00	\bigcirc
0	Employee Income Employee Deductions Employer Obligations Gross: 537.50 FICA: 33.33 FICA: 33.33	\bigcirc
0	Taxable: 537.50 Medicare: 7.79 Medicare: 7.79 Exp/Advn: .00 Fed.Tx: 58.15 FUTA: 33.33 Chk Amt: 411.84 State Tx: 20.48 Other: 1.61	\bigcirc
0	Net: 411.84 Local Tx: 5.91 Other: .00	\bigcirc
0	TOTALS: 125.66 76.06	\bigcirc
0	Employee: DICKWT - WILLIAM T DICKEY	\bigcirc
0	Period Ending: 06/05/92 Cash Account: 10200000-000 Payroll Date: 06/05/92 Hours Worked: 86.00	\bigcirc
0	Employee Income Employee Deductions Employer Obligations Grosst 537.50 FICAt 33.33 FICAt 33.33	\bigcirc
0	Taxable: 537,50 Medicare: 7,79 Medicare: 7,79 Exp/Advn: .00 Fed. Tx: 58,15 FUTA: 33,33 Chk Amt: 411.84 State Tx: 20.48 Other: 1.61	\bigcirc
0	Net: 411.84 Local Tx: 5.91 Other: .00	\bigcirc
0	T0TALS: 125.66 76.06	\bigcirc
0		\bigcirc
0		\bigcirc
0	Create Automatic Payroll Page: 1	\bigcirc

6-48 Sample Reports

Time Cards Listing

0	Date: 05/20/92 Time: 12:23:58	ABC COMPANY Time Cards		Page: 1	0
\bigcirc	Cash Account: 102000000-000				\bigcirc
\bigcirc	Time Cards for Employee: COC	HMD - COCHRAN	E, MICHAEL D		\bigcirc
\bigcirc		Rate	Hours	Amount	\bigcirc
	REGHR	6,50000000	86.00	559,00	_
\circ		Totals:	86,00	559,00	\circ
\bigcirc	Grand Totals for Employee: C	OCHMD	86.00	559.00	\bigcirc
\bigcirc	Time Cards for Employee: COO	MER - COOMBS,	EARL R		\bigcirc
\bigcirc		2 Rate	Hours	Amount	\bigcirc
\bigcirc	REGHR	6,25000000	86.00	537.50	\bigcirc
\bigcirc		Totals:	86.00	537,50	\bigcirc
\bigcirc	Grand Totals for Employee: C	00MER	86,00	537,50	\bigcirc
\bigcirc	Time Cards for Employee: DIC	КЫТ – DICKEY,	WILLIAM T		\bigcirc
\bigcirc	From: 01/01/92 To: 01/15/9 Income 	2 Rate	Hours	Amount	\bigcirc
\bigcirc	REGHR	6,25000000	86.00	537,50	\circ
		Totals:	86,00	537,50	_
\bigcirc	Grand Totals for Employee: D	ICKWT	86,00	537,50	\bigcirc
\bigcirc					\bigcirc
\bigcirc	Time Cards for Employee: ERS	KCN - ERSKINE	, CARL N		\circ
	From: 01/01/92 To: 01/15/9 Income	2 Rate	Hours	Amount	
\bigcirc	REGHR	10,00000000	 86.00	860.00	\bigcirc
\bigcirc		Totals:	86.00	860.00	\bigcirc
\bigcirc	Grand Totals for Employee: E	RSKCN	86,00	860,00	\bigcirc
\bigcirc					\bigcirc
0	Time Cards			Page: 1	\bigcirc

Time Cards Listing 6-49

Payroll Entries—Exceptions Report

0	Date: 05/20/92 ABC COMPANY Time: 12:25:38 Payroll Entry Listing Page: 1	\circ
\bigcirc		\circ
0	Payroll for Cash Account: 10200000-000	\circ
0	CEDENO, ELSA P SSN: 556-39-9872 Pay Date: 05/01/92 Gross: 1,375.00 Deductions: 382.09 Amt.: 992.91	\circ
0	жөөк Warning: No Federal Unemployment or F.I.C.A. obligation indicated.	\circ
0	COCHRANE, MICHAEL D SSN: 646-32-7183 Pay Date: 06/05/92 Gross: 559.00 Deductions: 111.90 Amt.: 447.10	\circ
0	COOMBS, EARL R SSN: 567-09-1721 Pay Date: 06/05/92	\circ
0	Gross: 537.50 Deductions: 125.66 Amt.: 411.84	\circ
0	DICKEY, WILLIAM T SSN: 562-30-0661 Pay Date: 06/05/92 Gross: 537.50 Deductions: 125.66 Amt.: 411.84	\circ
0	ERSKINE, CARL N SSN: 672-01-2763 Pay Date: 06/05/92 Gross: 860.00 Deductions: 213.70 Amt.: 646.30	\circ
0		\circ
0	FELLER, ROBERTO N SSN: 231-92-9018 Pay Date: 06/05/92 Gross: 860.00 Deductions: 209.43 Amt.: 650.57	\circ
0	HAMMER, MAXWELL U SSN: 456-35-6462 Pay Date: 06/05/92 Gross: 537.50 Deductions: 125.66 Amt.: 411.84	\circ
0		\circ
0	HUUK, RHEPH I 55N: 534-21-9273 Pay Date: 06705792 Gross: 1,000.00 Deductions: 298.08 Amt.: 701.92	\circ
	$_{\textrm{XHOW}}$ Warning: No Federal Unemployment or F.I.C.A. obligation indicated.	
)	HOWARD, ELOISE D SSN: 307-39-2818 Pay Date: 06/05/92 Gross: 731.00 Deductions: 171.53 Amt.: 559.47	
0		$ \circ$
0	HUBBELL, CARL E SSN: 544-28-0827 Pay Date: 06/05/92 Gross: 860.00 Deductions: 233.66 Amt.: 626.34	\circ
0	JACKSON, JOSEPHINA E SSN: 319-22-1229 Pay Date: 06/05/92 Gross: 537.50 Deductions: 125.66 Amt.: 411.84	\circ
\circ		\circ
0	KELLER, WILLIAM P SSN: 544-83-2793 Pay Date: 06/05/92 Gross: 537.50 Deductions: 125.66 Amt.: 411.84	\circ
0	Payroll Entry Listing Page: 1	\circ

6-50 Sample Reports

Payroll Entries—Detailed Edit List

0	Date: 05/20/92 ABC C Time: 12:27:09 Payroll En	OMPANY try Listing	Page: 1	0
\bigcirc				$ \circ$
\bigcirc	Payroll for Cash Account: 102000000-00	o		$ \circ$
0	Employee: CEDEEP - ELSA P CEDENO Period Ending: 05/01/92 Payroll Date: 05/01/92	Document Numbe Cash Accour Hours Worke	r: UNASSIGNED t: 102000000-000 d: 86.00	$ \circ$
\bigcirc	Employee Income Employee :	Deductions Employ	er Liabilities	$ \circ$
0	Gross: 1,375.00 FICA: Taxable: 1,306.25 Medicare: Exp/Advn: .00 Fed. Tx:	85.25 FIC 19.94 Medicar 144.09 FUT	A: .00 e: .00 A: .00	$ \circ$
\bigcirc	Chk Amt: 992.91 State Tx: Net: 992.91 Local Tx: Other:	49.69 Othe 14.37 68.75	rt .00	$ \circ$
\bigcirc	TOTALS:	382.09	+00	$ \circ$
\bigcirc	Income Code	Account	Amount	$ \circ$
0	REGSAL - REGULAR PAY - SALARIED	700100000-000 Tota	1,375.00 1: 1,375.00	$ \circ$
\bigcirc	Deduction Code	Account	Amount	$ \circ$
0	FEDTAX - FEDERAL TAX WITHHOLDING STATAX - STATE WITHHOLDING SOCSEC - SOCIAL SECURITY PART OF F	215000000-000 218000000-000 ICA 217000000-000	144.09 49.69 85.25	$ \circ$
\bigcirc	MEDICR - MEDICARE PORTION OF FICA STLTAX - SEATTLE LOCAL TAX 401K - DEDUCTION FOR EMPLOYEE 40:	TAX 217100000-000 218000000-000 1K 218000000-000	19,94 14,37 68,75	$ \circ$
\bigcirc		Tota	1: 382.09	$ \circ$
\bigcirc)0000 Warning: No Federal Unemploym ∎	ent or F.I.C.A. obligat	ion indicated.	$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
0	 Payroll Entry Listing		Page: 1	$ \circ$

Payroll Entries—Detailed Edit List 6-51

The Payroll Check

(Direct Deposit)

$^{\circ}$	ABC Compa	any						400001	\circ		
0	CEDENO, ELS	SA P		I	Ending	ς : 06/10/92	2 Net:	1,254,68			
0 0 0	REGSAL SKSPAY BONUS VCSPAY	86.00 .00 .00	1,375.00 .00 .00 .00	2,750,00 .00 .00 .00	9 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	SOCSEC HEDICR STLTAX STATAX FEDTAX HO1K HCARE	85,25 19,94 15,13 .00 .00 .00 .00	170,50 39,88 30,26 531,25 154,40 .00 .00	0 0 0		
0 0	Totals	86,00	1,375.00	2,750.00			120,32	926,29	0		
\circ									\circ		
\bigcirc		Comr	nany						\circ		
\bigcirc	ADC										
\bigcirc									\circ		
\bigcirc	FI S4	P CETIEN	0			06/10/9	92 xxxxx1	.,254.68	\circ		
\bigcirc	3419	ALASKAN	WAY 99121						$ \circ$		
\circ	JEAN	122, MA	/0121			NON-	NEGOTIABLE		$ \circ$		
\circ	4125	000024	4 12545 G	?4⊪					$ \circ$		
\circ									\circ		
\bigcirc									$ \circ$		
\bigcirc									\circ		
\bigcirc									\circ		
\circ									$ \circ$		
\bigcirc									$ \circ$		

Direct Deposit Entries Listing

0	Date: 05/20/92 ABC COMPANY Time: 12:36:22 Automatic Payroll Deposits Page: 1	C
\bigcirc		C
\bigcirc	Document Number: 1010	C
\bigcirc	Employee Code: CEDERC CEDENC, ELSH P Check Number: 30000 DFI: 1250003 Check Digit: 7 Bank Account No.: 4028743973	C
\bigcirc	Payroll Date: 05/01/92 Amount to be Deposited: 992.91	C
\bigcirc	Employee Code: KENTCR KENT, CLARK R Check Number: 30001 DE1: 4280002 Check Digit: 9 Park Occount No.: 4287477994724	C
\bigcirc	Payroll Date: 05/01/92 Amount to be Deposited: 772.37	C
\bigcirc	Employee Code: MORGJP MORGAN, JOSEPH P Check Number: 30002	C
\bigcirc	DFI: 12500008 Check Digit: 1 Bank Account No.: 74927645921 Payroll Date: 05/01/92 Amount to be Deposited: 2227.16	C
\bigcirc	Employee Code: SLAUEB SLAUGHTER, ENOS B Check Number: 30003	C
\bigcirc	DFI: 12500003 Check Digit: 7 Bank Account No.: 9351863983 Payroll Date: 05/01/92 Amount to be Deposited: 865.21	C
\bigcirc	Employee Code: SMITRN SMITH, ROGER N	C
\bigcirc	DFI: 125003 Check Digit: 7 Bank Account No.: 96292167383 PFI: 125003 Check Digit: 7 Bank Account No.: 96292167383 Payroll Date: 05/01/92 Amount to be Deposited: 1700.68	C
\bigcirc	Employee Code: STENCP STENGEL, CASEY P	C
\bigcirc	Check Number: 30005 DFI: 1250003 Check Digit: 7 Bank Account No.: 9087328821 Payroll Date: 05/01/92 Amount to be Deposited: 917.56	C
\bigcirc		
\bigcirc	Total Credits for Department 10200000-000 7475.89 Total Debits for Department 10200000-000 7475.89	C
\bigcirc	Total Credits for Account 102000000 7475.89	C
\bigcirc	Total Debits for Account 102000000 7475,89	C
\bigcirc	Total Credits for Document 1010 7475.89	
\bigcirc		
\bigcirc	Payroll Direct Deposit Page: 1	С

Direct Deposit Entries Listing 6-53

Direct Deposit Media Listing

0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
101 125000037191574577892052012370094101FIRST NATIONAL BANK ABC COMPANY 52006ABC COMPANY 1915745778PDDABC COMPANO50192920605 1125000030000001	6220125000374028743973 0000099291CEDEEP CEDENO, ELSA P 012500003000001 6221250000281253477884321 0000077237KENTCR KENT, CLARK R 0125000030000002 6221250000281253477884321 0000077237KENTCR KENT, CLARK R 0125000030000002	0221250000017912209352L 0000247580017 000024758012 012500003000007 6271250000378012449017 0000547580055151 COMPANY PAYROLL DEBIT 012500003000007 62712500003783151853923 00005557151 AIFR COMPANY PAYROLL DEBIT 0125000030000007	62201250003796292167383 00001700688MITRN SMITH. R0GER N 012500003000005 6220125000379087328821 0000091756STENCP STENGEL, CASEY P 012500003000006	8200000007005375002500000747589000007475891915745778 9000001100001100000700053750025375007575890000747589 9000001000011000000000000000000000000	666666666666666666666666666666666666666										
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

6-54 Sample Reports

Bank Holidays Listing

\bigcirc	Date: 05/20/92 Time: 12:39:06	ABC COMPANY Bank Holidays	Page: 1	\circ
\bigcirc	Bank Holidays for:	1990		\circ
\bigcirc		New Yose's Day		\circ
\bigcirc	01/21/90 02/18/90	Martin Luther King Day President's Day		\circ
\bigcirc	05/2//90 07/04/90 09/02/90	Memorial Day Independence Day Labor Day		\circ
\bigcirc	10/14/90 11/11/90 11/28/90	Columbus Day Veteran's Day Thanksgiving Day		\circ
\bigcirc	12/25/90	Christmas Day		\circ
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc	Bank Holidays		Page: 1	\circ

Bank Holidays Listing 6-55

Payroll Entries Posting Report

\circ	Date: 05/20/92 ABC COMPANY Time: 12:40:07 Payroll Entry Posting	Page: 2	\circ
\bigcirc	Posting Sequence: 116		\circ
\circ	Employee: COCHMD - MICHAEL D COCHRANE Document Number: 199 Period Ending: 06/05/92 Cash Account: 102000000 Payroll Date: 06/05/92 Hours Worked:	-000 86.00	\circ
\bigcirc	Employee Income Employee Deductions Employer Liabiliti	es	$ \circ$
\bigcirc	Gross: 559.00 FICA: 34.66 FICA: Taxable: 559.00 Medicare: 8.11 Medicare:	34.66 8.11	$ \circ$
\bigcirc	Exp/Advn: .00 Fed. Tx: 46.38 FUTA: Chk Amt: 447.10 State Tx: 16.60 Other: Net: 447.10 Local Tx: 6.15	34.66 1.68	\circ
\bigcirc	D Uther:	79.11	$ \circ$
\circ		•	\circ
\circ			\circ
\bigcirc	Period Ending: 06/05/92 Document Number: 200 Payroll Date: 06/05/92 Cash Account: 10200000 Hours Worked:	-000 86.00	\circ
\bigcirc	Employee Income Employee Deductions Employer Liabiliti	es	$ \circ$
\circ	Gross: 537.50 FICA: 33.33 FICA: Taxable: 537.50 Medicare: 7.79 Medicare: Exp/Advn: .00 Fed.Tx: 58.15 FUTA:	33.33 7.79 33.33	\circ
\circ	Chk Amt: 411.84 State Tx: 20.48 Other: Net: 411.84 Local Tx: 5.91 Other: .00	1,61	$ \circ$
\circ	TOTALS: 125.66	76,06	$ \circ$
\circ			$ \circ$
\bigcirc			\circ
\circ			\circ
\circ			\circ
\circ			$ \circ$
\circ			$ \circ$
\circ			$ \circ$
\circ	Payroll Entry Posting	Page: 2	\circ

6-56 Sample Reports

Payroll Check Journal

0	Date: 05/20/9 Time: 12:44:2	2 3	Payro From 09	ABC COMPANY oll Check Journal 5/01/92 to 05/20/92	Page: 1	0
\bigcirc						\cup
\circ	Checks on ac Department:	count: 10 000 - M	02000000 - P AIN OFFICE	PAYROLL BANK ACCOUNT		\circ
\circ	Check No.	Doc No.	Check Date	Employee Name	Amount	\circ
\circ	20000 20001 20002	119 120 121	05/01/92 05/01/92 05/01/92	COCHRANE, MICHAEL D COOMBS, EARL R DICKEY, WILLIAM T	447,10 411,84 411,84	\circ
\circ	20003 20004 20005	122 123 124	05/20/92 05/01/92 05/01/92	ERSKINE, CARL N FELLER, ROBERTO N HAMMER MAXWELL H	646,30 650,57 411 84	0
\circ	20006 20007	125 126	05/01/92 05/01/92	HOUK, RALPH T HOWARD, ELOISE D	701.92 559.47	\circ
\circ	20008 20009 20010	127 128 129	05/01/92 05/01/92 05/01/92	HUBBELL, CARL E JACKSON, JOSEPHINA E KEELER, WILLIAM P	626.34 411.84 411.84	0
\circ	20011 20012 20013	131 132 133	05/01/92 05/01/92 05/01/92	LANDIS, JERRY W LEMON, ROBERT P MARION MARTY P	908.78 411.84 411 84	\circ
	20014 20015	134 135	05/01/92 05/01/92	MATHEWSON, CHRIS T MCLELLAND, ERIN M	491.92 704.17	\bigcirc
	20016 20017 20018	136 137 139	05/01/92 05/01/92 05/01/92	MEDWICK, DONALD R MERKLE, FREDERICK R PACKWOOD, BARNEY L	607.69 465.76 411.84	$\overline{\bigcirc}$
	20019 20020	140 141	05/01/92 05/01/92	PARKINSON, ALBERT T PICKLE, DEL M	537,50 411,84	
	20022 20022 20023	142 143 144	05/01/92 05/01/92	PIPP, WALLACE L REESE, PETER J	520,57 530,53 411,84	
\circ	20024 20025 20026	145 146	05/01/92 05/01/92	ROOT, CHARLES M SAIN, JONATHON K	457,80 411,84 665 57	\circ
\circ	20027 20028	151 152	05/01/92 05/01/92	THOMAS, DANIEL S TRAYNOR, PAUL S	427,15 514,90	0
\circ	20029 20030 20031	153 154 155	05/01/92 05/01/92 05/01/92	TWEEZER, CECIL B UECKER, ROBERT R WAGNER, HONIS P	491.92 431.80 411.84	\circ
\circ	20032 20033	156 157	05/01/92 05/01/92	WILSON, LOUIS M WRIGHT, CLAUDETTE P	465.76 411.84	\circ
\circ	30000 30001 30002	198 210 218	05/01/92 05/01/92 05/01/92	CEDENO, ELSA P KENT, CLARK R MORGAN, JOSEPH P	992,91 772,37 2,227,16	\bigcirc
\circ	30003 30004 30005	227 229	05/01/92 05/01/92	SLAUGHTER, ENOS B SMITH, ROGER N	865,21 1,700,68	\circ
\circ	40005 40000 40001	230 159 160	05/15/92 05/15/92	COCHRANE, MICHAEL D COOMBS, EARL R	447,10 411,84	\circ
\circ	40002 40003 40004	161 162 163	05/15/92 05/15/92 05/15/92	DICKEY, WILLIAM T ERSKINE, CARL N FELLER POBERTO N	411,84 646,30 650 57	0
\circ	40005 40006	164 165	05/15/92 05/15/92	HAMMER, MAXWELL U HOUK, RALPH T	411.84 701.92	0
\circ	 Payroll Check	Journal			Page: 1	0

Payroll Check Journal 6-57

Voided Checks Listing

0	Date: 05/20/92 Voided Payroll Checks Edit List Time: 12:56:31 ABC COMPANY	Page: 1	0
\bigcirc	New Document Number: UNASSIGNED		\circ
\bigcirc	Document Number: 119 Date: 05/20/92 Check Number: 20000 Employeet COCHMD - MICHAEL D COCHBANE		\circ
\bigcirc	Pay Date: 05/01/92		\circ
\bigcirc	Payroll Activity Check 119 CHECK -447.10		\circ
\circ	Income 119 REGHR -559.00		0
\bigcirc	Deductions 119 FEDTAX -46.38 119 MEDICE -8.11		
)	119 SOCSEC -34.66 119 STATAX -16.60		
\bigcirc	119 STLTAX -6.15 Obligations -34.66		
\circ	119 MEDICR -8.11 119 SOCSEC -34.66		$ \circ$
\bigcirc	119 STSUTA -1.68		\circ
\bigcirc			$ \circ$
\bigcirc			\circ
\bigcirc			\circ
0	Voided Payroll Checks Edit List	Page: 1	\circ

6-58 Sample Reports

Voided Checks Posting Report

\bigcirc	Date: 05/20/92 Time: 12:57:13	V	oided Payroll ABC CC	Checks Posti MPANY	ing		Page: 1	0
\bigcirc	New Document Numbe	er: 2		uence: 117				\circ
\bigcirc	Document Number: : Employee: (119 COCHM	Date: D - MICHAFL D	05/20/92	Chec	k Number: 2000	>	\circ
\bigcirc	Pay Date: (05/01	/92					\circ
\bigcirc	Payroll Activity Check	119	CHECK	-447	7.10			\circ
\bigcirc	Income Deductions	119	REGHR	-559	9.00			\circ
0	Deddooronb	119 119	FEDTAX MEDICR	-46 -8	5.38 3.11			\circ
\bigcirc		119 119 119	STATAX STLTAX	-34 -16 -6	4.66 5.60 5.15			\circ
0	Obligations	119 119	FUTA MEDICR	-34 -8	4.66 3.11			\circ
0		119 119	SOCSEC STSUTA	-34 -1	4.66 .€8			\circ
0								\circ
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\odot								
\circ								$ \circ$
\circ	Voided Payroll Checks	s Pos	ting				Page: 1	\circ

Voided Checks Posting Report 6-59

Payroll Analysis—Summary Analysis

				_
\circ	Date: 05/21/92 ABC COMPANY Time: 11:41:02 Payroll Analysis - Summa From 04/01/92 to 06/30/9	iry 12	Page: 1	\circ
\circ				\circ
\circ	Payroll Checks	QTD 	YTD	\circ
\bigcirc	CEDEEP - CEDENO, ELSA P Cochad - Cochrane, Michael D	992.91 894.20	992.91 894.20	\circ
\circ	DICKWT - DICKEY, WILLIAM T ERSKCN - ERSKINE, CARL N	1,235,52 1,938,90	1,235,52 3,779,59	\circ
\circ	FELLER, FOBERTU N HAMMMU - HAMMER, MAXWELL U HOUKRT - HOUK, RALPH T	1,951,71 1,235,52 2,105,76	1,951,71 1,235,52 2,105,76	\circ
\circ	HOMAED - HOMARD, ELDISE D HUBBCE - HUBBELL, CARL E JACKJE - JACKSON, JOSEPHINA E	1,678,41 1,879,02 1,235,52	1,678,41 1,879,02 1,235,52	\circ
\circ	KEELWP - KEELER, WILLIAM P KENTCR - KENT, CLARK R LANDJW - LANDIS, JERRY W	1,235,52 772,37 2,726,34	1,235,52 772,37 2,726,34	\circ
\circ	LEMORP - LEMON, ROBERT P MARIMR - MARION, MARTY R MATHCT - MATHEWSON, CHRIS T	1,235,52 1,235,52 1,475,76	1,235,52 1,235,52 1,475,76	\circ
\circ	MCCLEM - MCLELLAND, ERIN M MEDWDR - MEDWICK, DONALD R MEDVED - MEDVIC - EFERENTRY P	2,112,51 1,823,07 1,797,29	2,112,51 1,823,07 1,797,29	\circ
\circ	MORGJP - MORGAN, JOSEPH P PACKBL - PACKWOOD, BARNEY L	2,227,16	2,227.16 1,235.52	\circ
\circ	PARKAT - PARKINSUN, ALBERT T PICKDM - PICKLE, DEL M PINKEM - PINKERTON, ELLEN M	1,612,50 1,235,52 1,576,71	1,612,50 1,235,52 1,576,71	\circ
\circ	PIPPWL – PIPP, WALLACE L REESPJ – REESE, PETER J ROOTCM – ROOT, CHARLES M	1,591,59 1,235,52 1,373,40	1,591,59 1,235,52 1,373,40	\circ
\circ	SAINJK – SAIN, JONATHON K SLAUEB – SLAUGHTER, ENOS B SMITHP – SMITH, HARRY P	1,235,52 865,21 1,996,71	1,235,52 865,21 1,996,71	\circ
\circ	SMITRN - SMITH, ROGER N STENCP - STENGEL, CASEY P THOMMS - HOMMS, NANTEL S	1,700.68 917.56 1.281.45	1,700,68 917,56 1,281,45	\circ
\circ	TRAYPS - TRAYNOR, PAUL S TWEECB - TWEEZER, CECIL B UECKEB - UECKEB POPER P	1,544,70	1,544,70 1,475,76	\circ
\circ	WACNER - WACNER, HONUS P WILSLM - WILSON, LOUIS M UDIOCO - UDIOUS M	1,235.52	1,235,52	\circ
\circ	WRIGCP - WRIGHT, CLHUDETTE P Check Total:	1,235,52 58,254,27	1,235,52 60,094,96	\circ
\bigcirc	Income	QTD	YTD	\circ
\circ	REGHR - REGULAR HOURLY PAY COCHMD - COCHRANE, MICHAEL D COOMER - COOMER E FOR B	1,118.00	1,118.00	\circ
\circ	DICKWT - DICKEY, WILLIAM T	1,612,50	1,612,50	\circ
\circ			Page: 1	\circ

6-60 Sample Reports

Payroll Analysis—Detail Analysis

0	Date: 05/21/92 AB Time: 11:42:41 Payroll A From 05/0	3C COMPANY Analysis - Detail 21/92 to 06/15/92		Page: 1	0
\bigcirc					\circ
0	Payroll Checks	Date	Doc.	Amount	\circ
\bigcirc	CEDEEP - CEDENO, ELSA P COCHMD - COCHRANE, MICHAEL D	05/01/92 05/01/92 05/15/92	198 119 159	992,91 447,10 447,10	0
\bigcirc	COOMER - COOMBS, EARL R	05/20/92 06/05/92 05/01/92	238 199 120	(447,10) 447,10 411,84	\circ
\bigcirc		05/15/92 05/20/92 06/05/92	160 239 200	411,84 (411,84) 411,84	\circ
\bigcirc	DICKWI - DICKEY, WILLIAM I	05/01/92 05/15/92 06/05/92	121 161 201	411.84 411.84 411.84	\circ
\bigcirc	ERSKCN - ERSKINE, CARL N	05/15/92 05/20/92 06/05/92	162 122 202	646,30 646,30 646,30	\circ
\bigcirc	FELLRN - FELLER, ROBERTO N	05/01/92 05/15/92 06/05/92	123 163 203	650,57 650,57 650,57	\circ
\bigcirc	HAMMMU - HAMMER, MAXWELL U	05/01/92 05/15/92	124 164 204	411.84 411.84 411.84	\circ
\bigcirc	HOUKRT - HOUK, RALPH T	05/05/92 05/01/92 05/15/92	125 165	701,92 701,92	\circ
\bigcirc	HOWAED - HOWARD, ELOISE D	05/05/92 05/01/92 05/15/92	205 126 166	559,47 559,47	\circ
\bigcirc	HUBBCE - HUBBELL, CARL E	06/05/92 05/01/92 05/15/92	206 127 167	559,47 626,34 626,34	\circ
\bigcirc	JACKJE – JACKSON, JOSEPHINA E	06/05/92 05/01/92 05/15/92	207 128 168	626.34 411.84 411.84	\circ
\circ	KEELWP - KEELER, WILLIAM P	06/05/92 05/01/92 05/15/92	208 129 169	411.84 411.84 411.84	\circ
\circ	KENTOR - KENT, CLARK R	06/05/92 05/01/92 05/01/92	209 210 131	411,84 772,37 908,78	\circ
\circ	LENDER - LENGU POTERT R	05/15/92 06/05/92	171 211	908,78 908,78	\circ
\circ	LEMORP - LEMON, RUBERT P	05/01/92 05/15/92 06/05/92	132 172 212	411,84 411,84 411,84	\circ
\circ	MARIMR - MARION, MARTY R	05/01/92 05/15/92 06/05/92	133 173 213	411.84 411.84 411.84	\circ
\bigcirc	MATHCT - MATHEWSON, CHRIS T	05/01/92 05/15/92 06/05/92	134 174 214	491,92 491,92 491,92	$ \circ$
\bigcirc	MCCLEM - MCLELLAND, ERIN M	05/01/92	135 	704.17	\circ
\bigcirc	Payroll Analysis - Detail			Page: 1	\circ

Payroll Analysis—Detail Analysis 6-61

G/L Activity—Activity Summary

0	05/21/92 11:44:19	G/L Activ ABC (vity Summary COMPANY		Payroll Page: 1	C
\circ	Acct. Dpt.	Between 05/01, Description	Debits	2 Credits	Net Activity	$ \circ$
\bigcirc	102000000-000	PAYROLL BANK ACCOUNT				$ \bigcirc$
	213000000-000	ACCRUED STATE UNEMPLOY	INT TAX	59,113,21	(59,113,21)	
	215000000-000	ACCRUED FEDERAL WITHHOL	_DING	194.27	(194,27)	
\circ	216000000-000	ACCRUED FEDERAL UNEMPLO		7,966,64	(7,966,64)	$ \circ$
\bigcirc	217000000-000	ACCRUED EMPLOYEE F.I.C.	.A	4,016,68	(4,016,68)	$ \circ$
	217100000-000	ACCRUED EMPLOYEE MEDICA	ARE	4,793,23	(4,793,23)	
	217500000-000	ACCRUED EMPLOYER F.I.C.	.A	1,120,92	(1,120,92)	
\bigcirc	217600000-000	ACCRUED EMPLOYER MEDICA	ARE	4,016,68	(4,016,68)	$ \circ$
	218000000-000	ACCRUED TAXES - OTHER	.00	939,30	(939,30)	
	614000000-000	SALES STAFF TAXES	.00	6,249,50	(6,249,50)	
\circ	700100000-000	ADMINISTRATIVE WAGES	9,166,93	.00	9,166,93	$ \circ$
\bigcirc		Tota	79,243,50 al	+00 Cuedite	/9,243.90	$ \circ$
\circ			88,410,43	88,410,43	+00	$ _{\circ}$
$ \circ $						
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
0	G/L Activity S	iummary			 Page: 1	$ \circ$

6-62 Sample Reports

G/L Activity—Activity Detail

\bigcirc	05/21/92		G/L Activity Detail		Payroll	
\bigcirc	11:48:25	Betw	ABC COMPANY een 05/01/92 and 06/30/92		Page: 1	
\bigcirc	Source Doc #	Date Ref	Description	Debits	Credits	
\bigcirc	PY 119 PY 120 PY 120 PY 121	05/01/92 COCH 05/01/92 COCH 05/01/92 COOM	ACCUUNT MD PAYROLL ENTRY ER PAYROLL ENTRY		447.10 411.84 411.84	
\bigcirc	PY 123 PY 124	05/01/92 FELL 05/01/92 FELL	RN PAYROLL ENTRY MU PAYROLL ENTRY		411.84 650.57 411.84	
\bigcirc	PY 125 PY 126 PY 127	05/01/92 HOUK 05/01/92 HOWA 05/01/92 HUBB	RT PAYROLL ENTRY ED PAYROLL ENTRY CE PAYROLL ENTRY		701.92 559.47 626.34	
\bigcirc	PY 128 PY 129 PY 131	05/01/92 JACK 05/01/92 KEEL 05/01/92 LAND	JE PAYROLL ENTRY WP PAYROLL ENTRY JW PAYROLL ENTRY		411.84 411.84 908.78	$ \circ$
\bigcirc	PY 132 PY 133 PY 134	05/01/92 LEMO 05/01/92 MARI 05/01/92 MARI	RP PAYROLL ENTRY MR PAYROLL ENTRY CT PAYROLL ENTRY		411.84 411.84 491.92	
\bigcirc	PY 135 PY 136 PY 177	05/01/92 MCCL 05/01/92 MEDW 05/01/92 MEDW	EM PAYROLL ENTRY DR PAYROLL ENTRY EP PAYROLL ENTRY		704,17 607,69 465 76	$ \circ$
\bigcirc	PY 139 PY 140	05/01/92 PACK 05/01/92 PACK 05/01/92 PARK	BL PAYROLL ENTRY		411.84 537.50	$ \circ$
\bigcirc	PY 141 PY 142 PY 143	05/01/92 PICK 05/01/92 PINK 05/01/92 PIPP	EM PAYROLL ENTRY EM PAYROLL ENTRY WL PAYROLL ENTRY		411,84 525,57 530,53	$ \circ$
\bigcirc	PY 144 PY 145 PY 146	05/01/92 REES 05/01/92 ROOT 05/01/92 SAIN	PJ PAYROLL ENTRY CM PAYROLL ENTRY JK PAYROLL ENTRY		411.84 457.80 411.84	$ \circ$
\bigcirc	PY 148 PY 151 PY 152	05/01/92 SMIT 05/01/92 THOM 05/01/92 TRAY	HP PAYROLL ENTRY IDS PAYROLL ENTRY PS PAYROLL ENTRY		665,57 427,15 514,90	$ \circ$
\bigcirc	PY 153 PY 154 PY 156	05/01/92 TWEE 05/01/92 UECK	CB PAYROLL ENTRY RR PAYROLL ENTRY		491,92 431,80 411 94	\circ
\bigcirc	PY 156 PY 157 PY 157	05/01/92 WHEN 05/01/92 WILS 05/01/92 WRIG	CP PAYROLL ENTRY		465.76 411.84	\circ
\bigcirc	PY 198 PY 210 PY 218	05/01/92 CEDE 05/01/92 KENT 05/01/92 MORG	EP PAYRULL ENIRY CR PAYROLL ENTRY JP PAYROLL ENTRY		992,91 772,37 2,227,16	$ \circ$
\bigcirc	PY 227 PY 229 PY 230	05/01/92 SLAU 05/01/92 SMIT 05/01/92 STEN	EB PAYROLL ENTRY RN PAYROLL ENTRY CP PAYROLL ENTRY		865,21 1,700,68 917,56	$ \circ$
\bigcirc	PY 159 PY 160 PY 161	05/15/92 COCH 05/15/92 COCH 05/15/92 DICK	MD PAYROLL ENTRY ER PAYROLL ENTRY WT PAYROLL ENTRY		447,10 411,84 411,84	$ \circ$
\bigcirc	PY 162 PY 163 PY 163	05/15/92 ERSKI 05/15/92 FELLI	CN PAYROLL ENTRY RN PAYROLL ENTRY		646.30 650.57	\circ
\circ	PY 165 PY 166	05/15/92 HOUK	RT PAYROLL ENTRY ED PAYROLL ENTRY		701.92	$ \circ$
\bigcirc	PY 167 PY 168 PY 169	05/15/92 HUBB 05/15/92 JACK 05/15/92 KEEL	UE PHYRULL ENIRY JE PAYROLL ENTRY WP PAYROLL ENTRY		626.34 411.84 411.84	$ \circ$
0	G/L Activity I	Detail			Page: 1	\circ

G/L Activity—*Activity Detail* **6-63**

Annual FUTA Report

\circ	Date: 07/22/92	Unemployme	nt Tax Report		Devet 4	\circ
\circ	11Me: 15:12:45	For Calend	confini Iar Year 199	12	rage; 1	\circ
\bigcirc	Soc. Sec.	Employee	YTD Wages	YTD Exempt Wages	YTD FUTA	\circ
\bigcirc	122-82-3845	PACKWOOD, BARNEY L	3,500.00	 .00	217.00	\circ
0	222-29-8187 231-92-9018 307-39-2818	PICKLE, DEL M FELLER, ROBERTO N HOWARD, ELOISE D	3,500.00 5,700.00 4,814.00	.00 .00 .00	217.00 353.40 298.47	\circ
\bigcirc	319-22-1229 327-92-0487 333-44-8103	JACKSON, JOSEPHINA E MEDWICK, DONALD R SAIN, JONATHON K	3,500,00 5,600,00 3,500,00	.00 .00	217,00 347,20 217,00	\circ
\circ	340-23-1018 342-23-2282 356-29-2364	TWEEZER, CECIL B PIPP, WALLACE L STENCEL CASEY P	4,480,00 4,480,00 8,750,00	.00 .00 1.750.00	277,76 277,76 434,00	\circ
\circ	383-77-3721 388-64-8183	UECKER, ROBERT R WAGNER, HONUS P	3,500,00	1,730100 100 100	217.00 217.00 217.00	\circ
\bigcirc	451-23-4121 456-35-6462 464-92-0849	HAMMER, MAXWELL U SMITH, HARRY P	3,500,00 3,500,00 6,160,00		217.00 217.00 381.92	\circ
\bigcirc	533-55-2177 534-21-9273 537-82-6736	SLAUGHTER, ENOS B HOUK, RALPH T LANDIS, JERRY W	8,225.00 7,000.00 8,750.00	1,225.00 .00 1,750.00	434.00 434.00 434.00	\circ
\circ	542-86-8431 543-67-2108 544-28-0827	GRIFFEY, KEN L WRIGHT, CLAUDETTE P HUBBELL, CARL E	5,100,00 3,525,20 5,600,00	.00 .00	316,20 218,56 347,20	\circ
\bigcirc	544-73-0287 544-83-2793 545-79-7442	KENT, CLARK R KEELER, WILLIAM P	7,700,00	700.00	434.00 217.00	\circ
\bigcirc	545-39-7112 546-49-8239 546-89-3628	SMITH, ROGER N MORGAN, JOSEPH P	16,800,00 79,800,00	9,800,00 72,800,00	434.00 434.00	\circ
\circ	555-43-0290 555-43-0290 556-30-7319	PINKERTON, PHOL S PINKERTON, ELLEN M MCLELLAND, ERIN M	4,620,00 4,900,00 6,160,00	.00 .00 .00	286,44 303,80 381,92	\circ
\bigcirc	556-39-9872 562-30-0661 567-09-1721	CEDENO, ELSA P DICKEY, WILLIAM T COOMBS, EARL R	9,625.00 3,500.00 3,525.20	2,625.00 .00 .00	434.00 217.00 218.56	\circ
\bigcirc	569-32-9391 574-77-6321 599-02-9764	PARKINSON, ALBERT T WILSON, LOUIS M	3,500,00	:00	217.00 225.68 225.68	\circ
\bigcirc	623-47-2309 646-32-7183	LEMON, ROBERT P COCHRANE, MICHAEL D	3,500.00	÷	217.00 227.29	\circ
\circ	672-01-2763 744-09-3000 982-82-7629	REESE, PETER J MERKLE, FREDERICK R	10,700.00 3,500.00 3,640.00	3,700.00 .00 .00	434,00 217,00 225,68	\circ
\circ	Year to Date	erend Totals:	286.580.40			$ \circ$
\bigcirc	YEAR-To-Date Yearly FUTA T	FUTA Exempt Wages (over ax:	limit):	94,350.00	11,918,28	$ \circ$
\bigcirc						$ \circ$
\circ						\circ

Quarterly FUTA Report

\circ	Date: 07/22/92 Time: 21:30:37	Unemployme ABC	nt Tax Report COMPANY		Page: 1	\circ
\circ		For Quarter 01/01	./92 through 0	3/31/92		$ \circ$
\circ	Soc. Sec.	Employee	QTR Wages	QTD Exempt Wages	QTD FUTA	\circ
\circ	122-82-3845 222-29-8187	PACKWOOD, BARNEY L PICKLE, DEL M	3,000,00	:00	186.00 186.00	$ \circ$
\circ	231-92-9018 307-39-2818	FELLER, ROBERTO N HOWARD, ELOISE D	4,900.00	:00	303,80 256,31	$ \circ$
\circ	319-22-1229 327-92-0487 333-44-8103	MEDWICK, DONALD R SAIN, JONATHON K	4,800.00	-00 -00	186.00 297.60 186.00	$ \circ $
	340-23-1018 342-23-2282	TWEEZER, CECIL B PIPP, WALLACE L	3,840,00 3,840,00	-00 -00	238,08 238,08	
	396-29-2364 383-77-3721 388-64-8183	UECKER, ROBERT R WAGNER, HONUS P	3,000,00	500.00 .00	434.00 186.00 186.00	
\cup	451-23-4121 456-35-6462	MARION, MARTY R HAMMER, MAXWELL U	3,000,00 3,000,00	:00	186.00 186.00	
\circ	464-92-0849 533-55-2177 574 04 0077	SMITH, HARRY P SLAUGHTER, ENOS B	5,280,00 7,050,00	50.00	327,36 434,00	$ \circ$
\circ	537-82-6736 542-86-8431	LANDIS, JERRY W GRIFFEY, KEN L	7,500,00	500.00	434.00 238.70	$ \circ$
\bigcirc	543-67-2108 544-28-0827	WRIGHT, CLAUDETTE P HUBBELL, CARL E	3,025,20 4,800,00	.00 .00	187,56 297,60	$ \circ$
\circ	544-73-0287 544-83-2793 545-39-7112	KENI, CLARK R KEELER, WILLIAM P MATHEWSON, CHRIS T	3,000,00	.00	409,20 186,00 238,08	$ \circ$
	546-49-8239 546-89-3628	SMITH, ROGER N MORGAN, JOSEPH P	14,400.00 76,400.00	7,400,00 69,400,00	434.00 434.00	
	555-38-7210 555-43-0290 556-30-7319	TRAYNOR, PAUL S PINKERTON, ELLEN M MCLEILAND ERIN M	3,960,00 4,200,00 5,280,00	:00	245,52 260,40 327 36	
\circ	556-39-9872 562-30-0661	CEDENO, ELSA P DICKEY, WILLIAM T	8,250,00 3,000,00	1,250.00 .00	434.00 186.00	
\circ	567-09-1721 569-32-9391 574-33-6324	COOMBS, EARL R PARKINSON, ALBERT T	3,025,20	:00	187,56 186,00	$ \circ$
\bigcirc	599-02-8364 623-47-2309	THOMAS, DANIEL S LEMON, ROBERT P	3,120,00	.00	193,44 193,44 186,00	$ \circ$
\bigcirc	646-32-7183 672-01-2763	COCHRÀNE, MICHAEL D ERSKINE, CARL N	3,146,00	.00	195,05 303,80	$ \circ$
\circ	744-09-3000 982-82-7629 =========	MERKLE, FREDERICK R	3,000,00 3,120,00	:00	186,00 193,44	0
0	Quarter to Da QTR-To-Date F	te Grand Totals: UTA Exempt Wages (over	248,880.40 limit):	79,100.00		0
\bigcirc	Quarterly FUT	A Tax			10,526,38	0
\bigcirc						0
0	Unemployment T	ax Report			Page: 1	$ \circ$

Quarterly FUTA Report 6-65

Quarterly 941 Report

0	Date: 05/21/92 ABC COMPANY Time: 11:53:29 Quarterly 941 Data Report Page: 1 Energy 04:04:03:2 Energy 04:04:03:2 Frage: 1 Frage: 1	0
\bigcirc		\circ
\circ	Tax Liabilities by Period:	0
\circ	Period: 9 05/01-05/03	0
\bigcirc	Social Security Wages: 32,579,50 Medicare Wages: 32,579,50 FIT Withheld: 3,493,00	0
\bigcirc	Social Security Tax: 3,320,83 Medicare Tax: 776.60 Tax Liabilitu: 7.590.43	0
\bigcirc	Period: 12	0
\circ	Social Security Wages: 22,739.50 Medicare Wages: 22,739.50	0
\circ	FIT Mithheld; 2,201.47 Social Security Tax: 2,691.22 Medicare Tax: 629.34	0
\circ	Tax Liability: 5,522.03 Period: 14	0
\circ	05/20-05/22 Social Security Wages: (236.50) Medicare Wages: (236.50)	0
\circ	FIT Withheld: (33,83) Social Security Tax: (29,34)	0
\circ	Tax Liability: (70.03)	0
\circ	Period: 18 06/04-06/07 Social Security Wages: 22,739.50	0
\circ	Medicare Wages: 22,739,50 FIT Withheld: 2,201.47 Social Security Tax: 2.691.22	0
\circ	Medicare Tax: 629.34 Tax Liability: 5,522.03	0
\bigcirc	Totals:	0
\bigcirc	Social Security Wages: 77/822.00 Medicare Wages: 77,862.11 FIT Withheld: 7,862.11	0
\circ	social security lax: 8,873,93 Medicare Tax: 2,028,42 Tax Liability: 18,564,46	$ \circ $
\circ		$ \circ $
\circ		$ \circ $
0	Quarterly 941 Data Report Page: 1	\circ

6-66 Sample Reports

Quarterly Hour/Wage Report

\circ	Date: 05/21/92 ABC COMPANY Time: 11:56:17 Quarterly Hour and Wage	Report	Page: 1	0
\circ	From 04/01/92 to 06/3	0/92		\circ
\circ	PACKBL - PACKWOOD , BARNEY L 05/01/92 - RECHR 05/01/92 - RECHR	Hours 86.00 86.00	Wages 537,50 537,50	0
\bigcirc	06/05/92 - REGHR	86,00	537,50	\circ
\bigcirc	Totals for SS# 122-82-3845:	258,00	1,612,50	0
\bigcirc	PICKDM – PICKLE , DEL M 05/01/92 – REGHR 05/15/92 – REGHR	Hours 86.00 86.00	Wages 537.50 537.50	0
\bigcirc	06/05/92 - REGHR	86,00	537,50	\bigcirc
\circ	lotals for SS# 222-29-818/‡	258,00	1,612,50	\circ
\circ	FELLRN - FELLER , ROBERTO N 05/01/92 - REGHR 05/15/92 - REGHR 06/05/92 - REGHR	Hours 86.00 86.00 86.00	Wages 860.00 860.00 860.00	0
\circ		258,00	2,580,00	\bigcirc
\bigcirc				\circ
\circ	HUWAED - HUWARD , ELUISE D 05/01/92 - REGHR 05/15/92 - REGHR 06/05/92 - REGHR	Hours 86.00 86.00 86.00	Wages 731.00 731.00 731.00 731.00	0
\circ	 Totals for SS# 307-39-2818:	258,00	2,193,00	\bigcirc
\circ	JACKJE - JACKSON , JOSEPHINA E	Hours	Wages	0
\circ	05/15/92 - REGHR 05/15/92 - REGHR 06/05/92 - REGHR	86.00 86.00 86.00	537,50 537,50 537,50	0
\circ		258,00	1,612,50	\circ
\circ	MEDWDR - MEDWICK , DONALD R	Hours 86.00	Wages 860.00	0
\circ	05/15/92 - REGHR 06/05/92 - REGHR	86.00 86.00	860.00 860.00	\circ
\circ		258,00	2,580.00	0
\circ	SAINJK - SAIN , JONATHON K	Hours 86.00	Wages	\circ
\bigcirc	05/15/92 - REGHR 06/05/92 - REGHR	86.00 86.00	537,50 537,50	\circ
\circ	Quarterly Hour and Wage Report		Page: 1	0

Quarterly Hour/Wage Report **6-67**

Annual W-2 Forms Listing

0	Date: 05/21/92 ABC COMPANY	\circ
\bigcirc	lime: 15:15:23 Create Fayroll W2 Forms Fage: 1	$ \circ$
0	Employee Code CEDEEP	\circ
0	ABC COMPANY Address & 21F ABC COMPANY 8 Advance EIC .00 115 MAIN STREET 9 Federal Tax 144.09 10 Mayoe 1.306 25	\circ
0	SEATTLE , WA 98133	$ \circ$
0	3 Employer EIN 91-5745778 11 SSec. Withheld 85.25 4 State ID 12 SSec. Wages 1,375.00 5 Social Security# 556-39-9872 14 Mdor. Wage/Tips 1,376.00 15 Mdor. Withheld 19.24	\circ
0	16 Nonqual Plans .00	$ \circ$
0	19 Employee's name, address & ZIP 23 Fringe Benefits00 ELSA P CEDENO 49.69 3419 ALASKAN WAY 25 State Mages 1,306.25	\circ
0	27 Local Tax 14.37 SEATTLE , WA 98121 28 Local Wages 1,306.25	$ \circ$
0	Employee Code COCHMD	$ \circ$
0	2 Employer's name, address & ZIP	$ \circ$
0	115 MAIN STREET 9 Federal Tax 92.76 10 Wages 1,118.00	$ \circ$
\bigcirc	SEATTLE , WA 98133	
)	3 Employer EIN 91-5745778 11 SSec. Withheld 69.32 4 State ID 12 SSec. Wages 1,118.00	
0	5 Social Security# 646-32-7183 14 Macr. Wage/1ps 1,116,00 15 Macr. Withheld 16,22 16 Nongual Plans .00	$ ^{\circ}$
0	19 Employee's name, address & ZIP 23 Fringe Benefits .00	$ \circ$
0	MICHAEL D COCHRANE 24 State Tax 33,20 6023 BACKSTOP STREET 25 State Wages 1,118,00 27 Local Tax 12,30	$ \circ$
0	SEATTLE , WA 98122 28 Local Wages 1,118,00	$ \circ$
0		$ \circ$
0	Create Payroll W2 Forms Page: 1	$ \circ$

6-68 Sample Reports

W-2 Form

1 Control number										
2 Employer's name, address, and ZIP code			6 8 7	Statutory Deceased I employee I C C C C C C C C C C C C C C C C C C C	Pension Legal plan rep.	942 emp. 8 Advan	Subtotal	Deferred compensatio	Void n	
				9	Federal income ta	ax withheld	10 Wages	s, tips, o	other comp	ensatior
3 Employer's Identifi	cation nur	nber 4 Emplo	yer's state I.D. number	11	Social security to	ax withheld	12 Social	securit	y wages	
5 Employee's social	security n	umber		13	Social security ti	ips	14 Medica	are wag	es and tips	
19a Employee's name (first, middle, last)		15 Medicare tax withheld		16 Nonqualified plans						
				17	See Instrs. for F	orm W-2	18 Other			
19b Employee's addre	ss and Al	P code								
20		21		22	Dependent care	benefits	23 Benefi	ts inclu	ded in Box	10
24 State income tax	25 State	wages, tips, e	t 26 Name of state	27	Local income ta	x 28 Local W	ages, tips,	etc. 29	Name of I	ocality
Copy D For Employer					Dep	partment of the	e Treasury-	-Interna	Revenue S	ervice

Copy D For Employer

Form W-2 Wage and Tax Statement 1991

Begin a New Year Report

\bigcirc	Date: 05/27/92 ABC COMPANY	$ \circ$
\bigcirc	Time: 10:25:09 Year End Report Page: 1	$ \circ$
\bigcirc	CEDEEP - CEDENO, ELSA P	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Income Accrual REGSAL - REGULAR PAY - SALARIED 2,750,00 RECOL - REGULAR PAY - SALARIED 2,750,00	$ \circ$
\bigcirc	REGAL - REGULAR PAY - SALARIED 2,750.00 BONUS - BONUS PAY 100.00 100.00	$ \circ$
\bigcirc	Deductions Accrual FEDTAX - FEDERAL TAX WITHHOLDING 295.00	$ \circ$
\bigcirc	SIGLAL SECULAL SECULATY PART OF FICA 176.70 MEDICR - MEDICARE PORTION OF FICA TAX 41.33	$ \circ$
\bigcirc	STLTAX – SEATTLE LOCAL TAX 31.36 STLTAX – SEATTLE LOCAL TAX 31.36 STLTAX – SEATTLE LOCAL TAX 31.36	$ \circ$
\bigcirc	Obligations Accrual FUTA - FUTA CONTRIBUTION 176.70	$ \circ$
\bigcirc	MEDICR – MEDICARE PORTION OF FICA 41.33 SOCSEC – SOCIAL SEC PORTION OF FICA 176.70 STSUTA – STATE UNEMPLOYMENT CONTRIB. 8.56	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Year End Report Page: 1	$ \circ$

6-70 Sample Reports

Delete Old Activity Report

0	Date: 05/27/92 Time: 10:58:41 Del:	Delete C ete Activi	ABC COMPANY ld Payroll Activity ty On or Before 12/31/91	Page: 1	0
\circ	Doc. Number Doc. Date	Employee	Actvity	Amount	\circ
\bigcirc	6 12/16/89 6 12/16/89 6 12/16/89	000001 000001 000001	CHECK - PAYROLL CHECK REGPAY - PAYROLL CHECK 401K - DEDUCTION FOR EMPLOY		0
\circ	6 12/16/89 6 12/16/89 6 12/16/89	000001 000001 000001	DISABL - DEDUCTION FOR EMPLOY FEDTAX - FEDERAL TAX WITHHOLD FICA - FEDERAL TAX WITHHOLD		0
\circ	6 12/16/89 6 12/16/89 6 12/16/89	000001 000001 000001	LOCTAX - FEDERAL TAX WITHHOLD STATAX - STATE WITHHOLDING FICA - STATE WITHHOLDING		\bigcirc
\circ	6 12/16/89 7 12/16/89 7 12/16/89	000001 000003 000003	STUNO1 - STATE WITHHOLDING CHECK - PAYROLL CHECK OVER01 - PAYROLL CHECK		\circ
\circ	7 12/16/89 7 12/16/89 7 12/16/89	000003 000003 000003	REGPAY - PAYROLL CHECK 401K - DEDUCTION FOR EMPLOY DISABL - DEDUCTION FOR EMPLOY		0
\circ	7 12/16/89 7 12/16/89 7 12/16/89	000003 000003 000003	FEDTAX - FEDERAL TAX WITHHOLD FICA - FEDERAL TAX WITHHOLD LOCTAX - FEDERAL TAX WITHHOLD		\circ
\circ	7 12/16/89 7 12/16/89 7 12/16/89 7 12/16/89	000003	STATAX - STATE WITHHOLDING FICA - STATE WITHHOLDING FUTA - FUTA CONTRIBUTION		\circ
\circ	7 12/16/89 8 12/16/89 8 12/16/89 8 12/16/89	000003 DUP001 DUP001	STUNO1 - FUTA CONTRIBUTION CHECK - PAYROLL CHECK REGPAY - PAYROLL CHECK		0
\bigcirc	8 12/16/89 8 12/16/89 8 12/16/89	DUP001 DUP001 DUP001	401K - DEDUCTION FOR EMPLOY DISABL - DEDUCTION FOR EMPLOY FEDTAX - FEDERAL TAX WITHHOLD		\circ
\circ	8 12/16/89 8 12/16/89 8 12/16/89 8 12/16/89	DUP001 DUP001 DUP001	FICA - FEDERAL TAX WITHHOLD LOCTAX - FEDERAL TAX WITHHOLD STATAX - STATE WITHHOLDING		0
\circ	8 12/16/89 8 12/16/89 9 12/16/89	DUP001 DUP001 HJROSE	STUNO1 - STATE WITHHOLDING STUNO1 - STATE WITHHOLDING CHECK - PAYROLL CHECK		\circ
\circ	9 12/16/89 9 12/16/89 9 12/16/89 9 12/16/89	HJROSE HJROSE HJROSE	401K - DEDUCTION FOR EMPLOY DISABL - DEDUCTION FOR EMPLOY		0
\circ	9 12/16/89 9 12/16/89 9 12/16/89 9 12/16/89	HJROSE	FICA - FEDERAL TAX WITHHOLD STATAX - STATE WITHHOLDING		\circ
\bigcirc	9 12/16/89 9 12/16/89 9 12/16/89	HJROSE HJROSE HJROSE	FUCH - STATE WITHHOLDING FUCH - FUCH CONTRIBUTION STUNO1 - FUCH CONTRIBUTION		0
\bigcirc	10 12/16/89 10 12/16/89 10 12/16/89	JOEPNT JOEPNT JOEPNT	SALARY - PAYROLL CHECK DISABL - PAYROLL CHECK EMESAL - PAYROLL CHECK		0
\bigcirc	10 12/16/89 10 12/16/89 10 12/16/89	JOEPNT	FEDTAX - FEDERAL TAX WITHHOLD FEDTAX - FEDERAL TAX WITHHOLD FEDTAX - FEDERAL TAX WITHHOLD		\circ
\circ	10 12/16/89 10 12/16/89 10 12/16/89	JOEPNT	FICA - FEDERAL TAX WITHHOLD FUCA - FEDERAL TAX WITHHOLD FUTA - FUTA CONTRIBUTION		\circ
\circ	25 06/01/90 25 06/01/90 25 06/01/90	000001	CHECK - PAYROLL CHECK OVERO1 - PAYROLL CHECK		\circ
\circ	25 06/01/90 25 06/01/90 25 06/01/90	000001	REGPAY - PAYROLL CHECK 401K - DEDUCTION FOR EMPLOY		0
\bigcirc	"24.del_old_act" 310 li	nes, 23822	characters		0

Delete Old Activity Report 6-71
Employee Information—Summary by Name

\circ	Date: 05/ Time: 09:	/22/92 :07:49	Employee Summary ABC COMPANY	Page: 1	\circ
\circ	CEDEEP	ELSA P CEDENO		SSN: 556-39-9872	$ \circ$
0		3419 ALASKAN WAY SEATTLE, WA 98121 INTERNAL CONTROLLER		Hired: 07/04/85 Tel. 206 733 2339	\circ
\circ	COCHMD	MICHAEL D COCHRANE 6023 BACKSTOP STREET		SSN: 646-32-7183 Hired: 07/01/91	$ \circ$
\circ		SEATTLE, WA 98122 SALESPERSON		Tel. 206 3232 4372	$ \circ$
\circ	COOMER	EARL R COOMBS 2103 GRANDSTAND AVEN	UE	SSN: 567-09-1721 Hired: 05/19/91	$ \circ$
0		SEATTLE, WA 98122 SALESPERSON		Tel. 206 737 2768	$ \circ$
\circ	DICKWT	WILLIAM T DICKEY 10034 100TH STREET SEATLE NA 98210		SSN: 562-30-0661 Hired: 08/17/91 Tel 206 722 3419	\circ
\circ		SALESPERSON		1011 200 722 0417	$ \circ$
0	ERSKCN	CARL N ERSKINE 4891 TROLLEY WAY SEATTLE, WA 98144 MANAGEMENT LEVEL 1		SSN: 672-01-2763 Hired: 02/15/90 Tel. 206 776 2312	\circ
\circ	FELLRN	ROBERTO N FELLER		SSN: 231-92-9018	$ \circ$
\circ		SEATTLE, WA 98134 MANAGEMENT LEVEL 1		Hired: 11/01/89 Tel. 206 722 2772	\circ
\circ	HAMMMU	MAXWELL U HAMMER 2391 TENPENNY WAY		SSN: 456-35-6462 Hired: 10/02/91	$ \circ$
\circ		SEATTLE, WA 98102 SALESPERSON		Tel. 206 898 3213	$ \circ$
\circ	HOUKRT	RALPH T HOUK 1003 13TH STREET	APARTMENT 1	SSN: 534-21-9273	$ \circ$
\circ		SEATTLE, WA 98112 CLERK		Hired: 03/09/91 Tel. 206 722 3938	\circ
\circ	HOWAED	ELOISE D HOWARD 40 KINGSTON WAY		SSN: 307–39–2818 Hired: 12/14/90	$ \circ$
\bigcirc		SEATTLE, WA 98102 SALESPERSON		Tel. 206 333 3323	$ \circ$
\circ	HUBBCE	CARL E HUBBELL 3482 UNIVERSITY WAY		SSN: 544-28-0827 Hired: 12/05/89 Tal 206 557 7629	$ \circ$
\circ		MANAGEMENT		1e1, 206 303 7627	$ \circ$
\circ					$ \circ$
\bigcirc	Employee	Summary		Page: 1	$ \circ$

Employee Information—Summary by Code

\circ	Date: 05, Time: 09:	/22/92 :10:13	Employee Summary ABC COMPANY	Page: 1	\circ
\bigcirc	CEDEEP	ELSA P CEDENO		SSN: 556-39-9872	$ \circ$
\circ		3419 ALASKAN WAY SEATTLE, WA 98121 INTERNAL CONTROLLER		Hired: 07/04/85 Tel. 206 733 2339	\circ
\bigcirc	COCHMD	MICHAEL D COCHRANE	r	SSN: 646-32-7183 Hiped: 07/01/91	$ \circ$
\circ		SEATTLE, WA 98122 SALESPERSON		Tel. 206 3232 4372	\circ
\circ	COOMER	EARL R COOMBS 2103 GRANDSTAND AVEN	NUE	SSN: 567-09-1721 Hired: 05/19/91	\circ
\circ		SEATTLE, WA 98122 SALESPERSON		Tel. 206 737 2768	\circ
\circ	DICKWT	WILLIAM T DICKEY 10034 100TH STREET		SSN: 562-30-0661 Hired: 08/17/91	\circ
\circ		SEATTLE, WA 98210 SALESPERSON		Tel. 206 722 3419	$ \circ $
	ERSKCN	CARL N ERSKINE 4891 TROLLEY WAY		SSN: 672-01-2763 Hired: 02/15/90	
		SEATTLE, WA 98144 MANAGEMENT LEVEL 1		Tel. 206 776 2312	
	FELLRN	ROBERTO N FELLER 3972 15TH STREET		SSN: 231-92-9018 Hired: 11/01/89	
\circ		SEATTLE, WA 98134 MANAGEMENT LEVEL 1		Tel. 206 722 2772	$ \circ$
\bigcirc	HAMMMU	MAXWELL U HAMMER 2391 TENPENNY WAY		SSN: 456-35-6462 Hired: 10/02/91	$ \circ$
\circ		SEATTLE, WA 98102 SALESPERSON		Tel. 206 898 3213	\circ
\circ	HOUKRT	RALPH T HOUK 1003 13TH STREET	APARTMENT 1	SSN: 534-21-9273	\circ
\circ		SEATTLE, WA 98112 CLERK		Hired: 03/09/91 Tel. 206 722 3938	\circ
\bigcirc	HOWAED	ELOISE D HOWARD 40 KINGSTON WAY		SSN: 307-39-2818 Hired: 12/14/90	\circ
\circ		SEATTLE, WA 98102 SALESPERSON		Tel. 206 333 3323	\circ
\circ	HUBBCE	CARL E HUBBELL 3482_UNIVERSITY_WAY		SSN: 544-28-0827 Hired: 12/05/89	$ \circ$
\circ		SEATTLE, WA 98131 MANAGEMENT		lel, 206 553 7629	$ \circ$
\circ					$ \circ$
0	Employee	Summary		Page: 1	\circ

Employee Information—Summary by Code 6-73

Employee Information—Detail by Name

0	Date: 05/22/92 ABC COMPANY Time: 09:10:57 Employee Detail Report Page: 1	\bigcirc
\circ	Employee Code: CEDEEP	\bigcirc
\circ	ELSA P CEDENO Phone: 206 733 2339 3419 ALASKAN WAY SS#: 556-39-9872	\bigcirc
\circ	SEATTLE, WA 98121 Birthdate: 02/09/63	\bigcirc
\circ	Employee Type: ADMIN1 - ADMINISTRATION PAY TYPE Position: ADMIN - INTERNAL CONTROLLER	\bigcirc
0	Payroll Account: 102000000 - PAYROLL BANK ACCOUNT Department: 000 - MAIN OFFICE	\bigcirc
0	Last Pay Date: Fed. Allow.: 2 Pay Period: Semi-monthly Date Hired: 07/04/85 State Allow.: Full Time? Y Terminated: Marital Status: M Hold Pay? N	\bigcirc
\circ	State Tax Deduction Code: STATAX Local Tax Code: STLTAX Sick Leave Income Code: SKSPAY Sick Allowed: 48.0 Used:	\bigcirc
\circ	Vacation Income Code: VCSPAY Vac. Allowed: 80.0 Used: Sick Accrual Code: SICS01 Vac. Accrual Code: VACS02	\bigcirc
\circ	Income Rate Number Hours Expense Account	\bigcirc
\circ	REGSAL 1375.0000000 1.00000000 86 70010000-000 SKSPAY 15.9800000 70010000-000 VCSPAY 15.9800000 70010000-000	\bigcirc
0	BONUS 610000000-000	\bigcirc
0	FEDTAX A 21500000-000 STATAX A 21800000-000	\bigcirc
\circ	SUCSEL 0.06200000 3310.80 H 21/000000-000 MEDICR 0.01450000 1812.50 A 217100000-000 STLTAX 0.01100000 75.00 A 218000000-000	\bigcirc
0	HCARE A 21800000-000 401K A 21800000-000	\bigcirc
0	Obligations Rate Limit Expense Account Balancing Account	\bigcirc
0		\bigcirc
0		\bigcirc
\circ		\bigcirc
0		\bigcirc
0		\circ
0	Employee Detail Report Page: 1	0

Employee Information—Detail by Code

\bigcirc	Date: 05/22/92 ABC COMPANY Time: 09:12:09 Employee Detail Report Page: 1	\circ
\circ	Employee Code: CEDEEP	\circ
\bigcirc	ELSA P CEDENO Phone: 206 733 2339 3419 ALASKAN WAY SS#: 556-39-9872	\circ
\circ	SEATTLE, WA 98121 Birthdate: 02/09/63	\circ
\bigcirc	Employee Type: ADMIN1 - ADMINISTRATION PAY TYPE Position: ADMIN - INTERNAL CONTROLLER	\circ
\bigcirc	Department: 000 - MAIN OFFICE	\circ
\bigcirc	Last Pay Date: Fed. Allow.: 2 Pay Period: Semi-monthly Date Hired: 07/04/85 State Allow.: Full Time? Y Terminated: Harital Status: H Hold Pay? N	\circ
\bigcirc	State Tax Deduction Code: STATAX Local Tax Code: STLTAX Sick Leave Income Code: SKSPAY Sick Allowed: 48.0 Used:	\circ
\bigcirc	Vacation Income Code: VCSPAY Vac. Allowed: 80.0 Used: Sick Accrual Code: SICS01 Vac. Accrual Code: VACS02	\circ
\circ	Income Rate Number Hours Expense Account	\circ
\bigcirc	RESAL 1375,0000000 1,00000000 86 70010000-000 SKSPAY 15,98000000 70010000-000 70010000-000 VCSPAY 15,98000000 70010000-000	\circ
\bigcirc	BONUS 61000000-000 Deductions Rate Limit Fau. Liability Account	\circ
\bigcirc	FEDTAX A 215000000-000 STATAX A 218000000-000 STOFF 0 05200000 7710 80 0 218000000-000	\circ
\bigcirc	MEDICR 0.01450000 1812.50 A 217100000-000 STLTAX 0.01100000 75.00 A 218000000-000	\circ
\bigcirc	HURKE A 218000000-000 401K A 218000000-000	\circ
\bigcirc	Obligations Rate Limit Expense Account Balancing Account	\circ
\bigcirc		\circ
\bigcirc		\circ
\circ		\circ
\bigcirc		\circ
\circ		\circ
0	Employee Detail Report Page: 1	\circ

Employee Information—Detail by Code 6-75

Employee History

0	Date: 05/22/92 ABC COMPANY Time: 10:02:00 Employee History Page: 1	\circ
\bigcirc	Employee: COOMER - COOMBS, EARL R	$ \circ$
\bigcirc	05/22/92 ANNUAL REVIEW: SATISFACTORY PERFORMANCE OVER THE PAST YEAR. COULD USE IMPROVEMENT IN THE AREA OF	$ \circ$
\bigcirc	TIME MANAGEMENT. OVERALL, VERY POSITIVE ATTITUDE.	$ \circ$
\bigcirc	Employee: ERSKCN - ERSKINE, CARL N 05/22/92	$ \circ$
0	60 DAY REVIEW: EXCELLENT SKILLS; NEEDS TO TAKE MORE INITIATIVE IN CUSTOMER RELATIONS 	\circ
0	Employee: MEDWDR - MEDWICK, DONALD R	$ \circ$
0	HAVE HAD SEVERAL COMMENDIATIONS FROM PEERS ABOUT THE QUALITY OF HIS COMMUNICATION SKILLS, ALSO WORKS EXTREMELY WELL WITH PEERS AND SUPERVISORS.	\circ
\bigcirc		$ \circ$
0		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
0		$ \circ$
\bigcirc		$ \circ$
0	Employee History Page: 1	\circ

6-76 Sample Reports

Summary Employee Recap

\bigcirc	Date: 05/27/92 ABC COMPANY			$ \circ$
\bigcirc	Time: 09:23:03 Employee Recap - Su For Quarter 01/01/92 throu	ımmary ıgh 03/31/92	Page: 1	\circ
\bigcirc	CEDEEP - CEDENO, ELSA P			$ \circ$
\bigcirc	Payroll Checks	QTD	YTD	$ \circ$
\bigcirc	Total:	2,195,19	2,195,19	
0	BONUS - BONUS PAY REGSAL - REGULAR PAY - SALARIED	100.00 2,750.00	100.00 2,750.00	0
\bigcirc		2,850.00	2,850,00	$ \circ$
\frown	Deductions	QTD	YTD	
0	FEDTAX - FEDERAL TAX WITHHOLDING MEDICR - MEDICARE PORTION OF FICA TAX SOCSEC - SOCIAL SECURITY PART OF FICA STATEY - STATE WITHHOLDING	295.00 41.33 176.70 110.42	295.00 41.33 176.70 110.42	0
\bigcirc	STLTAX - SEATTLE LOCAL TAX	31,36	31,36	
	Total:	654,81	654,81	
\bigcirc	Obligations	QTD 	YTD 	$ \circ$
0	FUTA - FUTA CONTRIBUTION MEDICR - MEDICARE PORTION OF FICA SOCSEC - SOCIAL SEC PORTION OF FICA	176.70 41.33 176.70	176.70 41.33 176.70	\circ
\bigcirc	SISUIA - STATE UNEMPLOYMENT CONTRIB.	8,56	8,56	$ \circ$
\bigcirc	iotai.	403,27	403.27	\circ
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc				$ \circ$
\bigcirc	Employee Recap - Summary		Page: 1	\circ

Summary Employee Recap 6-77

Detail Employee Recap

0	Date: 05/27/92 ABC COMPANY Time: 09:26:31 Employee Recap - 1 Eco 04/04/29 - 1	Detail 2/27/92	Page: 1	0
0	CEDEEP - CEDENO, ELSA P			0
\bigcirc	Payroll Checks	Doc.	Amount	\circ
\bigcirc	01/15/92 01/31/92	155 201	1,061,97 1,133,22 ======	\circ
\bigcirc	Income BONUS - BONUS PAY	Check Total: Doc.	2,195,19 Amount	\circ
\bigcirc	01/31/92	201 BONUS Total:	100.00 100.00	\circ
\bigcirc	RECSAL - REGULAR PAY - SALARIED 01/15/92 01/31/92	Doc. 155 201 REGSAL Total:	Amount 1,375.00 1,375.00 2.750.00	0
\bigcirc	-			\circ
\bigcirc	Deductions FEDTAX - FEDERAL TAX WITHHOLDING	Income Total: Doc.	2,850.00 Amount	\circ
\bigcirc	01/15/92 01/31/92	155 201 FEDTAX Total:	140.00 155.00 295.00	\circ
\bigcirc	MEDICR - MEDICARE PORTION OF FICA TAX 01/15/92	Doc. 155	Amount 19,94	\circ
\bigcirc	01/31/92	201 MEDICR Total:	21,39 41,33	\circ
\bigcirc	SOCSEC - SOCIAL SECURITY PART OF FICA 01/15/92 01/31/92	Doc. 155 201	Amount 85,25 91 45	\circ
\bigcirc	01/31/92	SOCSEC Total:	176,70	\circ
0	STATAX - STATE WITHHOLDING 01/15/92 01/31/92	Doc. 155 201 STOTOY Total:	Amount 52,71 57,71	\circ
\bigcirc	STLTAX - SEATTLE LOCAL TAX	Doc.	Amount	\circ
\bigcirc	01/15/92 01/31/92	155 201 STLTAX Total:	15,13 16,23 31,36	\circ
\bigcirc	-	Deduction Total:	======= 654.81	\circ
\bigcirc	Obligations FUTA - FUTA CONTRIBUTION 01/15/22	Doc.	Amount 95 25	\circ
\bigcirc	01/31/92	201	91,45	\circ
0	Employee Recap - Detail		 Page: 1	0

6-78 Sample Reports

Wage History Report

\circ	Date: 05/27/92 ABC COMPANY	$ \circ$
\bigcirc	Time: 09:27:46 Wage History Page: 1 From 01/01/02 to 02/27/92	\circ
\bigcirc	Employee: CEDEEP - CEDENO, ELSA P SS#: 556-39-9872	$ \circ$
\circ	Document Date: 01/15/92 Document Number: 155 Payroll Date: 01/15/92 Check Number: 35 Ending Date: 01/15/92	\circ
\bigcirc		$ \circ$
\bigcirc	Income Amount YTD RECESI - RECIILAR PAY - SALARTED 1.375.00 2.750.00	\circ
\bigcirc	Totals: 1,375.00	$ \circ$
\circ	Deductions Amount YTD FEDITAX - FEDERAL TAX WITHHOLDING 140.00 295.00 VEDITAX - FEDERAL TAX WITHHOLDING 140.00 295.00	\circ
\circ	SOCSEC - SOCIAL SECURITY PART OF FICA 85.25 176.70 STATAX - STATE WITHHOLDING 52.71 110.42	$ \circ$
\circ	STLTAX - SEATTLE LOCAL TAX 15.13 31.36 Totals: 313.03	\circ
\bigcirc		$ \circ$
\circ		\circ
\circ		$ \circ$
\circ		$ \circ$
\circ		\circ
\circ		\circ
\bigcirc		\circ
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc	Wage History Page: 1	\circ

Wage History Report 6-79

Payroll Defaults Listing

\bigcirc	Date: 05/22/92 ABC COMPANY Time: 10:05:06 Payroll Defaults Page: 1	0
\bigcirc	Payroll Defaults	\circ
\bigcirc	IRS Employer Identification Number: 91-5745778 State Employer Identification Number: 6023831181	0
\bigcirc	Post To General Ledger: Y	0
\bigcirc	Codes for Reporting	$ \bigcirc $
) ()	Federal lax Deduction; FEDIAX F.U.I.A, Obligation; FOIA F.I.C.A. Deduction; SOCSEC F.I.C.A. Obligation; SOCSEC Medicare Deduction; MEDICR Medicare Obligation; MEDICR State Tax Deduction; STATAX E.I.C Income;	0
\bigcirc	Local Tax Deduction: STLTAX	\circ
\bigcirc	Hocount Numbers	\square
) (Direct Deposit Reporting	
\bigcirc	Destination DFI#: 12500003 Check Digit: 7 Offset Debit: Y	\circ
\bigcirc	Bank Name: FIRST NATIONAL BANK Bank Account: 8912449017	\circ
\bigcirc	Magnetic Media Reporting	\circ
\bigcirc	Media Creation Command: dosop /tmp/mmedia > /dev/fd096ds15	0
\bigcirc		0
\bigcirc		0
\bigcirc		\circ
\bigcirc		0
\bigcirc		\circ
\bigcirc		0
\bigcirc		0
\bigcirc		$ \circ$
\bigcirc		\circ
0	Payroll Defaults Page: 1	\circ

6-80 Sample Reports

Accrual Codes Listing

\bigcirc	Date: 05/26/92	ABC COMPANY		\circ
\bigcirc	Time: 10:38:51	Accrual Codes	Page: 1	\circ
0	Accrual: SICH01 - Rate: 1.0	HOURLY SICK ACCRUAL 1 Frequency: 52.0	Method: H Lapse: 160.0	\circ
\bigcirc	Accrual: SICS01 - Rate: 1.538	SEMI-MONTH SALARY YEAR 1 Frequency: 1.0	Method: P Lapse: 2.0	\circ
\bigcirc	Accorualt VACHA1 -		Mathadt H	$ \circ$
\bigcirc	Rate: 1.0	Frequency: 43.0	Lapse: 86.0	\circ
\bigcirc	Accrual: VACH02 - Rate: 3.876	HOURLY VACATION ACCRUAL 2 YEAR Frequency: 100.0	Method: H Lapse: 0.0	\circ
\bigcirc	Accrual: VACH03 -	HOURLY VACATION ACCRUAL 5 YEAR	Method: H	\circ
\bigcirc	Rate: 5.814	Frequency: 100.0	Lapse: 0.0	\circ
\bigcirc	Accrual: VACS01 - Rate: 1.846	SEMI-MONTH SALARY 1 YEAR Frequency: 1.0	Method: P Lapse: 2.0	\circ
\bigcirc	Accrual: VACS02 -	SEMI-MONTH SALARY 2 YEAR	Method: P	\circ
\bigcirc	Kate: 5:077	Frequency: 1.V	Lapse: V:V	\circ
\bigcirc	Accrual: VACS03 - Rate: 4.615	SEMI-MONTH SALARY 5 YEAR Frequency: 1.0	Method: P Lapse: 0.0	\circ
\bigcirc				$ \circ$
\bigcirc				$ \circ$
0	Accrual Codes		Page: 1	\circ

Accrual Codes Listing 6-81

Income Codes Listing

0	Date: 05/22/92	ABC COMPANY		Device 4	0
0	=======================================			Fage; I	\bigcirc
0	Income: Rate:	ADVNCE - ADVANCE PAY Number:	Type: A Hours:		\bigcirc
0	Account: Department: 	700100000 - ADMINISTRATIVE WAGES 000 - MAIN OFFICE			\circ
0	Income: Rate:	BONUS - BONUS PAY Number:	Type: N Hours:		\bigcirc
0	Department:	000 - MAIN OFFICE			\circ
0	Income: Rate: Account: Department:	EXPPAY - EXPENSE RELMBURSEMENT INCOME Number: 700100000 - ADMINISTRATIVE WAGES 000 - MAIN OFFICE	lype: E Hours:		0
0	Income: Rate:	OVERHR - OVERTIME COMPENSATION HOURLY Number:	Type: H Hours:		\circ
0	Account: Department:	700100000 - ADMINISTRATIVE WAGES 000 - MAIN OFFICE			\bigcirc
0	Income: Rate:	OVR2HR - DOUBLE OVRTIME COMP - HOURLY Number:	Type: H Hours:		\circ
0	Department:	000100000 - HDMINISTRHTIVE WHGES 000 - MAIN OFFICE			\circ
0	Income: Rate: Account: Department:	REGHR - REGULAR HOURLY PAY Number: 80.0 700100000 - ADMINISTRATIVE WAGES	Type: H Hours: 80.0		0
0	Income:	REGSAL - REGULAR PAY - SALARIED	 Type: N		0
0	Rate: Account: Department:	Number: 1.0 700100000 - ADMINISTRATIVE WAGES 000 - MAIN OFFICE	Hours:		0
0	Income: Rate:	SKHPAY - HOURLY SICK INCOME PAY Number:	Type: H Hours:		\circ
0	Account: Department:	610000000 - SALES STAFF WAGES 000 - MAIN OFFICE			\circ
0	Income: Rate:	SKSPAY - SALARIED SICK PAY Number:	Type: N Hours:		\circ
0	Account: Department: 	/00100000 - ADMINISTRATIVE WAGES 000 - MAIN OFFICE			\circ
0	Income: Rate: Account:	VCHPAY - HOURLY VACATION PAY Number: 610000000 - SALES STAFF WAGES	Type: H Hours:		0
\bigcirc	Department:	000 - MAIN OFFICE			\circ
0					\circ
0	Income Codes			Page: 1	0

6-82 Sample Reports

Deduction Codes Listing

\bigcirc	Date: 05/22/92	ABC COMPANY	$ \circ$
\circ	Deduction:	401K - DEDUCTION FOR EMPLOYEE 401K	$ \circ$
\circ	Rate: Account: Department:	Limit: Frequency: A 218000000 - ACCRUED TAXES - OTHER 000 - MAIN OFFICE	$ \circ$
\circ	Type:	N Tax Status: T	$ \circ$
\circ	Rate: Account: Department:	Limit: Frequency: 23000000 - LOANS FROM OWNERS & OFFICERS 000 - MAIN DEFICE	$ \circ$
\circ	Type:	N Tax Status: N	\circ
\circ	Deduction: Rate: Account: Dopontmont:	EMPSAV - EMPLOYEE SAVINGS PLAN Limit: Frequency: A 221000000 - ACCRUED EMPLOYEE SAVINGS PLAN	\circ
\bigcirc	Type:	N Tax Status: N	$ \circ$
\circ	Deduction: Rate: Account:	FEDTAX - FEDERAL TAX WITHHOLDING Limit: Frequency: A 215000000 - ACCRUED FEDERAL WITHHOLDING	$ \circ$
\circ	Type:	T Tax Status: N	$ \circ$
\circ	Deduction: Rate: Account:	HCARE - HEALTH CARE SECTION 125 Limit: Frequency: A 218000000 - ACCRUED TAXES - OTHER	$ \circ$
\circ	Department: Type:	000 - MAIN OFFICE N Tax Status: A	$ \circ$
\circ	Deduction: Rate: Account:	MEDICR - MEDICARE PORTION OF FICA TAX 0.0145 Limit: 1812.5 Frequency: A 217100000 - ACCRUED EMPLOYEE MEDICARE	$ \circ$
\circ	Department: Type:	000 - MAIN OFFICE FTax Status: N	$ \circ$
\circ	Deduction: Rate: Account:	SOCSEC - SOCIAL SECURITY PART OF FICA 0.062 Limit: 3310.8 Frequency: A 217000000 - ACCRUED EMPLOYEE F.I.C.A.	$ \circ$
\circ	Department: Type:	000 - MAIN OFFICE F Tax Status: N	$ \circ$
\bigcirc	Deduction: Rate:	STATAX - STATE WITHHOLDING Limit: Frequency: A	$ \circ$
\bigcirc	Account: Department: Type:	218000000 - ACCRUED TAXES - OTHER 000 - MAIN OFFICE T Tax Status: N	$ \circ$
\circ	Deduction: Rate:	STLTAX - SEATTLE LOCAL TAX 0.011 Limit: 75.0 Frequency: A	$ \circ$
\circ	Account: Department: Type:	218000000 - ACCRUED TAXÉS - OTHER 000 - MAIN OFFICE T Tax Status: N	$ \circ$
\bigcirc		······	$ \circ$
\circ	Deduction Code:	s Page: 1	$ \circ$

Deduction Codes Listing 6-83

Obligation Codes Listing

0	Date: 05/22/92 ABC COMPANY Time: 10:08:23 Obligation Codes Page: 1	
0	Obligation: FUTA - FUTA CONTRIBUTION	
0	Rate: 0.062 Limit: 434.0 Obigation Type: U Default Expense Account: 614000000 - SALES STAFF TAXES	C
0	Default Liability Account: 21600000 - ACCRUED FEDERAL UNEMPLOYMENT Default Liability Account: 21600000 - MAIN OFFICE	C
0	Obligation: MEDICR - MEDICARE PORTION OF FICA Rate: 0.0145 Limit: 1812.5 Obigation Type: F Default Expense Account: 614000000 - SALES STAFF TAXES	
0	Department: 000 - MAIN OFFICE Default Liability Account: 217600000 - ACCRUED EMPLOYER MEDICARE Department: 000 - MAIN OFFICE	
0	Obligation: SOCSEC - SOCIAL SEC PORTION OF FICA	
0	Default Expense Account: 614000000 - SALES STAFF TAXES Department: 000 - MAIN OFFICE	
0	Default Liability Account: 217500000 - ACCRUED EMPLOYER F.I.C.A. Department: 000 - MAIN OFFICE	C
0	Obligation: STSUTA - STATE UNEMPLOYMENT CONTRIB. Rate: 0,003 Limit: 21.0 Obigation Type: U Default Expense Account: 614000000 - SALES STAFF TAXES	C
0	Default Liability Account: 21300000 - ACCRUED STATE UNEMPLOYMNT TAX Department: 000 - MAIN OFFICE	
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
0	Obligation Codes Page: 1	

6-84 Sample Reports

Change Employee Rates

\circ	Date: 05/27/92	ABC COMPA	NY		\circ
\circ	Time: 10:21:59 =========	Rate Change	Report	Page: 1	\circ
\circ	COCHMD - COCHRANE, M REGHR Prev:	ICHAEL D 6.50000000	New:	206,50000000	0
\circ	COOMER - COOMBS, EAR REGHR Prev:	L R 6,25000000	New:	206,25000000	0
\circ	DICKWT – DICKEY, WIL REGHR Prev‡	LIAM T 6,25000000	New:	206,25000000	0
\circ	ERSKCN - ERSKINE, CA REGHR Prev:	RL N 10,00000000	New:	210,00000000	\circ
\circ	FELLRN - FELLER, ROB REGHR Prev:	ERTO N 10.00000000	New:	210,00000000	0
\circ	HAMMMU - HAMMER, MAX REGHR Prev:	WELL U 6.25000000	New:	206,25000000	\circ
\circ	HOWAED - HOWARD, ELO REGHR Prev:	ISE D 8,50000000	New:	208,50000000	\circ
\circ	HUBBCE - HUBBELL, CA REGHR Prev:	RL E 10.00000000	New:	210,00000000	0
\circ	JACKJE - JACKSON, JO REGHR Prev:	SEPHINA E 6,25000000	New:	206,25000000	\circ
\circ	KEELWP - KEELER, WIL REGHR Prev:	LIAM P 6,25000000	New:	206,25000000	\circ
\circ	LEMORP – LEMON, ROBE REGHR Prev:	RT P 6,25000000	New:	206,25000000	\circ
\circ	MARIMR - MARION, MAR REGHR Prev:	TY R 6,25000000	New:	206.25000000	0
\circ	MATHCT - MATHEWSON, REGHR Prev:	CHRIS T 8.00000000	New:	208.00000000	0
\circ	MCCLEM - MCLELLAND, I REGHR Prev:	ERIN M 11.00000000	New:	211.00000000	0
\circ	MEDWDR - MEDWICK, DO	NALD R 10.00000000	Neu+	210,00000000	\circ
\circ	MERKFR - MERKLE, FRE	DERICK R	Nout	206 5000000	\circ
\circ	PACKBL - PACKWOOD, B	ARNEY L	Heur	200,3500000	0
\circ	KEGHK Prev‡	6,25000000	Newî	208+29000000	$ \circ$
\circ					$ \circ$
\circ	Rate Change Report			Page: 1	$ \circ$

Change Employee Rates 6-85

Accruals Edit List

\bigcirc	Date: 05/27/92		ABC COM	PANY			$ \circ$
\bigcirc	Time: 10:10:13	Employ F ========	ee Accrual Re rom 01/01/92	vision Edit L to 12/31/92	.ist	Page: 1	\circ
\bigcirc	CEDEEP - CEDE	NO. FLSA P					\circ
\bigcirc		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Year-to-Date	$ \circ$
0	BONUS REGSAL FEDTAX	100.00 2,750.00 295.00 41.77	.00 .00 .00	.00 .00 .00	.00 .00 .00	100.00 2,750.00 295.00 41.77	$ \circ$
\bigcirc	SOCSEC STATAX STI TAX	176,70 110,42 31 36				176,70 110,42 31 36	$ \circ$
\bigcirc	FUTA Bucket:	.00	.00	.00	.00	.00	$ \circ$
\circ	Posted: MEDICR	176,70	.00	.00	.00	176.70	$ \circ$
0	Bucket: Posted: SOCSEC	41.33	:00	:00	:00	+00 41,33	$ _{\circ}$
\bigcirc	Bucket: Posted: STSUTA	176,70	:00	:00	:00	176,70	0
0	Bucket: Posted:	,00 8,56	:00	:00	.00 .00	+00 8+56	$ \circ$
\bigcirc	соснир – сосн	RANE, MICHAE Quarter 1	L D Quarter 2	Quarter 3	Quarter 4	Year-to-Date	$ \circ$
0	REGHR FEDTAX	1,040,00	••••	.00	•••	1,040,00	\circ
0	Bucket: Posted: MEDICR	.00 52,26	:00	:00	:00	+00 52+26	\circ
\bigcirc	Bucket: Posted:	,00 15,08	:00	:00	:00	,00 15,08	$ \circ$
0	Bucket: Posted: STATAX	.00 64.48	:00	:00	:00	.00 64.48	$ \circ$
\bigcirc	Bucket: Posted: STLTAX	28,88	:00	:00	:00	+00 28,88	\circ
\bigcirc	Bucket: Posted: FUTA	.00 11.44	:00	:00	:00	.00 11.44	$ \circ$
\bigcirc	Bucket: Posted: MEDICP	,00 64,48	:00	:00	:00	+00 64+48	$ \circ$
\bigcirc	Bucket: Posted:	,00 15,08	:00	:00	:00	.00 15.08	\circ
\bigcirc	Bucket:	.00	•00	•00	•00	•00	$ \circ$
\bigcirc	Employee Accrua	l Revision				Page: 1	$ \circ$

Restore Employee Accruals

\circ	Date: 05/27/92 Time: 10:13:52	Emplo	ABC COM Yee Accryal R	PANY evision Posti	ne	Paget 1	$ \circ$
\circ		F	rom 01/01/92	to 12/31/92			$ \circ$
\circ	CEDEEP - CEDE	NO, ELSA P					$ \circ$
\circ	201410	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Year-to-Date	$ \circ$
\circ	BUNUS REGSAL FEDTAX MEDICE	100,00 2,750,00 295,00 41 77	.00 .00 .00	.00 .00 .00	•00 •00 •00	2,750,00 295,00 41 77	$ \circ$
\circ	SOCSEC STATAX STLTAX	176.70 110.42 31.36				176.70 110.42 31.36	$ \circ$
\circ	FUTA Previous: New Value:	176.70	.00	.00 .00	.00	 	$ \circ$
\circ	MEDICR Previous: New Value:	41.33	.00 .00	.00 .00	.00 .00	,00 41.33	$ \circ$
\circ	SOCSEC Previous: New Value:	176.70	.00 .00	.00 .00	.00	176.70	$ \circ$
\circ	STSUTA Previous:	00	.00	•••	•••	+00	$ \circ$
\circ	New Value:	8,56	•00	+00	•00	8,56	$ \circ$
\circ	СОСНМД – СОСН	RANE, MICHAE Quarter 1	L D Quarter 2	Quarter 3	Quarter 4	Year-to-Date	$ \circ$
\circ	REGHR FEDTAX	1,040,00	.00	.00	.00	1,040.00	$ \circ$
\bigcirc	New Value: MEDICR	52,26	:00	:00	:00	52,26	$ \circ$
\bigcirc	Previous: New Value: SOCSEC	15,08	:00	:00	:00	15,08	$ \circ$
\bigcirc	Previous: New Value: STATAX	64.48	:00	:00	:00	00 64,48	$ \circ$
\circ	Previous: New Value: STLTAX	28,88	:00	:00	:00	28.88	$ \circ$
\circ	Previous: New Value: FUTA	,00 11,44	:00	:00	:00	.00 11.44	$ \circ$
\circ	Previous: New Value: MEDICR	.00 64.48	:00	:00	:00	.00 64.48	$ \circ$
\circ	Previous: New Value:	15.08	:00	:00	:00	15.08	$ \circ$
\circ	Previous:	.00	.00	•00	•00	•00	$ \circ$
\circ	Employee Accrua	l Revision				Page: 1	$ \circ$

Restore Employee Accruals 6-87

Tax Tables Listing

0	Date: 05/22/92 Time: 10:47:14 	ABC Ta>	COMPANY < Tables			Page: 1	0
\bigcirc	Tax Table for:	1992 FEDTAX - FEDE	ERAL TAX WI	THHOLDIN	G		
0	Withholding Constants	Daily: Bi-weekly: Monthly: Semi Annual:	8,85 88,46 191,67 1150,00	Semi M Qua	Weekly: onthly: rterly: Annual:	44,23 95,83 575,00 2300,00	0
\circ	Weekly Single	0ver Amount 25,00 438.00	Base	Amount +00 61 95	Tax Rate 0,15 0 28		$ \circ$
\circ		1023.00		225,75	0,31 		$ \circ$
\circ	Married	71.00 760.00 1735.00		.00 103,35 376,35	0.15 0.28 0.31		$ \circ$
\circ	Biweekly Single	Over Amount 50.00	Base	Amount	Tax Rate 0.15		$ \circ$
\circ		875.00 2046.00		123,75 451,63	0.28 0.31		$ \circ$
\circ	Married	142.00 1519.00 7469.00		.00 206,55 752 55	0,15 0,28 0.74		$ \circ$
\bigcirc	Semi-Monthly	Over Amount	Base	Amount	Tax Rate		$ \circ$
\circ	Single	54.00 948.00 2217.00		.00 134.10 489.42	0.15 0.28 0.31		$ \circ$
\circ	Married	154.00 1646.00		223.80	0,15 0,28		$ \circ$
\bigcirc		3758.00		815,16	0,31		$ \circ$
\circ	Monthiy Single	UVer HMOUNT 108.00 1896.00 4433.00	base	+Mount ,00 268,20 978,56	0,15 0,28 0,31		$ \circ$
\circ	Married	308,00		447 60	0,15		$ \circ$
\bigcirc		7517.00		L630,60	ŏ.31		$ \circ$
\circ	Quarterly Single	Over Amount 325.00 5688.00 13300.00	Base	Amount ,00 804,45 935,81	Tax Rate 0,15 0,28 0.31		$ \circ$
\bigcirc	Married	925.00		.00	 0,15		$ \circ$
\circ		9875.00 22550.00		L342,50 4891,50	0,28 0,31		$ \circ$
\circ	Semi-Annual	Over Amount	Base	Amount	Tax Rate		$ \circ$
0	Tax Tables					Page: 1	0

6-88 Sample Reports

Employee Types Listing

\bigcirc	Date: 05/22/92ABC_COMPANY	$ \circ$
\bigcirc	Time: 10:48:04 Employee Type Report Page: 1	$ \circ$
\bigcirc	Employee Type: ADMIN1 - ADMINISTRATION PAY TYPE	\circ
\bigcirc	Department: 000 - MAIN OFFICE	$ \circ$
\bigcirc	Pay Period: S Hold Pay? N Full Time? Y	
	Sick Leave Income Code: SKSPAY Sick Allowed: 48.0	
\cup	Vacation Income Code: VCSPAY Vac. Allowed: 80.0 Sick Accrual Code: SICSO1 Vac. Accrual Code: VACSO2	
\circ	Income Rate Number Hours Expense Account	$ \circ$
\bigcirc	REGSAL 1000,0000000 1,00000000 86 700100000-000 SKSPAY 11,54000000 70010000 700100000-000 VCSPAY 11,54000000 700100000-000	$ \circ$
\bigcirc	BONUS 61000000-000	$ \circ$
\bigcirc	Deductions Rate Limit Fqu. Liability Account FEDTAX A 215000000-000 STATAX A 218000000-000	$ \circ$
\bigcirc	SUCSEC 0.06200000 3310.80 A 217000000-000 MEDICR 0.01450000 1812.50 A 217100000-000 STLTAX 0.01100000 75.00 A 218000000-000	$ \circ$
\bigcirc	HCARE A 21800000-000 401K A 21800000-000	$ \circ$
\bigcirc	Obligations Rate Limit Expense Account Liability Account	\circ
\bigcirc		\circ
\bigcirc		\circ
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
0	Employee Type Report Page: 1	\circ

Employee Types Listing 6-89

Fixed Assets Sample Reports 5

Asset Summary Report

\circ		$ \circ$
\bigcirc	Date: 02/12/92 Asset Summary Time: 11:01:19 ABC COMPANY Page: 1	$ \circ$
\circ		$ \circ$
\circ	NONE - NO ASSET CLASS DEFINED	$ \circ$
\circ	- Asset Asset Cost Net Value - AVCR - ACCOUNTING DIV - VCR 567.00 415.00	$ \circ$
\circ	Asset Class Cost/Net Totals: 567.00 415.00	$ \circ$
\circ	00,11 - OFFICE FURNISHINGS	$ \circ$
\circ	- Asset Net Value - ACMPTR - ACCOUNTING DEPARTMENT COMPUTER 8,400.00 4,510.20	$ \circ$
\circ	Asset Class Cost/Net Totals: 8,400,00 4,510,20	$ \circ$
\circ	00,12 – INFORMATION SYSTEMS - Asset Net Walve -	$ \circ$
\bigcirc	D-DEVL - DENVER - DEVELOPMENT COMPUTER 8,975,67 3,360,66	$ \circ$
\circ		$ \circ$
0	- Asset Net Value -	
	ACOPY - ACCOUNTING DIV - COPIER 6,359,00 1,771,58 DPNT01 - PARALLEL PRINTER (24 PIN) 391,78 204,80	
	Asset Class Cost/Net Totals: 6,750,78 1,976,38	
\bigcirc	00.22 - AUTOS, TAXIS	
0	- Asset Asset Cost Net Value - ACAR - ACCOUNTING DIV - CAR 18,900.00 8,901.42	$ \circ$
\circ	ACAR2 - ACCOUNTING DIV - BUICK 31,000,00 6,138,00 Asset Class Cost/Net Totals: 49,900,00 15,039,42	$ \circ$
\circ	Nenartment Cost/Nat Totals+ 74.593.45 25.301.66	$ \circ$
\circ		$ \circ$
\circ		$ \circ$
\circ		$ \circ$
\circ	Asset Summary Page: 1	$ \circ$

8-2 Sample Reports

Asset Detail Report

\bigcirc	Date: 02/12/92 Asset Detail Time: 11:03:58 ABC COMPANY Page: 1	\circ
0	ASSET INFORMATION:	\circ
0	Asset Code: AVCR ACCOUNTING DIV - VCR Asset Class:	\circ
\bigcirc	Serial Number: In Service Date: 04/21/90 Asset Cost: 567.00	\circ
\bigcirc	Capitalized Expenses: .00 Adjusted Depreciation: .00 Salvare Valvat .00	\circ
0	Reinbursement: .00 Retirement Expense: .00	\circ
\bigcirc	Listed Asset? Y Depreciation Account: 64500000-000 OTHER DEPRECIATION EXPENSE	\circ
0	BOOK DETAIL:	\circ
0	Book: ACE ACE BOOK Depreciation: MACALT MACRS ALTERNATE STRAIGHT LINE DEPRECIATION	\circ
\bigcirc	Limits: Basis: 567.00 Asset Life: 7.0 Salvage: .00 Convention: Mid-Quarter	$ \circ $
\bigcirc	Bonus: .00 Convert to SL: Y Prior Depr.: 342.47 Prior Date: 02/04/92 Current: .00 Current Date:	$ \circ $
0	Net Value: 224.53	$ \circ $
\bigcirc	Book: AMT ALTERNATIVE MINIMUM TAX BOOK Depreciation: MAC150 MACRS 150% DECLINING BALANCE DEPRECIATION	\circ
\bigcirc	Basis: 567.00 Asset Life: 7.0 Salvage: .00 Convention: Mid-Quarter	\circ
\bigcirc	Prior Depro: 342.47 Prior Date: 02/04/92 Current: .00 Current Date:	\circ
\bigcirc	Net Value: 224.53	\circ
\bigcirc	Book: FEDXBK FEDERAL TAXES BOOK - SOURCE FOR FEDERAL DEPRECTIATION RP TS Depreciation: MAC150 MACRS 150% DECLINING BALANCE DEPRECIATION	\circ
\bigcirc	Limits: Basis: 567,00 Asset Life: 7.0 Salvage: .00 Conventiont Mid-Duarter	\circ
\bigcirc	Bonus: .00 Convert to SL: Y Prior Depr.: 205.60 Prior Date: 02/04/92	$ \circ $
\bigcirc	Net Value: 361.40	$ \circ$
\bigcirc		$ \circ$
0	Asset Detail Page: 1	\circ

Asset Detail Report 8-3

Warranty/Maintenance Reportt

0				\circ
0	Date: 08/18/92 Time: 15:55:29 Fixed 6	BC COMPANY ssets Maintenance	Page: 1	\circ
0	Asset: CCAR02			\circ
0	Work Date Date Comp Estima 04/20/199104/20/1991 0. 10/21/1991 150. 06/01/199206/03/1992 35	te Actual Cost 00 0.00 00 41.00	Description INITIAL TUNEUP REG TUNE TEST	\circ
0	Subtotal: 185.		1201	\circ
0	Pct over estimate:			\circ
0	Hose Comp Estimation Work Date Date Comp Estimation 07/15/1991 0 10/15/1991 150	te Actual Cost 00 00	Description INITIAL TUNE REGULAR TUNE	\circ
0	Subtotal: 150. Pct over estimate:	••		\circ
0				\circ
0	Pct over estimate:			\circ
0				\circ
0	Fixed Assets Maintenance		Page: 1	\circ

8-4 Sample Reports

Asset Depreciation Report

0	Date: 02/12/92 Asset Depreciation Report Time: 11:11:27 ABC COMPANY Page: 1	0
\bigcirc		\circ
\circ	ACE - ACE BOOK	0
	000 - MAIN OFFICE	
)	- Asset: AVCR ACCOUNTING DIV - VCR	
\circ	Document Basis Prior Depr. / Date Current Depr. / Date	\circ
\circ	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	\circ
\bigcirc	Class Totals: 567.00 342.47 .00	\circ
\circ	00.11 - OFFICE FURNISHINGS	0
	Asset: ACMPTR ACCOUNTING DEPARTMENT COMPUTER	
	Document Basis Prior Depr. / Date Current Depr. / Date x00x000x 8,400,00 3,889,80 02/04/92 ,00 02/12/92	
\circ	Class Totals: 8,400.00 3,889.80	\circ
\circ	00.12 - INFORMATION SYSTEMS	0
\bigcirc	Asset: D-DEVL DENVER - DEVELOPMENT COMPUTER	\circ
\bigcirc	Document Basis Prior Depr. / Date Current Depr. / Date жөөжөөж 8,975.67 .00 02/14/89 6,588.14 02/12/92	0
\circ	Class Totals: 8,975.67 .00 6,588.14	\circ
\bigcirc	00.13 - DATA HANDLING EQUIPMENT	\circ
\circ	Asset: ACOPY ACCOUNTING DIV - COPIER	0
	Document Basis Prior Depr. / Date Current Depr. / Date xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	
\bigcirc	Asset: DPNT01 PARALLEL PRINTER (24 PIN)	\bigcirc
\circ	Document Basis Prior Depr. / Date Current Depr. / Date >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	\circ
\bigcirc		\circ
\circ		0
\circ		\circ
0	Asset Depreciation Report Page: 1	0

Asset Depreciation Report 8-5

Depreciation Posting Report

0	Date: 02/12/92 Asset Depreciation Posting Report Time: 11:12:30 ABC COMPANY Page: 1 Posting Segment 66	\circ
0		$ \circ$
0	ACE - ACE BOOK	
<u> </u>	000 - MAIN OFFICE	
0	-	$ \circ$
0	Asset: AVCR ACCOUNTING DIV - VCR	$ \bigcirc$
0	Document Basis Prior Depr. / Date Current Depr. / Date 243 567.00 342.47 02/04/92 .00 02/12/92	\circ
0	Class Totals: 567.00 342.47 .00	$ \circ$
\cap	00.11 - OFFICE FURNISHINGS	
)	Asset: ACMPTR ACCOUNTING DEPARTMENT COMPUTER	
\circ	Document Basis Prior Depr. / Date Current Depr. / Date 244	$ \circ$
0		$ \circ$
0	Class Totals: 8,400.00 3,889.80 .00	
(00,12 - INFURMATION SYSTEMS	
\circ	HSSEC: D-DEVE DENVER - DEVELOPMENT COMPOLER	$ \circ $
0	245 8,975.67 .00 02/14/89 6,588.14 02/12/92	\circ
\bigcirc	Class Totals: 8,975.67 .00 6,588.14	$ \circ$
0	00.13 - DATA HANDLING EQUIPMENT	$ \circ$
	Asset: ACOPY ACCOUNTING DIV - COPIER	
\bigcirc	Document Basis Prior Depr. / Date Current Depr. / Date 246 3,179,50 2,013.68 02/04/92 .00 02/12/92	
0	Asset: DPNT01 PARALLEL PRINTER (24 PIN)	$ \circ$
0	Document Basis Prior Depr. / Date Current Depr. / Date 247 391.78 372.98 02/04/92 .00 02/12/92	$ \circ$
0		$ \circ$
0		$ \circ$
0		$ \circ$
0	Asset Depreciation Posting Report Page: 1	\circ

8-6 Sample Reports

Year End Adjustments Edit List

\bigcirc	Date: 02/04/92 Year End Adjustment Edit List Time: 15:55:15 Fiscal Year 07/01/89 through 06/30/90 Page: 1	\circ
\bigcirc	ABC COMPANY	$ \circ$
\bigcirc		$ \circ$
\bigcirc	000 - MAIN OFFICE	\circ
\circ	UNDEF - UNDEFINED	
\bigcirc	Asset: AVCR ACCOUNTING DIV - VCR	
	Document Basis Posted Depr. Recalculation Adjustment ************************************	
\bigcirc	Class Totals: 567.00 40.50 20.25 (20.25)	
\bigcirc	00,11 - OFFICE FURNISHINGS	$ \circ$
\bigcirc	Asset: ACMPTR ACCOUNTING DEPARTMENT COMPUTER	$ \circ$
\bigcirc	Document Basis Posted Depr. Recalculation Adjustment жжжжжж 8,400.00 600.00 300.00 (300.00)	\circ
\bigcirc	Class Totals: 8,400.00 600.00 300.00 (300.00)	$ \circ$
\bigcirc	00,13 - DATA HANDLING EQUIPMENT	$ \circ$
\bigcirc	Asset: ACOPY ACCOUNTING DIV - COPIER	$ \circ$
\bigcirc	Document Basis Posted Depr. Recalculation Adjustment ЖЖЖЖЖ 3,179,50 317,95 264,96 (52,99)	0
\bigcirc	Class Totals: 3,179,50 317,95 264,96 (52,99)	$ \circ$
0	00.22 - AUTOS, TAXIS	
	Asset: ACAR ACCOUNTING DIV - CAR	
\bigcirc	Document Basis Posted Depr. Recalculation Hojustment booooooo 14,175,00 1,417,50 708,75 (708,75)	
\circ		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
0	Year End Adjustment Edit List Page: 1	$ \circ$

Year End Adjustments Edit List 8-7

Year End Adjustment Posting Report

\circ	Date: 02/04/92 Year End Adjustment Posting Report Time: 15:57:15 Fiscal Year 07/01/89 through 06/30/90 Page: 1	$ \circ$
\circ	ARC COMPANY	$ \circ$
\circ		$ \circ$
0	ACE - ACE BOOK	$ _{\circ}$
\cap	UNDEF - UNDEFINED	
	Asset: AVCR ACCOUNTING DIV - VCR	
\bigcirc	Document Basis Posted Depr. Recalculation Adjustment 354 567.00 40.50 20.25 (20.25)	
\circ		$ ^{\circ}$
\bigcirc	00.11 - OFFICE FURNISHINGS	$ \circ$
\bigcirc	Asset: ACMPTR ACCOUNTING DEPARTMENT COMPUTER	$ \circ$
\bigcirc	Document Basis Posted Depr. Recalculation Adjustment 355 8,400.00 600.00 300.00 (300.00)	$ \circ$
\bigcirc	Class Totals: 8,400.00600.00	$ \circ$
\bigcirc	00,13 - DATA HANDLING EQUIPMENT	$ \circ$
\bigcirc	Asset: ACOPY ACCOUNTING DIV - COPIER	$ \circ$
\bigcirc	Document Basis Posted Depr. Recalculation Adjustment 356 3,179,50 317,95 264,96 (52,99)	$ \circ$
\circ	Class Totals: 3,179.50 317.95 264.96 (52.99)	$ \circ$
0	00.22 - AUTOS, TAXIS	
	Asset: ACAR ACCOUNTING DIV - CAR	
	357 14,175.00 1,417.50 708.75 (708.75)	
\circ		$ ^{\circ}$
\circ		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ	Year End Adjustment Edit List Page: 1	$ \circ$

8-8 Sample Reports

Voided Depreciation Posting Report

\bigcirc	Date: 02/12/92 Void Posted Depreciation Posting Time: 12:21:03 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Posting Sequence: 70	$ \circ$
0	ACE - ACE BOOK	$ \circ$
	000 - MAIN OFFICE	
\circ	XXXXXX - NO CLASS DEFINED	$ \circ$
\bigcirc	Document Asset	$ \circ$
\bigcirc	Total for Asset Class XXXXXX:	$ \circ$
\bigcirc	00.11 - OFFICE FURNISHINGS	
\bigcirc	Document Asset Depr. Amount Date Void Doc 276 ACMPTR ACCOUNTING DEPARTMENT COMP .00 02/12/92 304	
\bigcirc	Total for Asset Class 00.11 :00	$ \circ$
\bigcirc	00,12 - INFORMATION SYSTEMS	$ \circ$
0	Document Asset Development Asset 002/12/92 305	$ \circ$
\bigcirc	Total for Asset Class 00.12 :00	$ \circ$
0	Total for Department 000:00	$ \circ$
\bigcirc	Total for Book ACE : $$	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Benerik Olehun	$ \circ$
\bigcirc	Keport Status	$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
0		$ \circ$
\circ		$ \circ$
0	Void Posted Depreciation Posting Page: 1	$ \circ$

Deleted Activity Report

0	Date: 02/18/ Time: 17:32:	92 07	Delete Old Asset Activ ABC COMPANY	ty		Page: 1	0
\circ							$ \circ$
\circ	Doc. Number	Doc. Date	Asset		Book	Amount	\circ
\circ	137 138 139	02/04/92 02/04/92 02/04/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	INT COMPU	ACE AMT FEDXBK	897,57 1346,35 1795,13	\circ
\circ	141 145 151	02/04/92 02/04/92 02/04/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	INT COMPU	ACE AMT	1196,76 1795,13 2288,80	\circ
\circ	157 190 163	02/04/92 02/04/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	NT COMPU	FEDXBK MAINBK MAINBK	2872,22 0,00 7111 56	\circ
\circ	163 169 176	02/04/92 02/04/92 02/04/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	INT COMPU	ACE AMT FEDXBK	0,00	\circ
\circ	217 224	02/04/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	INT COMPU	ACE AMT	2922.31 2483.96	\circ
\circ	231 238 245	02/04/92 02/04/92 02/12/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	NT COMPU	MAINBK	2613,72 6588,14	\circ
\circ	252 259 266	02/12/92 02/12/92 02/12/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	ENT COMPU ENT COMPU ENT COMPU	AMT FEDXBK MAINBK	6588.14 0.00 0.00	\circ
\circ	273 277 284	02/12/92 02/12/92 02/12/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	ENT COMPU ENT COMPU ENT COMPU	ACE ACE AMT	6588,14 0,00 0,00	\circ
\circ	291 298 305	02/12/92 02/12/92 02/12/92	D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME D-DEVL-DENVER - DEVELOPME	NT COMPU	FEDXBK MAINBK ACE		\circ
\circ	140 142	02/04/92 02/04/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN)	FEDXBK MAINBK	203.73 242.90	\circ
\circ	147 153 192	02/04/92 02/04/92 02/04/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	AMT MAINBK	178.08	\circ
\circ	159 165 171	02/04/92 02/04/92 02/04/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	FEDXBK MAINBK ACE	75,22 59,55 0,00	\circ
\circ	178 185 219	02/04/92 02/04/92 02/04/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	AMT FEDXBK ACE	0.00 0.00 0.00	\circ
\circ	226 233 240	02/04/92 02/04/92 02/04/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	AMT FEDXBK MAINBK	8,90 94,03 74 44	\circ
\circ	247 254	02/12/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN)	ACE AMT	0.00	\circ
\circ	261 268 279	02/12/92 02/12/92 02/12/92	DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (DPNT01-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	MAINBK	0.00	\circ
\circ	286 293 300	02/12/92 02/12/92 02/12/92	DPNIO1-PARALLEL PRINTER (DPNTO1-PARALLEL PRINTER (DPNTO1-PARALLEL PRINTER (24 PIN) 24 PIN) 24 PIN)	AMÍ FEDXBK MAINBK	0.00 0.00 0.00	\circ
\circ							\circ
\circ	Delete Old A	sset Activi				Page: 1	\circ

8-10 Sample Reports

G/L Activity Summary ABC COMPANY Between 01/01/92 and 02/12/92 02/12/92 12:29:25 Fixed Assets Page: 1 \bigcirc \bigcirc \bigcirc \bigcirc Net Activity Acct. Dpt. Description Debits Credits 186500000-000 OTHER FIXED ASSETS DEP. \bigcirc \bigcirc 31,455.87 (31,349,89) \bigcirc \bigcirc 105,98 31,349,89 Credits 31,561.85 Net Activity .00 \bigcirc C \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc _____ _____ \bigcirc \bigcirc G/L Activity Summary Page: 1

G/L Activity Summary Report

G/L Activity Summary Report 8-11

G/L Activity Detail Report

0	02/12/92 12:33:54	G/	L Activity Detail ABC COMPANY		Fixed Assets Page: 1	0
\circ	Source Doc #	Betweer Date Ref	Description	Debits	Credits	$ \circ$
\circ	186500000-000	OTHER FIXED ASSE	TS DEP.		4 496 76	$ \circ$
\circ	FA 142 FA 161	02/04/92 DPNT01 02/04/92 AVCR	Asset Depreciation Asset Depreciation Asset Depreciation		242.90 37.80	$ \circ$
\circ	FA 162 FA 163 FA 164	02/04/92 ACMPTR 02/04/92 D-DEVL 02/04/92 ACOPY	Asset Depreciation Asset Depreciation Asset Depreciation		,00 3,111,56 635,90	$ \circ$
\circ	FA 165 FA 166 FA 188	02/04/92 DPNT01 02/04/92 ACAR 02/04/92 AVCR	Asset Depreciation Asset Depreciation Asset Depreciation		59,55 472,50	$ \circ$
\circ	FA 189 FA 190	02/04/92 ACMPTR 02/04/92 D-DEVL	Asset Depreciation Asset Depreciation		:00	$ _{\circ}$
	FA 191 FA 192 FA 193	02/04/92 ACUPY 02/04/92 DPNT01 02/04/92 ACAR	Asset Depreclation Asset Depreciation Asset Depreciation		.00 .00	
	FA 194 FA 210 FA 211	02/04/92 ACAR2 02/04/92 AVCR 02/04/92 ACMPTR	Asset Depreciation Depreciation Adjus Depreciation Adjus		516.67 18.90	
	FA 212 FA 213	02/04/92 ACOPY 02/04/92 ACOPY 02/04/92 ACAR	Depreciation Adjus Depreciation Adjus	105,98	945.00	
	FA 214 FA 236 FA 237	02/04/92 ACAR2 02/04/92 AVCR 02/04/92 ACMPTR	Depreciation Adjus Asset Depreciation Asset Depreciation		1,033,33 285,77 3,289,80	
\circ	FA 238 FA 239	02/04/92 D-DEVL 02/04/92 ACOPY	Asset Depreciation Asset Depreciation		2,613,72 1,365,07	
\circ	FA 241 FA 242	02/04/92 ACAR 02/04/92 ACAR 02/04/92 ACAR2	Asset Depreciation Asset Depreciation Asset Depreciation		7,144,20 7,812,00	$ ^{\circ}$
\circ	FA 264 FA 265 FA 266	02/12/92 AVCR 02/12/92 ACMPTR 02/12/92 D-DEVL	Asset Depreciation Asset Depreciation Asset Depreciation		.00 .00	$ \circ$
\circ	FA 267 FA 268	02/12/92 ACOPY 02/12/92 DPNT01	Asset Depreciation Asset Depreciation			$ \circ$
\circ	FH 269 FA 270 FA 296	02/12/92 HUHR 02/12/92 ACAR2 02/12/92 AVCR	Asset Depreclation Asset Depreciation Asset Depreciation		.00 .00	$ \circ$
\circ	FA 297 FA 298 FA 299	02/12/92 ACMPTR 02/12/92 D-DEVL 02/12/92 ACOPY	Asset Depreciation Asset Depreciation Asset Depreciation		.00 .00	$ \circ$
\circ	FA 300 FA 301	02/12/92 DPNT01 02/12/92 ACAR	Asset Depreciation Asset Depreciation			$ \circ$
\circ	FH 302 Tota	VZ712792 HUHRZ al Activity for Ac	 count: 186500000-000	105,98	 31,455,87	$ \circ$
\circ	645000000-000	OTHER DEPRECIATI	ON EXPENSE			$ \circ$
\circ	FA 141 FA 142 FO 164	02/04/92 D-DEVL 02/04/92 DPNT01	Asset Depreciation Asset Depreciation	1,196,76 242,90 77 80		$ \circ$
\circ	FA 161 FA 162 FA 163	02/04/92 HUCR 02/04/92 ACMPTR 02/04/92 D-DEVL	Asset Depreciation Asset Depreciation Asset Depreciation	37.80 .00 3,111.56		$ \circ$
0	G/L Activity I	Detail			Page: 1	0

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Paget 1															Pase: 1
sset Life Summaries Report ABC COMPANY	- m-service date: 05/12/90	FEDXBK HAINBK 6,832,35 5,273,58 753,09 912,97 2 280 3728 60	2,299,28 2,299,28 12,104,00 11,375,45	n-service date: 05/22/90	FEIXBK HAINBK 5,786,233 9,362,00 998,30 818,40 2,994,32 2,127,49 2,450,00 1,665,74	12,209,75 13,973,51	n-service date: 06/01/90	FEIXBK MAINBK 3,445,22 3,889,80 382,443 4.29,54 1,665,35 1,165,90 956,64 832,79	956.65 675.23 956.64 675.24 956.45 675.23	8,320,28 8,343,73 m-service date: 12/23/89	FEDXBK MAINBK 1,621,55 1,407,92 201,03 228,59	603.08 685.77 603.07 685.78 3,028.73 3,008.06	n-service date: 04/21/90	FEDXBK HAINBK 205.60 152.00 25.81 26.35	
	ING DIV - CAR	ACE ANT 8,561.70 8,561.70 748.44 748.44 1.945.94 748.44	1,522,91 1,522,91 	TTING DIV - BUICK	ACE AHT 7,471,00 9,362,00 823,49 2,362,00 2,470,46 2,127,84 2,470,46 2,127,84	13,214,95 13,973,51	NTING DEPARTMENT COMPUTER	ACE 2,228,57 2,228,57 2,28,57 1,596,33 1,139,34 1,139,34 1,139,34	923.94 1,139.34 923.94 1,139.34 923.94 1,139.34	8,323,01 8,305,05 ITING DIV - COPIER	ACE AMT 1,089,97 2,106,95 278,60 143,01	804.86 413.13 804.86 413.13 2.978.29 3.076.22	ING DIV - VCR	ACE AMT 152,00 342,47 55,33 29,94	
Date: 02/12/92 Time: 12:37:44		Date (POSTED) 06/30/92 06/370/92	Totals:	ACAR2 - ACCOUNT	Date (POSTED) 06/30/92 06/30/93	Totals:	ACMPTR - ACCOUN	Date (POSTED) 06/30/92 06/30/93 06/30/93	06/30/95	Totals: ACOPY - ACCOUNT	C (POSTED) (POSTED) 06/30/92	O 06/30/93 06/30/94 Totals:	AVCR - ACCOUNTI	C (POSTED) (POSTED) 06/30/92	0

8-14 Sample Reports

0	0 0	0 0	0 0	0	0	0	0	0	0	0	0	0
Paset 1	10,000,00 200,000,00 200,000,00 10,000,00	\$\$\$\$\$	(g) Depr. ded. .00	3888	-000 -000 -000 -045	.00 .00 18,531.77 22,522.22						Page: 1
2/92 4562 Data 2137 ABC CONPANY	Election to Expense Certain Tangible Property m dollar Initation cost of section 179 property Placed in service during the tax year old cost of section 179 property before reduction in limitation Ion in limitation of reax year limitation of property Cost Elected cost	property = accel ost ost of sec. 179 property ued deduction from previous year = 1500ee limitasion+.com	wer of disallowed weduction	ear Prop	s 11fe ear - Other Depreciation 4 ADS deductions for assets placed in service in tax years beginning before 1990	o Samper to section teatrict. Election ad other depreciation Summary Perperty	n 263A assets					
Date: 02/12 Time: 12:42	Part I - F 1 Maximu 2 Total (3 Thresh 4 Reducti 5 Dollar	7 Listed 8 Total (9 Tental) 10 Disallo 12 Taxable	11 (11 (11 (11 (11 (11 (11 (11 (11 (11	15 16 17 17 17 17 17 17 17 17 17 17 17 17 17	a Clas: b 12-4 16 GDS 111 -4 10 GDS and	10 Troper 18 ACRS at 19 Listed 20 Total I	21 Section					4562 Data
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8-16 Sample Reports

0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Page: 1	ACE Adj.	1,289.77 (13,685.93) 340.89	94.03 2,579.37 2,820.47	(63,788,97)											Page: 1
	Depr. Pref.	\$\$\$\$	8.8.8	°° •											
	Basis Adj.	3888;	888 8	°.											
Report NY	Depr. Adj.	693488 693488 693488 2959464	89,113 1,374,98 1,503,50	(27,610,50)											
Tax Preference ABC COMPA	ACE Book	1,928,57 16,098,59 1,142,96	4,564.83 4,991.53	86,311,19											
	AMT Book	2,595,00 9,072,10 1,224,11	8,769,22 6,308,50	50,132,72											
	Fed, Book	2,2894,0 2,2894,80 2,412,66 1,483,756	7,144,20 7,812,00	22,522,22											
Date: 02/12/92 Time: 14:12:51	Code Description	AVCK ACCOUNTING ACMPTR ACCOUNTING D-DEVL DENVER - D ACCOUNTING	DENIOT FHRHLLEL P ACAR ACCOUNTING ACAR2 ACCOUNTING	Totals:											
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Acquisitions Report

\bigcirc	Time+ 09+21+27	Asset Acquisition Re ABC COMPANY	port	Pavat 1	$ \circ$
\bigcirc	Book Code	For period from: 02/14/91	to 02/13/92 Basis Amount	Percentage	$ \circ$
\bigcirc	ACE - ACE BOOK February	1992	.00	.00	$ \circ$
\circ	January December November	1992 1991 1991	,00 6,359,00 ,00	.00 .10 .00	$ \circ$
\circ	October September August	1991 1991 1991	.00 .00	.00 .00	$ \circ$
0	July June Mau	1991 1991 1991	391,78 8,400,00 49,900,00	.01 .13 .76	$ \circ$
0	April March	1991 1991 Book Totals*	567,00 ,00 65 617 78	.01 .00	$ \circ$
0		DOK TODATS.	00,017,170		$ \circ$
0	AMT - ALTERNATIV February	E MINIMUM TAX BOOK 1992	.00	.00	$ \circ$
0	January December November	1992 1991 1991	00 6,359,00 00	.00 .10 .00	$ \circ$
\circ	October September August	1991 1991 1991	.00 .00 .00	.00 .00 .00	$ _{\circ}$
\circ	July June May	1991 1991 1991	200,00 8,400,00 49,900,00	.00 .13 .76	
0	April March	1991 1991 Book Totalst	567,00 00 65,426,00	.01 .00	
\bigcirc		2001 100012	007.20100		
$^{\circ}$	FEDXBK - FEDERAL February	TAXES BOOK - SOURCE FOR FEI	DERAL DEPRECTIATION	1 RPTS	
\bigcirc	December November	1992 1991 1991	6,359,00 ,00	:00 :00	
\bigcirc	September August	1991 1991 1991		:00	
\bigcirc	July June May	1991 1991 1991	391.78 8,400.00 49,900.00	.01 .13 .76	
\bigcirc	April March	1991 1991 Book Totals:	567,00 ,00 65,617,78	:01 :00	
\bigcirc					
	MAINBK - MAIN AC February January	COUTING BOOK - POSTED TO CHA 1992	ART OF ACCOUNTS	•00	
\bigcirc	December	1991	6,359,00	.10	
\bigcirc	Asset Acquisitio	n Report		Page: 1	$ ^{\circ}$

Acquisitions Report 8-21

Asset Class Listing

\bigcirc	Date: 02/12/92 Asset Class Listing Time: 12:49:32 ABC COMPANY	Page: 1	\circ
\bigcirc			\circ
\bigcirc	00.11 - OFFICE FURNISHINGS		\circ
\circ	Default Depreciation Account: Dept: Default Accumulation Account: Dept: Default Depreciation Schedule: MAC200 Default Limit Table:		\circ
\bigcirc	Default Asset Life: 7.0 Default Convention: Half-Year		\circ
\bigcirc			\circ
\bigcirc	Default Depreciation Account: Dept: Default Accumulation Account: Dept:		\circ
\bigcirc	Default Depreciation Schedule: MAC200 Default Limit Table: Default Asset Lifet 5.0		\circ
\bigcirc	Default Convention: Half-Year		\circ
\bigcirc	00,13 - DATA HANDLING EQUIPMENT		\circ
\bigcirc	Default Depreciation Account: Dept: Default Accumulation Account: Dept: Default Depreciation Schedule: MAC200		\circ
\bigcirc	Default Limit Table: Default Asset Life: 5.0 Default Convention: Half-Year		\circ
\bigcirc			\circ
\bigcirc	Default Depreciation Account: Dept:		\circ
\circ	Default Hocount: Deft: Default Depreciation Schedule: MAC200 Default Limit Table:		\circ
\bigcirc	Default Asset Life: 5,0 Default Convention: Half-Year 		\circ
\bigcirc	00,22 - AUTOS, TAXIS		\circ
\bigcirc	Default Depreciation Account: Dept: Default Accumulation Account: Dept: Default Accumulation Schedulat MC200		\circ
\bigcirc	Default Asset Life: 5,0		\circ
\circ	Default Convention; Half-rear		\circ
\circ			\circ
\circ	Asset Class Listing	Page: 1	\circ

8-22 Sample Reports
Book Definitions Listing

\bigcirc	Date: 02/12/92 Book Definition Listing Time: 12:49:57 ABC COMPANY Page: 1	$ \circ$
\bigcirc		$ \circ$
\bigcirc	ACE - ACE BOOK	$ \circ$
\bigcirc	Default Depreciation: MACALT Default Convention: Half-Year 	
\bigcirc	AMT - ALTERNATIVE MINIMUM TAX BOOK	
\bigcirc	Default Depreciation: MAC150 Default Convention: Half-Year	
\bigcirc	COLOTX - COLORADO STATE TAX BOOK	$ \circ$
\bigcirc	Default Depreciation: DB125 Default Convention: Mid-Month	$ \circ$
\bigcirc	FEDXBK - FEDERAL TAXES BOOK - SOURCE FOR FEDERAL DEPRECTIATION RPTS	$ \circ$
\bigcirc	Default Depreciation: Default Convention: Half-Year	$ \circ$
\bigcirc	MAINBK - MAIN ACCOUTING BOOK - POSTED TO CHART OF ACCOUNTS	
	Default Depreciation: Default Convention: Mid-Month	
\bigcirc	WASHBK - WASHINGTON STATE TAX BOOK	
\bigcirc	Default Depreciation: Default Convention: Half-Year	$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
0	Book Definition Listing Page: 1	\circ

Book Definitions Listing 8-23

Depreciation Codes Summary

\bigcirc	Date: 02/12/92 Depreciation Codes Summary Time: 12:54:46 ABC COMPANY Page: 1	$ \circ$
\bigcirc	ACR15L - ACRS 15-YEAR LOW INCOME HOUSING	$ \circ$
\circ	ACR15R - ACRS 15-YEAR REAL PROPERTY ACR18R - ACRS 18-YEAR REAL PROPERTY ACR19R - ACRS 19-YEAR REAL PROPERTY	$ \circ$
\circ	ACR35L - ACRS 18-YEAR LOW INCOME HOUSING WITH 35 YEAR LIFE ACR35R - ACRS 18-YEAR REAL PROPERTY WITH 35 YEAR LIFE ACPAST - ACRS 15-YEAR PEAL AND IOW INCOME WITH 45 YEAR LIFE	$ \circ$
\circ	ACR45R - ACR5 18/19 YEAR REAL PROPERTY WITH 45 YEAR LIFE DB000 - USER DEFINED DECLINING BALANCE RATE	$ \circ$
\circ	DB120 - DECLINING BALANCE - 1208 DB175 - DECLINING BALANCE - 1508 DB175 - DECLINING BALANCE - 1758	$ \circ$
\circ	DB200 - DECLINING BALANCE - 200% MAC150 - MACRS 150% DECLINING BALANCE DEPRECIATION MAC200 - MACRS 200% DECLINING BALANCE DEPRECIATION	$ \circ$
\circ	MACALT – MACRS ALTERNATE STRAIGHT LINE DEPRECIATION MACSL – MACRS STRAIGHT LINE DEPRECIATION STRLIN – STRAIGHT LINE DEPRECIATION	$ \circ$
\circ	SUMYD - SUM OF YEARS DIGITS DEPRECIATION	$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ	Depreciation Codes Summary Page: 1	\circ

Depreciation Codes Detail

\circ	Date: 02/12/92 Depreciation Codes Detail Time: 12:55:09 ABC COMPANY Page: 1	\bigcirc
\bigcirc	Depreciation Schedule: ACR15L - ACRS 15-YEAR LOW INCOME HOUSING	\bigcirc
\bigcirc	Nerrocistion Schedulet ACR158 - ACRS 15-YEAR REAL PROPERTY	\bigcirc
\bigcirc		\bigcirc
\bigcirc	Year Per. 1 2 3 4 5 6 7 8 9 10 11 12 1 .1200 .1100 .0000 .0800 .0700 .0600 .0400 .0300 .0200 .0100	\bigcirc
\bigcirc	2 .1000 .1010 0.11 00 .1100 .1001. 1001. 1001. 1010 .1100 .1000 .2000 3 .0900 .0900 .0900 .0900 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .1000 .0900 .0000 .0000 .0000 .0000 .0000 .0000 .0000	\bigcirc
\bigcirc	5 .0700 .0700 .0700 .0700 .0700 .0700 .0800 .0800 .0800 .0800 .0800 .0800 6 .0600 .0600 .0600 .0600 .0700 .0700 .0700 .0700 .0700 .0700 .0700	\bigcirc
\bigcirc	8 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 .0600 9 .0600 .0600 .0600 .0600 .0600 .0600 .0500 .0500 .0500 .0500 .0600 .0600	\bigcirc
\circ	10 ,0500 ,0600 ,0500 ,0600 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 11 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 12 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500 ,0500	\bigcirc
\bigcirc	13 0500 0500 0500 0500 0500 0500 0500 05	\bigcirc
\bigcirc		\bigcirc
\circ	End of Table Depreciation Schedule: ACR18R - ACRS 18-YEAR REAL PROPERTY	\circ
\bigcirc	Depreciation Schedule: ACR19R - ACRS 19-YEAR REAL PROPERTY	\circ
\bigcirc	Representation Schedule: ACR38L - ACR3 19-YEAR LOW INCOME HOUSING WITH 35 YEAR LI	\bigcirc
\circ	FE	0
\circ	Depreciation Schedule: HUK39K - HUKS 18-TEHK KEHL PRUPERIT WITH 35 TEHK LIFE	\circ
\circ	Depreciation Schedule: ACR45L - ACRS 15-YEAR REAL AND LOW INCOME WITH 45 YEAR L IFE	0
\circ	Depreciation Schedule: ACR45R - ACRS 18/19 YEAR REAL PROPERTY WITH 45 YEAR LIFE	\circ
$\overline{\mathbf{O}}$	Depreciation Schedule: DB000 - USER DEFINED DECLINING BALANCE RATE	0
$\overline{\mathbf{O}}$	Depreciation Schedule: DB125 - DECLINING BALANCE - 125%	0
$\overline{\mathbf{O}}$	Depreciation Schedule: DB150 - DECLINING BALANCE - 150%	\sim
$\overline{\mathbf{O}}$	Depreciation Schedule: DB175 - DECLINING BALANCE - 175%	$\tilde{\circ}$
\sim		\sim

Depreciation Codes Detail 8-25

Limit Table Listing

\bigcirc	Date: 02/12/92 Limit Table Listing Time: 12:55:45 ABC COMPANY Page: 1	$ \circ$
\bigcirc	Limit Table	$ \circ$
\bigcirc	ACRS01 - AUTOS WITH ACRS DEPR. 6/19/84 TO 12/31/84	$ \circ$
\bigcirc	Year Limit	$ \circ$
0	1 4,000.00 2 6,000.00 3 6,000.00	0
\bigcirc	4 6,000,00 5 6,000,00 6 6,000,00	$ \circ$
\bigcirc	7 6,000,00 8 6,000,00 9 6,000,00	0
\bigcirc	10 6,000,00 11 6,000,00 12 6,000,00	0
\bigcirc	End of Table: ACRS01	$ \circ$
\bigcirc		$ \circ$
0	Limit Table Listing Page: 1	$ \circ$

8-26 Sample Reports

Location Codes Report

\circ		\circ
\circ	Date: 08/18/92 ABC COMPANY Time: 15:56:559 Fixed Assets Locations Page: 1	$ \circ$
\circ	Code Description/Address	$ \circ$
\circ	BRIER CITY OF BRIER OFFICE 20645 61 AVE NE	$ \circ$
\circ	LYNNWUUUU WA 98036 USA	\circ
\circ	LFP LAKE FOREST PARK WAREHOUSE 18423 47 AVE NE SEATTLE WA 98155	$ \circ$
0	USA	$ \circ$
\circ		$ \circ$
\circ		$ \circ$
\circ		$ \circ$
0		$ \circ$
\circ		$ \circ$
0		$ \circ$
0		$ \circ$
\circ	Fixed Assets Locations Page: 1	$ \circ$

Location Codes Report 8-27

Fixed Assets Defaults Report

\bigcirc	Date: 02/12/92 Fixed Asset Defaults Time: 12:56:27 ABC COMPANY Page: 1	$ \circ$
\bigcirc		$ \circ$
\bigcirc	Fixed Assets Defaults	$ \circ$
\circ	Main Book: MAINBK MAIN ACCOUTING BOOK - POSTED T Federal Tax Book: FEDXBK FEDERAL TAXES BOOK - SOURCE FO	$ _{\circ}$
	Section 179	
	Section 179 Bonus Limit: 10,000.00 Section 179 Bonus Max.: 200,000.00	
\circ	Accounting Defaults	$ ^{\circ}$
\bigcirc	Depreciation Account: 645000000 OTHER DEPRECIATION EXPENSE Department: 000 MAIN OFFICE	$ \circ$
\bigcirc	Accumulation Account: 186500000 OTHER FIXED ASSETS DEP. Department: 000 MAIN OFFICE	$ \circ$
\bigcirc	Miscellaneous Defaults	$ \circ$
0	Depreciation Schedule: MAC200 MACRS 200% DECLINING BALANCE D Asset Life: 7.0 Convertiont Full-Month	0
\circ		
\bigcirc		$ \circ$
0	Fixed Asset Defaults Page: 1	$ \circ$

8-28 Sample Reports

Company Information Report

\bigcirc	Date: 02/12/92 Company Information Time: 13:06:24 ABC COMPANY Page: 1	$ \circ$
$^{\circ}$	Company Name: ABC COMPANY Address1: 1110 MAIN STREET	$ \circ$
\bigcirc	Haaressz; City, State, Zip: SEATTLE WA 98133 County: KING	$ \circ$
\bigcirc	Country: USA Multilevel Tax: Y Use Multilevel Tax Groups: Y 	$ \circ$
\bigcirc	Department Code Description	$ \circ$
\bigcirc	000 MAIN OFFICE 200 WEST COAST DISTRIBUTION CENTER	0
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc		$ \circ$
\circ	Company Information Page: 1	$ \circ$

Company Information Report 8-29

Account Number Ranges Report

\bigcirc	Date: 02/12/92 Account Number Ranges Time: 13:06:48 ABC COMPANY Page: 1	\circ
\circ	First Current Asset Account: 100000000 CURRENT ASSETS	\circ
\bigcirc	First Fixed Asset Account: 180000000 FIXED ASSETS First Current Liability Account: 200000000 C/R LIABILITIES First Long Term Liability Account: 270000000 L/R LIABILITIES	\circ
\bigcirc	First Equity or Capital Account: 30000000 CAPITAL First Income or Sales Account: 400000000 INCOME First Income of Sales Account: 40000000 CAPITAL	\circ
\bigcirc	First Operation Expense Account: 600000000 EXPENSES	\circ
\bigcirc		\circ
\circ		\circ
\bigcirc		\circ
\circ		\circ
\circ		\circ
\bigcirc		$ \circ$
\bigcirc		\circ
\circ		$ \circ$
\circ	Account Number Ranges Page: 1	\circ

Ledger Account Listing

\bigcirc	Date: 02/12/92 Time: 13:07:32	Ledger Account Listing ABC COMPANY	Page: 1	$ \circ$
\circ	Account #	Description	Increase with Credit?	$ \circ$
\circ	CURRENT ASSETS 100000000 101000000	CASH ACCOUNT SECONDARY BANK ACCOUNT	NN	$ \circ$
\circ	102000000 110000000 115000000	PAYROLL BANK ACCOUNT ACCOUNTS RECEIVABLE EMPLOYEE & OTHER RECEIVABLES	N N N	$ \circ$
\bigcirc	119000000 120000000	ALLOWANCE FOR DOUBTFUL A/R'S INVENTORY	Y N	$ \circ$
\circ	131000000 132000000	PREPAID INSURANCE PREPAID ADVERTISING	N N	$ \circ$
\circ	135000000 140000000 160000000	INVESTMENTS	N N N	$ \circ$
\bigcirc	170000000 FIXED ASSETS	DEPOSITS	Ν	$ \circ$
\bigcirc	180000000 180500000 181000000	BUILDING BUILDING DEPRECIATION FURNITURE & FIXTURES	N Y N	$ \circ$
\circ	181500000 182000000	FURNITURE & FIXTURES DEP. TRANSPORTATION EQUIP.	Y N	$ \circ$
\circ	18300000 18350000	MACHINERY & OTHER EQUIP. DEP.	N Y	$ \circ$
\circ	184000000 184500000 186000000	LEASEHOLD IMPROVEMENTS LEASEHOLD IMPROVEMENTS DEP. OTHER FIXED ASSETS	N Y N	$ \circ$
\circ	186500000 190000000	OTHER FIXED ASSETS DEP. LAND	Y N	$ \circ$
\circ	CUR LIABILITIES 200000000 201000000	ACCOUNTS PAYABLE	¥	$ \circ$
\circ	21000000 211000000 212000000	ACCRUED SALES TAX ACCRUED PROPERTY TAX ACCRUED STATE EXCLOSE TAX	Ý Y V	$ \circ$
\circ	213000000 214000000	ACCRUED STATE UNEMPLOYMNT TAX ACCRUED STATE DISABILITY TAX	Ý Y	$ \circ$
\circ	215000000 216000000 217000000	ACCRUED FEDERAL WITHHOLDING ACCRUED FEDERAL UNEMPLOYMENT ACCRUED EMPLOYEE F.I.C.A.	Y Y Y	$ \circ$
\circ	217100000 217500000 217600000	ACCRUED EMPLOYEE MEDICARE ACCRUED EMPLOYER F.I.C.A. ACCRUED EMPLOYER MEDICARE	Y Y Y	$ \circ$
\circ	218000000 220000000 221000000	ACCRUED TAXES - OTHER ACCRUED PAYROLL ACCRUED EMPLOYEE SAVINGS PLAN	Y Y Y	$ \circ$
\circ	222000000 223000000 23000000	ACCRUED UNION DUES ACCRUED BONUSES	Ý Y Y	$ \circ$
\circ	240000000	OTHER LIABILITIES	Ý	$ \circ$
\circ	Ledger Account Li	sting	Page: 1	$ \circ$
				1

Ledger Account Listing 8-31

Order Entry Sample Reports 6

Order Status Reports

The Order Status Reports menu contains a number of reports that allow you to review activity in your Order Entry system. These reports provide information on what you have on order, salesperson activity, order information by item, and customer activity. This menu also enables you to print the Order Entry Journal.

The Order Status Reports Menu:

Order Entry	
	2 – Order Status Reports
1 – Order Maintenance	
2 – Order Status Reports	a – Print Open Order Summary
3 – Sales History Reports	b – Print Open Order Detail
4 – Setup Order Entry	
	c – Print Salesperson Summary
7 – Multilevel Tax	d - Print Salesperson Detail
8 – Administration	
9 – Setup Company	e – Print Open Order Item Summary
0 – Return to Main Menu	f – Print Open Order Item Detail
standard company	g - Print Customer Order Summaru
	h – Print Customer Order Detail
	i – Print Order Entry Journal
Written in INFORMIX-4GL	
(C) Copuright 1992	

After designating the destination for the report, the system usually prompts you to Enter special selection? (Y/N): If you respond by typing N, all outstanding orders for all customers are printed. If you respond by typingY, a Selection Criteria Form is displayed, allowing you to narrow your choice of customers and orders.

All of these reports are sorted by order types, so whether you enter a special selection or not, the report will show the credit memos (CRM) first, then debit memos (DBM), then quotes (QUO), then regular orders (REG). If you enter Y at the special selection prompt and then select a specific customer, the report would show all the CRMs, DBMs, etc. for that customer.

For complete instructions on how to print reports and use selection criteria, see *Learning Firtix*.

3-2 Order Entry Reports

Print Open Order Summary

This menu option prints a summary report that lists all outstanding orders, orders with items that have not yet shipped.

0	Date: 05/26/92 Time: 16:14:14		Order Statu: SOFTWARE	s Summary TECH		Page: 1	
) ()	Order Documen	Orders t Date	of type like: Customer Slsp	CRM - Credit Mem sn Type To Ship) Sta Stat High	age Low Open	
0 0 0 (6278 6278 6288 6288 6306 6306 6312 6312 6325 6325 6326 6326 6357 6357 6359 6359	04/09/92 04/10/92 04/13/92 04/17/92 04/17/92 04/17/92 05/04/92 05/04/92	1 JAKE C&M SKIP ABC MATH C&M SKIP C&M SKIP C&M SKIP C&M SKIP 100 BADG	S CRM 04/09/92 D CRM 04/10/92 EW CRM 04/13/92 D CRM 04/13/92 D CRM 04/17/92 D CRM 04/17/92 D CRM 04/17/92 D CRM 05/04/92 ER CRM 05/04/92	ACT ORD ACT INV ACT INV ACT ORD ACT CAN ACT ORD ACT ORD ACT ORD	ORD 5 INV 180 INV 10 ORD 180 NEW 60 ORD 60 ORD 12 ORD 471	0 0 0
\bigcirc	Totals for order	types lik	e CRM - Credi	t Memo	0p4	en: 977	
\circ	Amounts:	Items	Freight	Discount	Tax	Total	
\circ	Ordered: Posted:	974.00 0.00	0.00	47.20 0.00	50,51 0,00	977.31 0.00	
0	On Invc₊:	0,00	0,00	0,00	0,00	0,00	
\circ							
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0							
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\circ							
\circ							
\bigcirc	Order Status Summ	lary				Page: 1	
\circ							

Print Open Order Detail

This report lists all orders which have items that remain to be shipped, plus it prints out a complete copy of these orders with line item detail.

Date: 05/26/92 Time: 16:44:58	Order Status D SOFTWARE TE	etail CH		Page: 1
	Orders of type like: CR	M - Credit Memo		••••
○ Order: 6278 To: 1 - 6 Entry: jamesy	04/09/92 Document: 6278 CME DISTRIBUTING COMPANY 04/09/92 14:05:56 Modif	Type: CRM S Payment Me ied: jamesy	tage: ORD S thod: AR 04/09/92 1	tatus: ACT 4:05:57
Line Item Code	Warehouse Sold S	hip Bill Sta	ge Date Ordered	
> 1 CRT-150	1DESMON 1	NBCDEF1	ORD04/09/9 1	2 1
Amounts:	Items Freight	Discount	Tax	Total
Ordered:	5,00 0,00	0,50	0,08	4,58
Order: 6288 To: C&M - C Entry: carsonl	04/10/92 Document: 6288 & M Data Services 04/10/92 16:11:30 Modif	Type: CRM S Payment Me ied: carsonl	tage: INV S thod: AR 04/10/92 1	tatus: ACT 6:40:53
Code Line Item Code	Warehouse Sold S	hip Bill Sta	ge Date Ordered	
> 1 HOCKEYPS	10BLUE C	&M SHIPTOC&M	INV04/10/9 10	10
Amounts:	Items Freight	Discount	Tax	Total
Ordered:	180,00 0,00	0.00	0.00	180,00
Order: 6306 To: ABC - A Entry: richh	04/13/92 Document: 6306 BC BUSINESS 04/13/92 18:19:16 Modif	Type: CRM S Payment Me ied: richh	tage: INV S thod: AR 04/13/92 1	tatus: ACT 8:19:16
Line Item Code	Warehouse Sold Si	hip Bill Sta	ge Date Ordered	
1 JAMES_SERIAL	1EDM A	BC SHIPTOABC	INV04/13/9 1	2 1
Amounts:	Items Freight	Discount	Tax	Total
Ordered:	10,00 0,00	0,00	0,00	10,00
Order: 6312 To: C&M - C Entry: carsonl	04/14/92 Document: 6312 & M Data Services 04/14/92 13:01:16 Modif	Type: CRM S Payment Me ied: carsonl	tage: ORD S thod: AR 04/14/92 1	tatus: ACT 3:01:17
Line Item Code	Warehouse Sold S	hip Bill Sta	ge Date Ordered	
1 HOCKEYPS	10BLUE C	&M SHIPTOC&M	ORD04/14/9 10	2 10
) ====================================	ail			 Page: 1



Print Salesperson Summary

This menu option selects all open orders for each salesperson, organized by order type, and prints a report that lists subtotals for each customer for each salesperson.

0			\bigcirc
0	Date: 05/27/92 Salesperson Open Order Summary Time: 11:49:53 SOFTWARE TECH	Page: 2	\bigcirc
0	SKIPD - SKIP DELEWARE Orders of type like: DIR - DIRECT SHIP ORDER Date Twee Status State Ordened On R/O	Shinned	\bigcirc
0		======	\bigcirc
0	6351 04/28/92 DIR ACT INV 170,00 0.00 6352 04/28/92 DIR ACT INV 170,00 0.00 0.00 6363 05/11/92 DIR ACT INV 170,00 0.00	170.00 170.00 220.00	\bigcirc
0	Total for Customer: ABC - ABC BUSINESS 560.00 0.00	560.00	\bigcirc
0	Customer: FRED'S FENDERS AND BODY PARTS 6258 04/06/92 DIR ACT INV 1,213.00 0.00	1,213.00	\bigcirc
0	6259 04/06/92 DIR ACT INV 1,215.00 0.00 6260 04/06/92 DIR ACT INV 1,303.50 0.00 6264 04/07/92 DIR ACT INV 1,37.50 0.00	1,215,00 1,303,50 137,50	\bigcirc
0	6265 04/07/92 DIR ACT INV 207.00 0.00 6267 04/07/92 DIR ACT INV 5.00 0.00 Total for Customent FEDUS FENDERS AND BODY PARTS	207.00 5.00	\bigcirc
0	4,081.00 0.00	4,081.00	\bigcirc
0	Total for Orders of type like: DIR - DIRECT SHIP ORDER 4,641.00 0.00	4,641.00	\bigcirc
0			\bigcirc
\bigcirc	Note: Amounts are item totals and do not include tax, freight or trade	discount	\bigcirc
\circ	Salesperson Open Order Summary	Page: 2	\bigcirc
0			\bigcirc

Order Status Reports 3-5

Print Salesperson Detail

-

This menu option selects all open orders for each salesperson, prints information about each item on each order, and prints a report that lists subtotals for each customer for each salesperson.

0	Date: 05/27/92 Salesperson Open Order Detail Time: 16:24:07 SOFTWARE TECH	Page: 5	
0	JAGS - JOHN A. CORDENSHIRE Orders of type like: REG - Regular Order Item Code Warehouse Shipto Billto Stage Date Quantity	Amount	C
\bigcirc	1 - ACME DISTRIBUTING COMPANY		C
0	0 05/18/92 REG ACT ORD 122D BLUE NBCDEF 1 ORD 05/18/92 4 Ordered: 1,868.00 Shipped: 0.00 Backordered:	1868.00 0.00	C
0	0 05/18/92 REG ACT ORD 122D BLUE NBCDEF 1 ORD 05/18/92 1	467.00	C
\bigcirc	Undered: 467.00 Shipped: 0.00 Backordered:	0.00	C
0	05/18/92 REG ACT URU 10574RD EDM NBCDEF 1 0RD 05/18/92 1 0rdered: 600.00 Shipped: 0.00 Backordered:	600.00 0.00	C
\bigcirc	0 05/21/92 REG ACT ORD	400 00	C
0	MICROSET EDM NBCDEF 1 ORD 05/21/92 1 Ordered: 105.00 Shipped: 0.00 Backordered:	5.00	C
\bigcirc	6257 04/06/92 REG ACT INV KITEXT EDM NBCDEF 1 INV 04/10/92 1	150.00	C
\bigcirc	Undered: 150,00 Shipped: 150,00 Backordered:	0,00	C
\bigcirc	6269 04/07/92 REL HCI UKU CRT-150 TAC NBCDEF 1 ORD 04/20/92 0.5 CRT-150 TAC NBCDEF 1 PIC 04/27/92 0.5 CRT-150 TAC NBCDEF 1 PIC 04/27/92 0.5	55.00 55.00	C
$^{\circ}$	CRT-150 THC NBCDEF 1 FIC 04/17/92 1 Ordered: 330.00 Shipped: 0.00 Backordered:	110.00 110.00 0.00	C
\bigcirc	6274 04/08/92 REG ACT ORD 122D BLUE NBCDEF 1 ORD 04/08/92 1 000 04/08/92 1	467.00	C
\circ		0.00	
0	JETESY1 EDM NBCDEF 1 ORD 04/09/92 1 Ordered: 5.00 Shipped: 0.00 Backordered:	5.00 0.00	C
\bigcirc	6289 04/10/92 REG ACT ORD	E 00	C
\bigcirc	122D BLUE NBCDEF 0 RD 04/10/92 1 122D BLUE NBCDEF 0 RD 04/10/92 2 MICROSET EDM NBCDEF 0 RD 04/10/92 1	934.00 5.00	C
\bigcirc	MICROSET EDM NBCDEF 1 ORD 04/10/92 1 122D BLUE NBCDEF 1 ORD 04/10/92 2	5,00 934,00	C
0	122D BLUE NBCDEF 1 URD 04/10/92 2 Ordered: 2,817.00 Shipped: 0.00 Backordered:	934.00 0.00	C
\circ	6290 04/13/92 CDD ACT ORD MICROSET EDM NBCDEF 1 ORD 04/13/92 2	9,00	C
\circ	Note: Amounts are item totals and do not include tax, freight or trade	discount	C
0	Salesperson Open Order Detail	Page: 5	C
0			C



Print Open Order Item Summary

г

This menu option selects all open orders and prints subtotals for each warehouse for each item that is on order and prints a subtotal for each item that is on order.

С	Date: 05/27/92 Items On Order Summary		$ $ \subset
C	Time: 16:42:49 SOFTWARE TECH	Page: 3	
C	Warehouse Stage Oldest Newest Ordered Shipped Backordered	Amount	$ _{\subset}$
С	122D - MOTHER_BOARD BLUE NEW 04/23/92 05/18/92 4 0 0 Ondered: 1,004.00 Shipped: 0.00 Backordered: 366-000 366-000 - CENTEGU PROFESSING UNIT 0.00 Backordered: 1000	1,004.00 0.00	
С	BLUE NEW 04/23/92 04/23/92 2 0 0 Ordered: 700.00 Shipped: 0.00 Backordered:	700,00 0,00	$ $ \subset
С	DESMON NEW 04/14/92 04/14/92 1 0 0 SEATTLE NEW 04/13/92 04/13/92 100 0 0	5,00 1,300,00	$ $ \subset
\subset	Ordered: 1,305.00 Shipped: 0.00 Backordered: HERC BOARD - HERC MASTER BOARD NUEL NEW 05.44242 05.44242	0.00	$ $ \subset
\subset	Drdered: 5.00 Shipped: 0.00 Backordered: JX1 - JELEX REPLACEMENT PART	0,00	$ $ \subset
C	EDM NEW 05/18/92 05/18/92 1 0 0 Ordered: 20.00 Shipped: 0.00 Backordered: SIMUE = SIMUE PDAPE EEV	20,00 0,00	$ $ \subset
С	EDM NEW 05/18/92 05/18/92 1 0 0 Ordered: 1.50 Shipped: 0.00 Backordered:	1,50 0,00	$ $ \subset
C	MICRUSEI - UP MICRUCHIP SET EDM NEW 04/23/92 04/23/92 2 0 0 Ordered: 10.00 Shipped: 0.00 Backordered:	10.00 0.00	
С	PENROSE TILES - NON PERIODIC TILES (BLUE/RED) BLUE NEW 05/12/92 05/12/92 Ordered: 21.00 Shinned: 0.00 Backondered:	21.00	$ $ \subset
С	TERIX - TERIX MICROFILTERS 01000 00000000000000000000000000000000	90.00	$ $ \subset
\subset	Ordered: 90,00 Shipped: 0,00 Backordered: WIRE16 - 16' WIRE 1000' SPOOL EDW VIEL 04/27/29 04/27/29 2 0 0	0.00	C
C	Ordered: 90,00 Shipped: 0,00 Backordered:	0,00	C
С	Total Orders of type like: QUO - Quotation Ordered: 3,246.50 Shipped: 0.00 Backordered:	0.00	
С			$ $ \subset
C			
C			
C			$ $ \subset
C			
C	.		$ $ \subset
C	Note: Amounts are item totals and do not include tax, freight or trad	le discount Paget 7	$ $ \subset
C	zeens on orden ourmany	rage. J	$ $ \subset
C			

Print Open Order Item Detail

This menu option selects all unshipped order lines from open orders, prints a list of selected order lines grouped by item number, and provides subtotoals by customer, warehouse, and item.

\bigcirc	Date: 05/27/92 Items On Order Detail	Pavot 7	0
\bigcirc	0 moders of two likes 000 - 0 uptation	1886+ 0	\circ
\bigcirc	Order: Date Type Number Customer Ship-to StageDate Quantity	Amount	0
00	1220 - MOTHER BOARD BLUE 04/23/92 QUO 6345 1 NBCDEF NEW 04/23/92 2 BLUE 05/12/92 QUO 6372 100 SHIPTO NEW 05/12/92 1 BLUE 05/18/92 QUO 0 1 NBCDEF NEW 05/12/92 1 Declaredt 1 004 00 Sbinnedt 0.0 Rectandenedt	70,00 467,00 467,00	0
0	386-CPU - CENTRAL PROCESSING UNIT BLUE 04/23/92 QUO 6345 1 NBCDEF NEW 04/23/92 2	700.00	0
\circ	Ordered: 700.00 Shipped: 0.00 Backordered:	0,00	0
0	STEVEI 04/13/92 QUO 6295 STEVEN SHIP NEW 04/13/92 100 DESMON 04/14/92 QUO 6311 1 NBCDEF NEW 04/14/92 1 Ordered: 1,305.00 Shipped: 0.00 Backordered: 1	1300.00 5.00 0.00	0
00	HERC BOARD - HERC MASTER BOARD BLUE 05/12/92 QUO 6372 100 SHIPTO NEW 05/12/92 1 Ordered: 5.00 Shipped: 0.00 Backordered:	5.00 0.00	0
0	JX1 - JELEX REPLACEMENT PART EDM 05/18/92 QUO 0 JAIL SHIPTO NEW 05/18/92 1 Optional 20 00 Shippedt	20,00	0
0	SIMSLE - SIMS' BOARD FLEX EDM 05/18/92 QUO 0 JAIL SHIPTO NEW 05/18/92 1	1.50	0
\bigcirc	Urdered: 1,50 Shipped: 0,00 Backordered: MICROSET - UP MICROCHTP SET	0,00	
0	EDM 04/23/92 QUO 6345 1 NBCDEF NEW 04/23/92 2 Ordered: 10.00 Shipped: 0.00 Backordered:	10.00 0.00	0
0	PENROSE TILES - NON PERIODIC TILES (BLUE/RED) BLUE 05/12/92 QUO 6372 100 SHIPTO NEW 05/12/92 1 Ordered: 21.00 Shipped: 0.00 Backordered:	21.00 0.00	0
0	TERIX - TERIX MICROFILTERS EDM 04/23/92 QUO 6345 1 NBCDEF NEW 04/23/92 2 Ordered: 90.00 Shipped: 0.00 Backordered:	90.00 0.00	0
\bigcirc	WIRE16 - 16' WIRE 1000' SPOOL	90.00	\circ
\bigcirc	Ordered: 90.00 Shipped: 0.00 Backordered:	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
\circ	Tatal Ordena at time liket OVO - Oratation		\circ
\circ	Ordered: 3,246.50 Shipped: 0.00 Backordered:	0.00	0
\circ			0
\circ	Note: Amounts are item totals and do not include tax, freight or trade	discount	0
\circ	Items On Order Detail	Page: 3	0
\circ			0



Print Customer Order Summary

This menu option selects all open orders and prints a list of selected orders for each customer as well as subtotals for each order and for each customer.

\circ	Date: 05/28/9	2	Custo	mer Ope	n Order	Summary	Limited	Selection	
\bigcirc	Time: 09:17:4	ī		SOFTW	IARE TEC	H.		Page: 3	
\bigcirc	Order	Orde Date	rs of t Type	ype lik Status	e: REG Stage	- Regular Orde Ordered	r 0n B/0	Shipped	
\bigcirc	Customer: 1 -	ACME DIST	RIBUTIN	G COMPA	NY OPT	1 969 00	0.00	0.00	
\circ	ŏ	05/18/92	REG	ACT	ORD	467.00	0.00	0.00	
<u> </u>	0	05/21/92	REG	ACT	ORD	105.00	ŏ.ŏŏ	0.00 450.00	
\circ	6269	04/07/92	REG	ACT	ORD	330.00	0.00	0,00	
\circ	6274 6279	04/08/92 04/09/92	REG REG	ACT ACT	ORD ORD	467.00 5.00	0,00	0,00	
	6289 6290	04/10/92 04/13/92	REG	ACT ACT	ORD	2,817,00 9.00	0,00	0,00	
\circ	6291	04/13/92	CDD	ACT	ORD	9.00	0.00	0.00	
\bigcirc	6296	04/13/92	REG	ACT	ORD	467.00 5.00	0.00	0.00	
	6308 6331	04/14/92	REG	ACT	ORD BKO	4,545,00 306.00	0,00	40,00	
\circ	6337	04/21/92	REG	ACT	ORD	328,00	0,00	0.00	
	6339	04/21/92	REG	ACT	ORD	360,00	0,00	0.00	
	6340 6341	04/23/92	REG REG	ACT ACT	ORD BKO	2,436.00 1.650.00	0,00 750,00	0.00	
\bigcirc	6342	04/23/92	REG	ACT	BKO	200,00	190,00	10,00	
	6356	05/01/92	REG	ACT	ORD	467.00	0.00	0.00	
	6364 6373	05/06/92 05/12/92	REG REG	ACT ACT	BKO ORD	1,575.00 36.00	805.00 0.00	0.00	
\bigcirc	6388	05/20/92	REG	ACT	ORD	88.00 5.400.00	0,00	0.00	
	6390	05/20/92	REG	ACT	BKO	1,868.00	1,401.00	0.00	
\cup	6391 6397	05/20/92 05/21/92	REG REG	ACT ACT	PIC	944.00 100.00	0,00	934.00 0.00	
\bigcirc	6405 Total for C	05/27/92 ustoment 1	REG - ACME	ACT	ORD	467,00 COMPANY	0,00	0,00	
	10001 101 0	azooner : 1	HOHE	2101101	2011110	28,588.00	4,234.00	1,134.00	
\cup	Total for Ord	ers of typ	e like:	REG -	Regular	Order			
\circ						28,588.00	4,234.00	1,134.00	
0									
$^{\circ}$									
\circ									
$^{\circ}$									
\bigcirc									
	Note: Amount:	s are item	totals	and do	not in	clude tax, fre	ight or trad	le discount	
	Customer Open	Order Sum	mary					Page: 3	
\circ									

Order Status Reports 3-9

Print Customer Order Detail

This menu option selects all open orders and prints a list of orders with the status of each order line for each customer as well as subtotals for each order and for each customer.

\bigcirc	Date: Time:	05/28/92	Cust	omer Open SOFTWARI	Order F TECH	Detail		Limited	Selection Paget 3	$ \circ$
\bigcirc	1100+		Orders of t	upe liket	REG -	Regular	Order		10801 0	$ \circ$
\bigcirc	Item	Code	Warehous	e Shipto	Billt	o Štage	e Date	Quantity	Amount	$ \circ$
0	1 0 122D	- ACME DIS 05/18	7RIBUTING COM 792 REG ACT BLUE 1 868 00	ORD ORD NBCDEF Shippedt	1		05/18/92 Backop	4 denedt	1868.00	$ \circ$
\circ	0	01 del ed. 05/18	/92 REG_ACT	ORD		****	Dackor.	uereu.	····	$ \circ$
\circ	1220	Ordered:	8LUE 467.00	NBCDEF Shipped:	1	0,00	05/18/92 Backory	1 dered:	. 467.00 0.00	$ \circ$
0	0 10574	05/18 RD Ordered:	/92 REG ACT EDM 600.00	ORD NBCDEF Shipped:	1	0RD 0.00	05/18/92 Backory	1 dered:	. 600.00 0.00	0
\bigcirc	0 CPT-1	05/21	/92 REG ACT	ORD	1		05/21/92	. 1	100.00	
\bigcirc	MICRO	ISET Ordered:	EDM 105,00	NBCDEF Shipped:	1		05/21/92 05/21/92 Backory	1 dered:	5,00	
\bigcirc	6257 STMSI	04/06 F	/92 REG ACT	INV NBCDEE	1	TNV	04/10/92	1	150.00	
\bigcirc		Ordered:	150.00	Shipped:	-	150,00	Backor	dered:	0.00	
\odot	6269 CRT-1 CRT-1	04/07 50 50	792 REG ACT TAC TAC	ORD NBCDEF NBCDEF	1	PIC PIC	04/17/92	0.5 1	55,00 110,00	
0	CRT-1 CRT-1	50 50 Ordered:	TAC TAC 330,00	NBCDEF NBCDEF Shipped:	1 1	PIC ORD 0.00	04/17/92 04/20/92 Backor	1 0,5 dered:	110.00 55.00 0.00	
0	6274 122D	04/08	/92 REG ACT BLUE	ORD NBCDEF	1		04/08/92 Rookon	1	467,00	0
\circ	6279	04/09	467.00 /92 REG ACT	ORD		0.00	Dackory	uerea:	0.00	$ \circ$
\circ	JM1	Ordered:	EDM 5.00	NBCDEF Shipped:	1	0RD 0,00	04/09/92 Backor	1 dered:	5,00 0,00	$ \circ$
\bigcirc	6289 122D 122D	04/10	/92 REG ACT BLUE BLUE	ORD NBCDEF	1		04/10/92	2	934.00	$ \circ$
\circ	MICRO	ISET	EDM EDM	NBCDEF NBCDEF	1	ORD ORD	04/10/92 04/10/92	1	5.00 5.00	$ \circ$
\bigcirc	122D 122D	Ordered:	BLUE BLUE 2,817,00	NBCDEF NBCDEF Shipped:	1 1	0RD 0RD 0,00	04/10/92 04/10/92 Backory	2 2 dered:	934.00 934.00 0.00	$ \circ$
\bigcirc	6290 MICRO	04/13	/92 CDD ACT		1	ORD	04/13/92	2	9.00	$ \circ$
\circ	ni oko	Ordered:	9,00	Shipped:	-	0,00	Backor	dered:	ő	$ \circ$
\bigcirc	Note:	Amounts ar	e item totals	and do n	ot inc	lude ta>	<, freigh	t or trad	le discount	$ \circ$
\circ	Custom	er Open Ord	er Detail						Page: 3	$ \circ$
\circ										$ \circ$



Print Order Entry Journal

The Order Entry Journal report provides a daily summary of postings to the Accounts Receivable, Inventory, Sales of Inventory, and Cost of Goods Sold accounts within a date range you specify.

\bigcirc	Date: 05/20	8/92	Or	der Entry Journal		
\bigcirc	Time: 10:44	4:56	SUFTWARE TECH Between 05/10/92 and 05/28/92		Page: 1	
\bigcirc	Document		Account	Reference		
	987	05/12/9	2			
\bigcirc		12 40	00 -A9X 10 -A9X	INVENTORY SALES OF INVENTORY	2,00 CR 3,00 CR	
		50	00 –A9X	COST OF GOODS SOLD	2.00 DB	
\bigcirc	988	05/12/9	20000000-000	ACCOUNTS RECEIVABLE	3.00 DB	
\bigcirc		12	00 –A9X	INVENTORY	1.00 DB	
)		40. 50	10 -A9X 00 -A9X	SALES OF INVENTORY	1,50 DB 1.00 CR	
\bigcirc		11	ŏŏooooo-5ŏõ	ACCOUNTS RECEIVABLE	1,50 CR	
	989	05/13/9	2	ACCOUNTS RECEIVARIE	10.00 BR	
\bigcirc		12	ŏŏ –Ă9X	INVENTORY	5,00 CR	
		40	10 -A9X	SALES OF INVENTORY	10,00 CR	
\bigcirc	990	05/19/9	2	COST OF GOODS SOLD	3.00 DD	
\bigcirc		10	00 -A9X	MAIN CASH ACCOUNT	30,00 DB	\square
)		11	00 -000	ACCOUNTS RECEIVABLE	40.32 CR	
\bigcirc		40	10 -A9X	SALES OF INVENTORY	40.00 DB	
		42	1000000-000	DISCOUNTS ALLOWED	4.00 CR	
\bigcirc	991	05/19/9	2	SECONDORY DONK OCCOUNT	4 00 CB	
		21	-000	ACCRUED SALES TAX	+000 CR	
\cup		40	10 -A9X	SALES OF INVENTORY	10.00 CR	
\bigcirc		11	0000000-000	ACCOUNTS RECEIVABLE	11.02 DB	
\sim	992	42	2000000-000	FREIGHT CHARGES	1.00 CR	
\bigcirc	352	10	05 -000	OTHER RECEIVABLES	12,00 DB	
		12	00 -A9X	INVENTORY	50,00 DB	
\circ		40	10 –A9X	SALES OF INVENTORY	100,00 DB	
\frown		50	00 -A9X	COST OF GOODS SOLD	50,00 CR	
\bigcirc	993	05/21/9	2	ACCOUNTS RECEIVABLE	TEV*AA OK	
\bigcirc		12	00 -A9X	INVENTORY	50.00 DB	
		40	10 – Á9X	SALES OF INVENTORY	100,00 DB	
\bigcirc		50 11	00 -A9X	COST OF GOODS SOLD ACCOUNTS RECEIVABLE	50,00 CR 91,35 CR	
		42	1000000-000	DISCOUNTS ALLOWED	10,00 CR	
\bigcirc	994	05/22/9	2	MAIN CASH ACCOUNT	250.00 CR	
\bigcirc		21	ŏŏ –ōŏŏ	ACCRUED SALES TAX	18.77 CR	
\sim		40. 50	10 -200	SALES OF INVENTORY	2500.00 CR 250.00 DB	
\bigcirc		11	ŏŏooooo-ōŏŏ	ACCOUNTS RECEIVABLE	2520.77 DB	
	995	42 05/22/9	2000000-000	FREIGHT CHARGES	2,00 CR	
\circ			-			
\square	Order Entry	y Journal			Paget 1	
					0-* *	
\bigcirc						

Order Status Reports 3-11

The Sales History Reports Menu

This menu provides options for printing a number of sales history reports. The reports include information by product, class, customer, and salesperson, as well as a daily sales register.





You select the infomation for these reports based on invoices and invoice dates or range of dates.

Daily Sales Register

The Daily Sales Register report provides a daily summary of sales and allows you to select of invoice dates for the report. Each page corresponds to a specific day, with the last page showing the Totals for the date range specified.

0							\bigcirc
0	Date: 05/28/92 Time: 11:17:44	Dai Invo	SOFTWARE TE ily Sales Re pice Date: (ECH egister 05/22/92		Page: 6	0
0	Invoice Cust	Sales Amount	Tax	Freight	Cost	Margin%	\bigcirc
0	994 STEVEI 995 1	2,500,00 467,00	18,77 6,81	2,00 34,00	5.00 398.00	90.00 14.78	0
0	05/22/92 Totals:	Sales Amount	Tax	Freight	Cost		\bigcirc
0		2,967.00	25,58	36,00	403,00		0
0	Grand Totals:	Sales Amount	Tax	Freight	Cost		0
0		2,748.50	-7,08	37,00	380,00		0
0							0
0							0
0							\circ
0							\bigcirc
0							\circ
0							0
0							\circ
0							\bigcirc
0							\circ
0							\circ
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0							\circ
0							\circ
0							\circ
0							\circ
0	Daily Sales Regis	;ter				 Page: 6	0
0							0
1 I							

Product Summary

This report provides a total sales figure for the range of dates you select. It allows you to select specific invoice dates and product classes for the report. Below shows sales for product class CMP, for all invoices.

0	Date: 05/28/92 Product Sales Summary Time: 11:39:14 SOFTWARE TECH Page: 1 All Invoices Selected	
	Item Class Sales Amount Gross Margin	
\circ	жж жж смр. сомритер нартнаре 560.75791.28	
\circ		$ \circ$
\bigcirc	Sales Amount Gross Margin	$ \circ$
\bigcirc	Company Totals for Report Period: 3,629.50 999.04	$ \circ$
\circ		$ \circ$
\circ		0
\bigcirc		\circ
\bigcirc		$ \circ$
\bigcirc		$ \circ$
\circ		$ \circ$
\bigcirc	Note: Amounts are item totals and do not include tax, freight or trade discount	$ \circ$
\circ	Product Sales Summary Page: 1	$ \circ$
\circ		$ \circ$
\circ		$ \circ$



Product by Date Summary

This report provides a summary of sales and allows you to select invoice dates and product classes for the report. Totals are provided for each product class you select and for each date within each product class.

	Date: 06/01/92 Time: 15:54:08	Pro	duct Sales Hist SOFTWARE TECH	ory	Page: 1	
\cup				·		
\bigcirc		Sales Amount	Item Cost	Gross Margin		\circ
\bigcirc	CAT PRODUCT 04/13/92	CATALOG -19.00	2.00	-21,00		\circ
0	04/21/92 04/28/92	385.00 10.00	161,98 3,50	223.02 6.50		\circ
\cap	04/29/92 04/30/92	-20,00 20,00 90.75	22,00 66,00 219 99	-42.00 -46.00 -129.24		
	05/07/92 05/12/92	2,50 1,50	1,00	-129+24 1+50 -1-50		
\cup	05/22/92 CMP COMPUTER	2,500,00 HARDWARE	250,00	2250.00		
\circ	04/17/92 04/23/92	84.00 877.00	9,00 698,00	75.00 179.00		$ \circ$
\bigcirc	04/30/92 05/04/92	-24.00 6843.25	20,00 4,775,99	-44.00 2067.26 207.00		\circ
\bigcirc	TCT COMPUTER 04/14/92	DATA TAPE CARTR	IDGE 100.00	100.00		\circ
0	04/21/92 05/20/92	100.00	50.00 -50.00	50,00 -50,00		\circ
\bigcirc	05/21/92 05/28/92	-100,00 72,00	50,00 22,00	-150,00 50,00		
<u> </u>						
\bigcirc	Grand Totals:	Sales Amount	Cost	Gross Margin		$ \bigcirc$
\circ		12,324,00	7,598,46	4,725.54		\circ
\circ						\circ
0						\circ
0						$\left \right $
\bigcirc						
\circ						$ \circ$
\bigcirc						\circ
\bigcirc						\circ
\bigcirc						\circ
\circ						\circ
0	Product Sales H	istory			Page: 1	$ \circ $

The Sales History Reports Menu 3-15

Product Detail

This report provides a summary of sales broken down by class. In addition, it shows detail for individual product sales transactions and allows you to select invoice dates for the report.

\bigcirc	Date: 05/28/92 Product Sales History Detail Time: 13;39:03 SOFTWARE TECH Page: 1	$ \circ$
0	Includes Invoices For: 05/12/92 STK: STOCK ITEM	$ \circ$
\bigcirc	Invoice Cust Sales Amount Item Cost Gross Margin Item Code	$ \circ$
\bigcirc	CAT PRODUCT CATALOG 987 ABC 300,00 189,00 111,00 JM2C	$ \circ$
\bigcirc	988 ABC 150.00 100.00 50.00 JYSAMPLE	$ \circ$
\bigcirc	CAT Total:289.00161.00	$ \circ$
\bigcirc	Sales Amount Cost Gross Margin	$ \circ$
\bigcirc	STK Totals: 450.00 289.00 161.00	$ \circ$
\bigcirc	Grand Totals: Sales Amount Cost Gross Margin	$ \circ$
\bigcirc	450.00 289.00 161.00	$ \circ$
\bigcirc		0
\bigcirc		$ \circ$
\bigcirc		0
\bigcirc		$ \circ$
\circ		$ \circ$
0		$ \circ$
0		$ \circ$
0		$ _{\circ}$
0	Product Sales History Detail Page: 1	



Customer Summary

The Customer Sales Summary report provides a summary of sales history by customer, for a selected date range. It also allows you to select invoice dates and customers for the report.

0	Date: 06/01/92 Customer Sales Summary Time: 10:50:23 SOFTWARE TECH	Page: 1	0
$^{\circ}$		0.	0
\bigcirc	Sales Amount Gross Margin		\circ
\bigcirc	100 Compupero 40,00 70,00 12 Herrick Business Systems 10,00 5,00		\bigcirc
\bigcirc	ABC ABC BUSINESS 136.00 178.98 C&H C & H Data Services 60.00 31.00 STEVEN STEVEN BANKCORP of WA. 2,862.50 2,460.0	2	0
\bigcirc	Tabala Car Durant Duriad 5 000 50 5 404 60		\circ
\bigcirc			\bigcirc
\bigcirc			0
\bigcirc			\circ
\bigcirc			0
\bigcirc			0
\bigcirc			\bigcirc
\bigcirc			0
\circ			0
\bigcirc	·		\circ
\circ	•		0
\bigcirc			\bigcirc
\bigcirc			\circ
\bigcirc			0
\bigcirc	Note: Amounts are item totals and do not include tax, freight or trade	discount	0
\bigcirc	Customer Sales Summary	Page: 1	0
\bigcirc			0

The Sales History Reports Menu 3-17

Customer Detail

The Customer Sales Detail report provides line item detail of sales history by customer. It allows you to select invoice dates and customers for the report. Also included are daily and customer totals for the range or dates you select.

0	Datat 06/01/92 Customer	Calas Datail			0
\circ	Time: 11:01:44 SOFTW	ARE TECH		Page: 1	0
0	Invoice Item	Sales Amount	Gross Margin		0
	1 ACME DISTRIBUTING COMPANY				
\bigcirc	957 CRT-150 957 CRT-150	100.00 100.00	50,00 50,00		
) ()	963 MAN_CY 963 MAN_XY 965 MAN_CY	5.00 25.00 5.00	3,00 15,00 3,00		0
\cap	965 CRT-150	100,00	50,00		\cap
0	966 486-CPU 966 122D	410,00 467,00	110,00 69,00		0
0	978 122D 979 122D	467.00 467.00	865.00 865.00		0
_	982 CD SPINDLES	18,00	4,00		_
\circ	991 SEC-FAST	10,00	6,00		\circ
\bigcirc	993 CRT-150	100,00	150,00		\circ
\circ	995 122D 996 122D	467.00 934.00	69.00 138.00		0
\bigcirc	1 Totals:	2,174,00	2,447,00		\circ
\circ	 100 Compupro				\circ
	990 CD HEAD SET	40,00	70,00		
	100 Totals:	40,00	70,00		\cup
\circ	12 Herrick Business Systems				0
\circ	989 AUT01	10.00	5,00		\circ
0	12 Totals:	10,00	5,00		0
	ABC ABC BUSINESS				_
\bigcirc	956 GROM	19,00	21,00		\cup
\bigcirc	971 JY1	20,00	42,00		\circ
\circ	972 JY1 973 JY1	40.00 20.00	4.00 42.00		0
\circ	976 JY1 976 JY1	45,37 45,38	64,62 64,62		0
\circ	Note: Amounts are item totals and do	not include tax, t	freight or trade	discount	\circ
\circ	Customer Sales Detail			Page: 1	\circ
0					0



Salesperson Summary

The Salesperson Sales Summary report provides a total sales figure for the range of dates you select. It allows selection of invoice dates and salespeople for the report.

0	Date: 06/02/92	Sales	person Sales Summary	0
\circ	Time: 06:45:08		SOFTWARE TECH Page: 1	$ \circ$
\bigcirc	Sales Amount Gross Ma	argin	Sales Person	$ \circ$
0	6,005,50 87 40,00 7 907,00 19	0.04 0.00 7.00	SKIP - SKIP DELEWARE BADGER - HARRY G. BADGER JMS - JERRY M. STEELE, JR.	$ \circ$
\bigcirc	6.952.50 1.13	7.04	Company Intals for Report Period	$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ				$ \circ$
\circ	Note: Amounts are item t	otals	and do not include tax, freight or trade discount	$ \circ$
\circ	Salesperson Sales Summary		Page: 1	$ \circ$
\circ				$ \circ$

The Sales History Reports Menu 3-19

Salesperson Detail

-

The Salesperson Detail report allows selection of invoice dates and salespersons. It provieds a sales analysis report including sales figures for each invoice in the date range you select, broken down by salesperson.

0 0	Date: 06/02/92 Time: 06:56:57	Salesperso S	n Sales History OFTWARE TECH	Detail	Page: 1	0
\bigcirc	Salesperson: SKIP - S	KIP DELEWARE				\circ
\circ	Inv No Inv Date	Cust 	Sub Total	Tax		\circ
0	956 04/13/92 957 04/14/92 960 04/17/92 962 04/17/92	ныс 1 С&М С%М	19,00 200,00 60,00 24,00	8,55 0,00		\circ
\circ	964 04/21/92 965 04/21/92	STEVEN 1	350.00 105.00	0.00 1.61		\circ
\circ	968 04/28/92 971 04/29/92 972 04/30/92	STEVEN ABC ABC	10,00 20,00 40,00	0,08 0,00 0.00		\circ
\bigcirc	973 04/30/92 974 04/30/92	ABC C&M	20.00 24.00	5.40 0.00		\circ
\circ	976 05/04/92 977 05/04/92 978 05/04/92	ABC ABC 1	90,75 90,75 467,00	0,00 0,00 7,15		\circ
\circ	979 05/04/92 982 05/07/92 987 05/07/92	1 1 STEVEN	467,00 18,00	7,15 0,28		\circ
\circ	987 05/12/92 988 05/12/92	ABC ABC	3.00 1.50	0.00 0.00		\circ
\circ	989 05/13/92 991 05/19/92 992 05/20/92	12 1 ABC	10,00 10,00 -100,00	0,00 0,02 -27,00		\circ
\circ	993 05/21/92 994 05/22/92	1 STEVEN	100,00 2,500,00	1,35 18,77		\circ
\circ	996 05/22/92 996 05/22/92 1000 05/28/92	1 ABC	487,000 934,00 72,00	12.61 0.00		\circ
\circ	++++ Total:		6,005,50	52,93		\circ
\circ						\circ
\circ						\circ
\circ						\circ
\circ						\circ
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ						$ \circ$
\circ	Salesperson Sales His	tory Detail			Page: 1	$ \circ$
\circ						$ \circ$



Inventory Control Sample Reports 7

Inventory Reports Menu

When you select Inventory Reports, the system returns the following menu:

3 - Inventor	y Reports
D · · · D	
a - Print Pr	ice/lost List
b – Print St	ock Status
c – Print Re	order Advice
d - Print I/	C Journal
e – Print Pu	rchase/Sale History
f - Print Co	st ¥aluation >>
g - Print In	ventory Status

When you select a report option, you can select specific information you want to go on the report.

Selecting Report Information

When you select any of these report options, the system returns a selection criteria screen so you can narrow the information to appear on the report:



You can select specific items or groups of items based on the selection criteria you fill in the fields shown above. You can just press [ESC], with nothing entered, to select all the inventory items for the specific report.

For discussion and examples of selection criteria see *Learning Fitrix*. The following pages show samples of the reports you can print from the Inventory Reports menu.

3-2 Inventory Reports

Price/Cost List

This menu option prints a profitability analysis of your inventory. The report shows each item and each warehouse it resides in, in addition to the cost and price in that warehouse. It shows the margin on that item, both as a dollar figure and as a percentage.

0	D. I	D4070 0					
0	Date: 03/09/93 Time: 07:36:40	Inventor	y Price/Cost	List		Page: 1	l c
\sim	Item Code	Whse QOH	Cost	Price	Margin	Margin%	
	ACR42TS	ATLANTA 80.000	0,48	1.19	0,71	59,66	
	ACR42TS	CHICAGO 56.000	0,48	1,19	0,71	59,66	
\circ	ACR42TS	SEATTLE 131,000	0,62	1,19	0,57	47,90	C
\cap	ACR44T	ATLANTA 65,000	0,48	1,19	0,71	59,66	
\sim	ACR44T	CHICAGO 38.000	0,48	1.19	0,71	59,66	
	ACR44T	SEATTLE 0,000	0,48	1,19	0.71	59,66	
\circ	ALP3566	ATLANTA 7,000	324,00	599,00	275,00	45,91	C
\cap	ALP3566	CHICAGO 9,000	324,00	599,00	275,00	45,91	
\sim	ALP3566	SEATTLE 0,000	324,00	599,00	275,00	45,91	
\circ	ALP6203	ATLANTA 57,000	68,00	125.00	57,00	45,60	
0	ALP6203	CHICAGO 27.000	68,00	125.00	57,00	45,60	C
\cap	ALP6203	SEATTLE 17,000	68,00	125,00	57,00	45,60	
	ALP7292	ATLANTA 5,000	289,00	425,00	136,00	32,00	
\circ	ALP7292	CHICAGO 11.000	289,00	425,00	136,00	32,00	
0	ALP7292	SEATTLE 10,000	289.00	425.00	136.00	32,00	
\cap	B0S06064	ATLANTA 45,000	2,99	8,99	6.00	66.74	
	BUS06064	CHICAGO 30,000	2,99	8,99	6.00	66,74	
	BUS06064	SEATTLE 7,000	2,99	8,99	6.00	66,74	
0	B0S06066	ATLANTA 15,000	2,89	7,99	5,10	63,83	C
\cap	B0S06066	CHICAGO 17,000	2,89	7,99	5,10	63,83	
	BUSOGOGG	SEATTLE 19,000	2,89	7,99	5,10	63,83	
\circ	CAS1030	ATLANTA 27,000	0,64	1,29	0,65	50,39	
\circ	CAS1030	CHICAGO 39,000	0,64	1,29	0,65	50,39	C
\cap	CAS1030	SEATTLE 147,000	0,64	1,29	0,65	50,39	
\leq	CAS1040	SEATTLE 189,000	0,69	1,29	0,60	46,51	
0	CASGTX1030	SEATTLE 238.000	0,73	1,29	0.56	43,41	
0	Turrent and Dation 10					Bawat 4	C
\cap	inventory rrice/l	JUSC LIST				rage: 1	
<u> </u>							

Inventory Reports Menu 3-3

Stock Status Report

This option prints a report that shows the availability of your inventory. It shows each item with warehouses where the item is stocked, and how many of these items are on hand in a warehouse.

0	Date: 03/09/93	PARTS	S PLUS DISTRIBUTION		0
0	Time: 07:53:00	Inve	entory Stock Status	Page: 1	0
0	Item Code	Warehouse	Description	Qty On Hand	0
0	ACR42TS ACR42TS ACR42TS ACR44T	CHICAGO SEATTLE	AC/DELCO (R) R42TS SPARK PLUG AC/DELCO (R) R42TS SPARK PLUG AC/DELCO (R) R42TS SPARK PLUG	56,000 131,000 65,000	0
0	ACR44T ACR44T ALR3566	CHICAGO SEATTLE ATLANTA	AC/DELCO R44T SPARK PLUG AC/DELCO R44T SPARK PLUG ALPINE (R) 6 CHAN AMP	38,000	0
0	ALP3566 ALP3566 ALP3566	CHICAGO SEATTLE	ALPINE (R) 6 CHAN AMP ALPINE (R) 6 CHAN AMP ALPINE (R) 6 CHAN AMP	9,000 0,000	0
0	ALP6203 ALP6203	CHICAGO SEATTLE	ALPINE 6X9 THREE WAY SPEAKER ALPINE 6X9 THREE WAY SPEAKER ALPINE 7392 DEM ANY SPEAKER	27,000 17,000	0
0	ALP7292 ALP7292 ALP7292	CHICAGO	ALPINE 7292 REM. AM/FM/CAS ALPINE 7292 REM. AM/FM/CAS ALPINE 7292 REM. AM/FM/CAS	11.000 10.000	0
0	B0S06064 B0S06064 B0S06064	CHICAGO	BOSCH (R) CAP & ROTOR SET BOSCH (R) CAP & ROTOR SET BOSCH (R) CAP & ROTOR SET	45.000 30.000 .7.000	
0	BOS06066 BOS06066 BOS06066	ATLANTA CHICAGO SEATTLE	BOSCH CAP & ROTOR SET BOSCH CAP & ROTOR SET BOSCH CAP & ROTOR SET	15,000 17,000 19,000	
0	CAS1030 CAS1030 CAS1030	ATLANTA CHICAGO SEATTLE	CASTROL (R) 10W30 MOTOR OIL CASTROL (R) 10W30 MOTOR OIL CASTROL (R) 10W30 MOTOR OIL	27,000 39,000 147,000	
\circ	CAS1040 CASGTX1030 CASGTX1040	SEATTLE SEATTLE SEATTLE	CASTROL 10W40 MOTOR OIL CASTROL GTX 10W30 MOTOR OIL CASTROL GTX 10W40 MOTOR OIL	189.000 238.000 380.000	
\circ	CHAMPCJ14 CHAMPCJ27R COBRD3107	SEATTLE SEATTLE SEATTLE	CHAMPION (R) CJ-14 SPARK PLUG CHAMPION CJ-27R SPARK PLUG COBRA (R) RD-3107 RADAR DET.	72,000 65,000 27,000	
0	DEL22387HEIMODEL17R DEL357ALT DEL417VR	SEATTLE SEATTLE SEATTLE	DELCO (R) 72-78 EARLY HEI DELCO ALTERNATOR DELCO VOLTAGE REGULATOR	23,000 14,000 25,000	
0	FELGM350E FELGM350L FELGM454PKIT	SEATTLE SEATTLE SEATTLE	FELPRO (R) GM 350 GASKET SET FELPRO LATE MODEL GM 350 FELPRO CM 454 REBUILD CASKET	12,000 29,000 37,000	0
0	FELPON421VC FM3810	SEATTLE SEATTLE	FELPRO PONT, 421 VALVE COVER FLOWMASTER (R) 3810 MUFFLER	5,000 44,000	0
0	FRMPH14	SEATTLE	FLOWMASTER 9080 MUFFLER FRAM (R) PH-14 OIL FILTER	14,000 183,000	0
0	FRMPH14 FRMPH27	SEATTLE	FRAM (R) PH-14 OIL FILTER FRAM (R) PH-14 OIL FILTER FRAM PH-27 OIL FILTER	690,000 1237,000	0
0	FRMPH27 FRMPH27 GM366250	SEATTLE	FRAM PH-27 OIL FILTER FRAM PH-27 OIL FILTER GENERAL MOTORS (R) LS-6 ENGINE	365,000 365,000	0
0	GM366250 GM3965774 GM3970699	SEATTLE SEATTLE SEATTLE	GENERAL MOTORS (R) LS-6 ENGINE GENERAL MOTORS LS-7 ENGINE GM L-88 SHORT BLOCK	1,000 2,000 0,000	0
0	HOL30036 HOL3310	SEATTLE SEATTLE	HOLLEY (R) 300-36 MANIFOLD HOLLEY 3310 CARBURATOR	7,000 2,000	0
0	Inventory Stock Stat	us		Page: 1	$ \circ $
0					0

3-4 Inventory Reports

Reorder Advice Report

Use this option to print a report to assists in reordering/replenishing your inventory. The report shows each item whose quantity on hand has fallen below its reorder point. It shows the item warehouse, how much is on hand, the reorder point, and the suggested reorder quantity.

-						
0	Date: 03/09/93	PAR	TS PLUS DISTRIB	UTION		0
0	Time: 08:09:25	Inv	entory Reorder (Advice Deceder Deint	Page: 1	0
0	ACR44T	SEATTLE	0,000	12.000	36.000	Ο
0	ALP3566 B0S06064 FEL PON434VC	SEATTLE SEATTLE	0,000 7,000	2,000	4.000 10.000	0
0	GM366250 GM3970699	ATLANTA	0.000	5.000 2.000	10,000 10,000 2,000	0
0	HOL3310	SEATTLE	2,000	4,000	10,000	0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0	Inventory Reorder	Advice			 Page: 1	0
0						0
1						

Inventory Control Journal

This option allows you to print a ledger report showing the account activity generated from transactions in I/C. This report shows all the ledger debits and credits sorted by the document number assigned to each transaction. You select a date range for which you want to report transactions.

÷.							
	0	D 4 · 47		54570			0
	0	Date: 03/ Time: 08:	:29 : 26	Invent Between 0	PLOS DISTRIBUTION ory Control Journal 3/09/92 and 03/09/93	Page: 1	0
	0	Document	Date	Account	Reference		0
	0	20	10/02/92	120000000-000	ADJUST DISTIBUTORS INVENTORY	8.97 DB	0
	\circ	21	10/02/92	510000000-200	MATERIALS QUANTITY VARIANCE ADJUST COST ON PLUGS	8.97 CR	\circ
	$\overline{0}$	22	10/02/92	510000000-200	MATERIALS QUANTITY VARIANCE DECREACE QTY	.13 DB	
		27	10/02/92	120000000-000 510000000-300	INVENTORY MATERIALS QUANTITY VARIANCE	18.60 CR 18.60 DB	
		20	10/ 02/ 92	120000000-000 120000000-000	INVENTORY INVENTORY	590.00 DB 6180.00 DB	
		26	10/02/92	510000000-300 510000000-300	MATERIALS QUANTITY VARIANCE MATERIALS QUANTITY VARIANCE	590.00 CR 6180.00 CR	
	0	20	10/ 02/ 72	120000000-000 120000000-000	INVENTORY INVENTORY	2.50 CR 395.00 CR	
	0	27	02/26/97	500000000-200 500500000-300	PARTS COGS ACCESSORIES COGS ONTLAKE SALE SHIPMENT	395.00 DB 2.50 DB	
	0	27	V27 207 73	120000000-000 500000000-200	INVENTORY PARTS COGS	11.39 CR 11.39 DB	$ \circ$
	0	29	03/09/93	120000000-000	COST CHANGE ON MUFFLER INVENTORY MATERIALS QUANTITY VARIANCE	13,50 DB	
	0					13,30 CK	0
	0			Total Debits 7,220.09	Total Credits 7,220.09		0
	0						0
	0						0
	0						0
	0						\circ
	0						\circ
	$\overline{\bigcirc}$						
	\circ						
	$\left \right\rangle$						
		Inventory	(Control	Journal		Page: 1	
	\cup						

3-6 Inventory Reports

Purchase/Sale History Report

This option allows you to print an item history report. The report shows each item, each warehouse where the item is stocked, and how many of these items were purchased and sold in both dollar and unit figures. This option returns both date range and selection criteria screens.

Date: 03/0 Time: 08:4	Date: 03/09/93 PARTS PLUS DISTRIBUTION Time: 08:42:58 Inventory Purchase/Sales History Between 03/09/92 and 03/09/93				Page: 1
Item Code	Whse	Sales Qty	Sales Amt	Purch. Qty	Purch. Amt
ACR42TS	ATLANTA CHICAGO SEATTLE	5.000 24.000 0.000	5,95 28,56 0,00	5,000 13,000 9,000	2,40 6,24 5,58
		29,000	34,51	27,000	14,22
ALP3566	SEATTLE	10,000	5990,00	9,000	2916,00
		10,000	5990,00	9,000	2916.00
ALP6203	SEATTLE	8.000	1000.00	0.000	0.00
		8,000	1000.00	0,000	0,00
ALP7292	SEATTLE	0.000	0.00	5,000	1445.00
		0,000	0.00	5,000	1445.00
B0S06064	SEATTLE	19,000	164,06	0,000	0.00
		19,000	164.06	0,000	0,00
BOS06066	SEATTLE	7,000	47,53	0,000	0.00
		7,000	47,53	0,000	0,00
CAS1030	CHICAGO SEATTLE	10,000 40,000	11.00 51.60	0.000	0.00
		50,000	62,60	0,000	0,00
DEL417VR	SEATTLE	3,000	89,85	0,000	0,00
		3,000	89,85	0,000	0,00
FELGM350E	SEATTLE	2,000	30,52	0,000	0.00
		2,000	30,52	0,000	0,00
FELPON421V	SEATTLE	0.000	0.00	5,000	21,65
Inventory (^p urchase/Sa	les History			 Page: 1

Inventory Reports Menu 3-7
Cost Valuation Reports

When you select the Print Cost Valuation option, the system returns the following submenu:



Print Cost Valuation

You can use this report to see the cost valuation for your inventory items with the total cost for each item in each warehouse, and at the end of the report, you have a grand total for all the items selected. In the sample report on the next page, we show the third page of the report to show examples of each item and the Grand Total cost for all items selected.

LIFO/FIFO Cost Only

This report prints FIFO (first in-first out) and LIFO (last in-first out) cost valuation information on all selected items. For each item selected, the program lists each warehouse that stocks that item along with past purchasing activity, and how the cost of the item is determined.

Average Cost Only

You can use this report to view the quantities, average cost, and totals for each item in each warehouse. This report also gives a Grand Total cost for all the items selected.

3-8 Inventory Reports

\circ	D-t-t 07/09/97	Inventory Co	-t Ponont			0
0	Time: 08:57:16	PARTS PLUS DI	STRIBUTION		Page: 3	0
0	Item	Warehouse	Qty.	Cost	Total	0
\cap	TOYFRM	SEATTLE	367,000	F	469,76	
$\overline{\bigcirc}$	TOYHAT	SEATTLE	46.000	F	57,50	
\bigcirc	TRWCLEV3350	SEATTLE	18,000	F	334.80	
0	WHEDTHOS	SENTILE	27,000			
0	Grand Total For	All Items:			270,586.26	$ \circ $
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0	Inventory Cost Re	eport			Paget 3	0
0	,				0-+ +	0

Cost Valuation Report

Inventory Reports Menu 3-9

LIFO/FIFO Cost Only Report

0	D-tot 07/09/97	Inventor	. / ETEO /I	TEO) Cost Volu	untion		0
0	Time: 10:02:15	PA	RTS PLUS	DISTRIBUTION	ac100	Page: 1	0
\cap	Item Code	Whse	Order	Quantity	Cost	Total	
0	ACR42TS	ATLANTA	1	80,000	0,48	38,40	
0	Total for Wareho	use: ATLANTA		80,000		38,40	
0	ACR42TS	CHICAGO	1	56,000	0,48	26,88	0
	Total for Wareho	use: CHICAGO		56,000		26,88	
	ACR42TS ACR42TS	SEATTLE SEATTLE	1 2	122,000 9,000	0,62 0,62	75.64 5.58	
	Total for Wareho	use: SEATTLE		131,000		81,22	
0	Total for Item:	ACR42TS	=	267,000		146,50	
	ACR44T	ATLANTA	1	65,000	0,48	31,20	
0	Total for Wareho	use: ATLANTA	-	65,000		31,20	0
0	ACR44T	CHICAGO	1	38,000	0,48	18,24	0
0	Total for Wareho	use: CHICAGO	-	38,000		18,24	0
0	Total for Item:	ACR44T	=	103.000		49,44	0
0	ALP3566	ATLANTA	1	7,000	324,00	2268,00	0
\circ	Total for Wareho	use: ATLANTA	-	7,000		2268,00	$ \circ $
	ALP3566	CHICAGO	1	9,000	324,00	2916,00	
0	Total for Wareho	use: CHICAGO	-	9,000		2916.00	$ \circ $
0	Tatal Can Itana	0.075//	=	46.000		======================================	$ \bigcirc$
0		HEF 3066					0
	B0S06064	ATLANTA	1	45,000	2,99	134,55	
0	Total for Wareho	use: ATLANTA	-	45,000		134,55	
0	B0S06064	CHICAGO	1	30,000	2,99	89,70	0
0	Total for Wareho	use: CHICAGO	_	30,000		89,70	$ \circ $
0	B0S06064	SEATTLE	1	7,000	2,99	20,93	0
\circ							$ \circ $
0	Inventory (FIFO/	'LIFO) Cost Va	luation			Page: 1	0
							1

3-10 Inventory Reports

Average Cost Only Report

0	Data: 07/09/97	DADTE D				0
0	Time: 10:03:17	Inventory	Avg. Cost Valuation		Page: 1	0
\cap			Quantity	Cost	Total	
	ACR42TS ACR42TS	ATLANTA CHICAGO	80.000 56.000	.48 .48	38.40 26.82	
0	ACR4218	SEATTLE	131,000	.49	64,19	0
0	lotal for Item:	AUR421S	267,000		129,41	0
0		ATLANTA	65.000 38.000	.48 .48	31.20 18.24	$ \circ $
\cap	ACR44T	SEATTLE	.000	.48	.00	
	Total for Item:	ACR44T	103,000		49,44	
0	ALP3566	ATLANTA	7,000	324,00	2268.00	$ \circ \rangle$
0	ALP3566 ALP3566	CHICAGO SEATTLE	9,000	324.00 324.00	2916.00 .00	0
0	Total for Item:	ALP3566	16,000		5184.00	0
\cap	AI P6203		57.000	68.00	3876.00	
	ALP6203 ALP6203	CHICAGO	27,000 17,000	68.00 68.00	1836.00	
0	Total for Item:	ALP6203	101.000		6868.00	0
0						$ \bigcirc$
0	ALP7292 ALP7292	ATLANTA CHICAGO	5.000 11.000	289.00 289.00	1445.00 3179.00	$ \circ $
	ALP7292	SEATTLE	10,000	299,50	2995.00	
	Total for Item: 	ALP7292	26,000		7619,00	
0	B0S06064	ATLANTA	45,000	2,99	134,55	O
0	BUS06064 BOS06064	SEATTLE	30,000 7,000	2,99	89.70 20.93	0
0	Total for Item:	B0S06064	82.000		245,18	0
\cap	B0S06066	ATLANTA	15,000	2,89	43.35	
	BOS06066 BOS06066	CHICAGO SEATTLE	17,000 19,000	2,89 2,89	49,13 54,91	
0	Total for Item:	B0S06066	======================================		147.39	O
0						0
\cap	CAS1030 CAS1030	ATLANTA CHICAGO	27,000 39,000	.64 .64	17.28 24.96	
\sim	CAS1030	SEATTLE	147.000	.64	94.08	
\cup	Inventory Avg.	Cost Valuation			Page: 1	
0						O

Inventory Reports Menu 3-11

Inventory Status Report

This print option allows you to view the status of selected items, status being the quantity on hand, the quantity committed, quantity on backorder, quantity on requisitions, and quantity on purchase orders.

$^{\circ}$		
0	Date: 03/09/93 Item Status Report Time: 10:24:59 PARTS PLUS DISTRIBUTION Page: 1	
	Item Code:ACR42TS AC/DELCO (R) R42TS SPARK PLUG Unit:EA Factor: 1.000000	
\circ	- Warehouse On Hand Committed On BKO On Req On PO ATLANIA 80.00 80.00 40.00 40.00 96.00	
) C	CHICHOU 56.00 24.00 SEATTLE 131.00 131.00 19.00 43.00 97.00	
с	Item Code:ACR44T AC/DELCO R44T SPARK PLUG	
с	- Warehouse On Hand Committed On BKO On Req On PO ATLANTA 65.00 32.00 36.00 	
$^{\circ}$	SEATTLE 0.00 0.00 12.00 12.00 24.00	
	Item Code:ALP3566 ALPINE (R) 6 CHAN AMP	
C	Unit:EA Factor: 1.000000 - Warehouse On Hand Committed On BKO On Req On PO	
с	ATLANTA 7.00 2.00 CHICAGO 9.00 1.00 SFATTE 0.00 0.00 5.00 6.00 5.00	
$^{\circ}$		
	Unit:EA Factor: 1,000000 Unit:EA Factor: 1,000000 Washington: 0,00000	
)	- Warehouse Un Hand Committed Un BKU Un Req Un PU ATLANTA 57,00 6.00 1.00 1.00	
) C	SEATTLE 17.00 17.00 3.00 3.00	
$^{-1}$	Item Code:ALP7292 ALPINE 7292 REM, AM/FM/CAS	
	Unit:EA Factor: 1.000000 - Warehouse On Hand Committed On BKO On Req On PO	
ן כ	AILANIA 5.00 2.00 CHICAGO 11.00 1.00	
ר ר	SEATTLE 10.00 0.00 5.00	
<u> </u>	Item Code:BOS06064 BOSCH (R) CAP & ROTOR SET Unit:EA Factor: 1.000000 TOYOTA	
ן י	- Warehouse On Hand Committed On BKO On Req On PO ATLANTA 45.00 9.00	
) (CHICAGO 30,00 1,00 SEATTLE 7,00 1,00 3,00	
1	Item Code:B0S06066 B0SCH CAP & ROTOR SET	
$\begin{bmatrix} 2 \end{bmatrix}$	Unit:EA Factor: 1.000000 TOYOTA - Warebouse On Hand Committed On BKO On Reg On PO	
ן כ	ATLANTA 15.00 5.00 CHICAGO 17.00 3.00	
5	SEATTLE 19.00 0.00	
5	Item Code:CAS1030 CASTROL (R) 10W30 MOTOR OIL Unit:EA Factor: 1.000000	
5	- Warehouse On Hand Committed On BKO On Req On PO ATLANTA 27.00 27.00 3.00 3.00	
$\left \right $		
)		

This concludes the discussion and examples of Inventory reports.

3-12 Inventory Reports

Multicurrency Sample Reports 8

A/R Currency Reports

All amounts on A/R currency reports printed from within the Multicurrency module are listed in the customer's currency. All the corresponding reports printed from within the A/R module are printed in the home currency.

The A/R Currency Reports menu:

Collect Meil Help Quit Enter selection: 1 - A/R Currency Reports 2 - A/P Currency Reports 3 - OE Currency Reports 4 - PO Currency Reports 5 - Sctup Multicurrency 7 - Multilevel Tax 8 - Administration 9 - Setup Company 0 - Main Menu standard company	2 - A/P Eurrency Reports B - Print Raing Sussary By Nase c - Print Aging Detail By Code d - Print Aging Detail By Kase c - Print Aging Detail by Nase e - Print Cash Req. Sussary By Code f - Print Cash Req. Sussary By Nase g - Print Cash Req. Detail By Code h - Print Cash Req. Detail by Nase
FourGen Accounting Software Written in INFORMIX-4GL (C) Copyright 1991	

Print Aging Summary By Code (1 - a)

Prints an aging summary report in the customer's currency, sorted by customer code.

Print Aging Summary By Name (1 - b)

Prints an aging summary report in the customer's currency, sorted by customer name.

Print Aging Detail By Code (1 - c)

Prints an aging detail report in the customer's currency, sorted by customer code.

Print Aging Detail By Name (1 - d)

Prints an aging detail report in the customer's currency, sorted by customer name.

4-2 Foreign Currency Reports

A/P Currency Reports

All amounts on A/P currency reports printed from within the Multicurrency module are listed in the vendor's currency. All the corresponding reports printed from within the A/P module are printed in the home currency.

The A/P Currency Reports menu:

Ber Heil Help Guit nier selection:	
1 - A/R Currency Reports 2 - A/P Currency Reports 3 - OE Currency Reports 4 - PO Currency Reports 5 - Satup Hulticurrency 7 - Multilevel Tax 8 - Administration 9 - Satup Company 0 - Main Henu standard company	2 - A/P Currence Reports a - Print Aging Sureary By Code b - Print Aging Sureary By Name c - Print Aging Detail By Code d - Print Aging Detail by Name e - Print Cash Req. Summary By Code f - Print Cash Req. Summary By Name g - Print Cash Req. Detail By Code h - Print Cash Req. Detail by Name
FourGen Accounting Software Written in INFORMIX-4GL (C) Copyright 1991	

Print Aging Summary By Code (2 - a)

Prints an aging summary report in the currency of the vendor, sorted by vendor code.

Print Aging Summary By Name (2 - b)

Prints an aging summary report in the currency of the vendor, sorted by vendor name.

Print Aging Detail By Code (2 - c)

Prints an aging detail report in the currency of the vendor, sorted by vendor code.

Print Aging Detail By Name (2 - d)

Prints an aging detail report in the currency of the vendor, sorted by vendor name.

Print Cash Req. Summary By Code (2 - e)

Prints the cash requirement summary report in the currency of the vendor, sorted by vendor code.

Print Cash Req. Summary By Name (2 - f)

Prints the cash requirement summary report in the currency of the vendor, sorted by vendor name.

Print Cash Req. Detail By Code (2 - g)

Prints the cash requirement detail report in the currency of the vendor, sorted by vendor code.

Print Cash Req. Detail By Name (2 - h)

Prints the cash requirement detail report in the currency of the vendor, sorted by vendor name.

4-4 Foreign Currency Reports

Order Entry Currency Reports

A new menu was added for Order Entry reports available in foreign currency:



All amounts printed on reports generated from this menu are in the foreign currency.

Print Open Order Summary (3 - a)

Prints a summary report of open orders sorted by currency, order type, order number and document number.

Subtotals are printed for each order type for each currency.

A total is printed for each order.

Print Open Order Detail (3 - b)

Prints a detail report of open orders sorted by currency, order type, order number and document number.

Items on each order are listed along with order totals.

Print Salesperson Summary (3 - c)

Prints a summary report of open orders sorted by currency, salesperson, and order type.

Order totals for the ordered, back ordered, and shipped amounts are printed for each open order.

Print Salesperson Detail (3 - d)

Prints a detail report of open orders sorted by currency, salesperson, and order type.

Items on each order are listed along with order totals.

Print Open Order Item Summary (3 - e)

Prints a summary report of items on order sorted by currency, order type, item code, warehouse, and order stage.

A total is printed for each item, warehouse, and stage line within currency.

Print Open Order Item Detail (3 - f)

Prints a detailed report of items on order sorted by currency, order type, item code, and order date.

A line is printed for each order; a total is printed for each order type.

Print Customer Order Summary (3 - g)

Prints a summary report of open orders sorted by currency, order type, customer, and order number.

A single line is printed for each order.

Print Customer Order Detail (3 - h)

Prints a detailed report of open orders sorted by currency, order type, customer, and order number.

Lines are printed for each order line, showing the amount ordered, shipped and backordered.

4-6 Foreign Currency Reports

This is a summary list which includes the purchase order number, vendor name, and the purchase order date from the PO header as well as the net amount remaining on the purchase order. It is useful as a quick reference PO status report.

Purchase orders are sorted in currency and then buyer order.

Order Summary by Vendor (3 - c)

Prints a list of purchase orders with items yet to be received in the foreign currency.

This is a summary list which includes the purchase order number, vendor name, and the purchase order date from the PO header as well as the net amount remaining on the purchase order. It is useful as a quick reference PO status report.

Purchase orders are sorted in currency and then vendor order.

Order Detail by PO Num (3 - d)

Prints a list of purchase orders with items yet to be received in the foreign currency.

This is a detailed report which includes the item code, the ship-to warehouse, amount yet to be delivered, and the net amount for each item on order. This list is useful for those who need detailed order status information, but do not have access to a computer terminal.

Purchase orders are sorted in currency code and then PO number order.

Order Detail by Buyer (3 - e)

Prints a list of purchase orders with items yet to be received in the foreign currency.

This detailed report includes the item code, the ship-to warehouse, quantity yet to be delivered, and the net amount for each item on order. It is useful for those who need detailed order status information, but do not have access to a computer terminal.

Purchase orders are sorted in currency code and then buyer order.

4-8 Foreign Currency Reports

Order Detail by Vendor (3 - f)

Prints a list of purchase orders with items yet to be received in the foreign currency.

This detailed report includes the item code, the ship-to warehouse, quantity yet to be delivered, and the net amount for each item on order. It is useful for those who need detailed order status information, but do not have access to a computer terminal.

Purchase orders are sorted in currency and then vendor order.

Price Change Report (3 - g)

Prints a report of items whose actual cost was different from the ordered cost.

This report lists the invoice document number, line number, item code and description, the ordered cost, the actual cost invoiced, and net change in value. Amounts on this report are in the foreign currency.

Purchasing Sample Reports 9

PO Reports—Order Summary

The first three report options are under Order Summary (option 3-a).



When you execute these options, a selection criteria form will appear, similar to the one below, after you select any of these three options and direct the output. You can use this form to specify the PO's you want to print.

Find: [ESC]	to Find [DEL] to Cancel	
Enter selecti	on criteria into form	
============		=======
P	.0. Selection Criteria	
Vendor Code	: 🛯	
Vendor Name	: -	
Buyer Code	:	
Purchase Orde	r No:	
Required Date	:	
Enter vendor	code.	

– Note –

See "Using Search Criteria to Find a Document," page 2-8 in Learning Fitrx.

3-2 *PO Reports*

The programs that generate these summary reports find all of the open purchase orders and compiles them into a list. The reports show the PO number, PO date, vendor code and name, buyer code, and the remaining value, which is amount you owe the vendor from that PO Examples of these reports are shown on the next few pages.

0		0
0	Date: 12/17/91 Order Summary By P.O. Number Time: 14:06:51 SOFTWARE TECH Page: 1	0
0	P.O. No. Date Vendor and Name Buyer Net Amount	0
0	124 11/25/91 1 NORTHWEST COMPUTERS, INC. ROB 34.00 279 11/26/91 1 NORTHWEST COMPUTERS, INC. CAR .00	0
0	286 12/06/91 1 NORTHWEST COMPUTERS, INC. ROB 5,000,00 287 12/06/91 1 NORTHWEST COMPUTERS, INC. ROB 5,000,00 288 12/06/91 1 NORTHWEST COMPUTERS, INC. ROB 340,00	0
0	289 12/09/91 1919 BLACK & WHITE CLEANERS STE 200,00 294 12/12/91 1919 BLACK & WHITE CLEANERS ROB 8,00 295 12/12/91 419 BLACK & WHITE CLEANERS ROB 2,00	0
0	295 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 100,00 296 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 100,00 297 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 150,00	0
0	298 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 100,00 299 12/13/91 1 NORTHWEST COMPUTERS, INC. ROB 5,300,00 700 12/13/91 1949 PLOCK WINTE CLEANERS UI	0
0	309 12/16/91 1 NORTHWEST COMPUTERS, INC. CAR 500.000 310 12/10/91 1919 BLACK & WHITE CLEANERS CAR 4.00	0
0		0
0		$ $ \bigcirc
0		$ $ \bigcirc
0		
0		
0		
0		
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0		
0		
0		
\bigcirc		
\circ	Order Summary By P.O. Number Page: 1	
\cup		

Order Summary by PO Number

PO Reports—Order Summary 3-3

0		0
0	Date: 12/17/91 Order Summary By Buyer Time: 13:44:27 SOFTWARE TECH Paget 1	0
0		0
0	P.O. No. Date Vendor and Name Buyer Net Amount 279 11/26/91 1 NORTHWEST COMPUTERS, INC. CAR ,00 309 12/16/91 1 NORTHWEST COMPUTERS, INC. CAR 500,00	0
0	124 11/25/91 1 NORTHWEST COMPUTERS, INC. ROB 34,00 286 12/06/91 1 NORTHWEST COMPUTERS, INC. ROB 500,00	0
0	287 12708791 1 NORTHMEST COMPUTERS, INC. ROB 340,00 288 12706791 1 NORTHMEST COMPUTERS, INC. ROB 340,00 294 12/12/91 1919 BLACK & WHITE CLEANERS ROB 8,00	0
0	295 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 3,650,00 296 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 100,00 297 12/12/21 1 NORTHWEST COMPUTERS INC. ROB 100,00	0
0	298 12/12/91 1 NORTHWEST COMPUTERS, INC. ROB 100,00 299 12/13/91 1 NORTHWEST COMPUTERS, INC. ROB 5,300,00	0
0	289 12/09/91 1919 BLACK & WHITE CLEANERS STE 200,00 310 12/10/91 1919 BLACK & WHITE CLEANERS STE 4,00 300 12/12/91 1919 BLACK & WHITE CLEANERS WII 2,00	0
0		0
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0		0
0		0
0		0
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0		0
0		$\left \begin{array}{c} 0 \\ 0 \end{array} \right $
0		
0		
0		
0	Order Summary By Buyer Page: 1	
\cup		

Order Summary by Buyer

3-4 PO Reports

0				0
0	Date: 12/17/91 Or Time: 16:20:35	der Summary By Vendor SOFTWARE TECH	Page: 1	0
0	P.O. No. Date Vendor an	d Name Buyer	Net Amount	0
0	124 11/25/91 1 NO 279 11/26/91 1 NO 286 12/06/91 1 NO	RTHWEST COMPUTERS, INC. ŘOB RTHWEST COMPUTERS, INC. CAR PTHWEST COMPUTERS INC. POB	34,00 ,00	0
0	287 12/06/91 1 NO 288 12/06/91 1 NO 288 12/06/91 1 NO	RTHWEST COMPUTERS, INC. ROB RTHWEST COMPUTERS, INC. ROB	5,000,00 340,00	0
0	295 12/12/91 1 NU 296 12/12/91 1 NO 297 12/12/91 1 NO	RTHWEST COMPOTERS, INC. ROB RTHWEST COMPUTERS, INC. ROB RTHWEST COMPUTERS, INC. ROB	3,650.00 100.00 150.00	0
0	298 12/12/91 1 NO 299 12/13/91 1 NO 309 12/16/91 1 NO	RTHWEST COMPUTERS, INC. ROB RTHWEST COMPUTERS, INC. ROB RTHWEST COMPUTERS. INC. CAR	100,00 5,300,00 500.00	0
0	289 12/09/91 1919 BL 294 12/12/91 1919 BL	ACK & WHITE CLEANERS STE ACK & WHITE CLEANERS ROB	200.00	0
0	300 12/12/91 1919 BL	HUK & WHITE ULEHNERS WIL	2,00	0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0				0
0	Order Summary By Vendor		Page: 1	0
	ļ			ļ

Order Summary by Vendor

PO Reports—Order Detail

This is the second menu option, Order Detail (option 3-b), also gives a submenu.

b = 01	rder Detail	\rightarrow
a - 01	rder Detail	. by PO Num
b - 0	rder Detail	by Buyer
c - 0	rder Detail	. by Vendor
d - 01	rder Detail	by Item Code
e - 0	rder Detail	by G/L Code

These options print more detailed reports sorted by PO number, by buyer code, by vendor code, by item code, and by G/L code.

When you execute any of these print option, a selection criteria form appears:



When you choose from these order detail report options, the program gathers all the open purchase orders that meet the criteria you select and displays the details about each PO In addition to the details you get with the Order Summary options, you also get the document number, reference number, required date for the items, ship-to warehouse, and details of items ordered. Examples of these reports are on the following pages.

3-6 *PO Reports*

Order Detail by PO Number

0		
0	Date: 09/25/92 Time: 09:29:29	Order Detail By PO Num SOFTWARE TECH Page: 1
0		
0	P.O. No. : 352 Vendor Code: 1	P.O. Date : 06/03/92 Doc.No.: 352 Name : NORTHWEST COMPUTERS, INC.
0	Reference : 1234 Type : REG Buyer : STEVES	Required by: 06/03/92 Whise : EUM Status : ACT Stage : POG
0	Item Code/Description UM	Otu Remaining Cost Price Extension
С	122D EA MOTHER BOARD	1,00 12.00 12.00 Type: STK Stage: POG 12.00 Total Value 12.00
0	 P₊O₊ No₊ ‡ 356	P.0. Date : 06/04/92 Doc.No.: 356
0	Vendor Code: 1 Reference : 556 Type : REG	Name : NORTHWEST COMPUTERS, INC. Required by: Whse : EDM Status : ACT Stage : POG
) C	Buyer ‡	
С	Item Code/Description UM QD3-B 7	Qty Remaining Cost Price Extension 1.00 32.00 32.00
) C	1/4 INCH BACKUP TAPE	Type: CAP Stage: POG Total Value 32.00
С	P.O. No. : 369 Vendor Code: 1 Reference :	P.O. Date : 06/15/92 Doc.No.: 369 Name : NORTHWEST COMPUTERS, INC. Required but 06/15/92 Whee : SHIPTO
С	Type : DIR Buyer :	Status : ACT Stage : POG
C	Item Code/Description UM	Qty Remaining Cost Price Extension 1.00 12.00 12.00
C	COMPUTER WORKSTATION	Type: STK Stage: POG 5.00 7.00 35.00
)	1/4 INCH BACKUP TAPE	Type: NON Stage: POG Total Value 47.00
) (P.O. No. : 373 Vendor Code: 1	P.O. Date : 06/19/92 Doc.No.: 373 Name : NORTHWEST COMPUTERS, INC.
)	Keference : Type : DIR Buyer :	Required by: 06/19/92 Whise : SHIPTO Status : ACT Stage : POG
) (Iton Code/Deconintic: 194	Otu Presining Cost Philos Externion
) C	122D EA MOTHER BOARD	wig Remaining Lost Frice Extension 2.00 5.00 10.00 Type: STK Stage: POG
) C		Totāl Value 10.00
) C	Ouder Deteil Dr. DO. V	
) С	urder Detall By PU Num	Page: 1

PO Reports—Order Detail 3-7

Order Detail by Buyer

0		0
0	Date: 09/25/92 Order Detail By Buyer Time: 09:50:36 SOFTWARE TECH Page: 1	0
0		0
0	P.O. No. : 352 P.O. Date : 06/03/92 Doc.No.: 352 Vendor Code: 1 Name : NORTHWEST COMPUTERS, INC.	$ \circ$
0	Reference : 1234 Required by: 06/03/92 Whse : EDM Type : REG Status : ACT Stage : POG Buuer : STEVES	0
0	Then Outs Description III Obs Description Cash Design	0
0	122D EA 1.00 12.00 12.00	0
0	Item Code/Description UM Qty Remaining Cost Price Extension 122D EA 1.00 12.00 12.00 MOTHER BOARD Tupe: STK Stage: PDG	0
0	Total Value 12,00	0
0	Vendor Code: 1 Name : NORTHNEST COMPUTERS, INC. Reference : Required by: 06/24/92 Whse : EDM	0
0	Type : REG Status : ACT Stage : POG Buyer : STEVES	$ \circ$
0	Them Code/Description UM Qty Remaining Cost Price Extension 1220 EA 1.00 5.00 5.00	0
0	MOTHER BOARD Type: STK Stage: POG Total Value 5.00	$ \circ$
0	P.O. No. : 388 P.O. Date : 07/03/92 Doc.No.: 388 Vendor Code: 1 Name : NORTHWEST COMPUTERS, INC.	0
0	Reference : Required by 07703792 whise :EUM Type : REG Status : ACT Stage : POG Buyer : STEVES	0
0	Item Code/Description UM Qty Remaining Cost Price Extension	0
0	122D EA 2.00 5.00 10.00 MOTHER BOARD Type: STK Stage: POG Total Value 10.00	
0	P.O. No. : 397 P.O. Date : 07/16/92 Doc.No.: 397 Wandro Code: 1 Name • NOPTHUEST COMPLITEDS TW	
0	Reference : Required by: 07/16/92 While : EDM Type : REG Status : ACT Stage : POG	
0	t 21FAF2	
0	Item Code/Description UH Qty Remaining Cost Price Extension 122D EA 1.00 5.00 5.00 MOTHER BOARD Tupet STK Staget PDG	
0	Total Value 5.00	
\bigcirc	Order Detail By Buyer Page: 2	
0		$ ^{\circ}$

3-8 *PO Reports*

Order Detail by Vendor

0	Date: 09/25/92 Ord	er Detail By Vendor	С
0	Time: 10:08:12	SOFTWARE TECH	Page: 1 C
0			С
0	P+0+ No+ : 356 P+0	. Date : 06/04/92	Doc.No.: 356
0	F.U. NO. 2 305 F.U Reference 2556 Req Type 2 REG Sta Buver 2	. Date : 06/12/92 wired by: tus : ACT	DOC.NO.: 355 Whse : EDM Stage : POG
0			C
0	QD3-B 7 1/4 INCH BACKUP TAPE	1.00 32.00 Type: CAP Stage: POG	32,00 C
0	P.O. No. : 369 P.O	. Date : 06/15/92	C
0	Vendor Code: 1 Nam Reference : Req	e : NORTHWEST COMPUTERS uired by: 06/15/92	, INC. Whse : SHIPTO C
0	Type : DIR Sta Buyer :	tus : ACT	Stage : POG
0	FCZ 43772 FA	1.00 12.00	12.00 C
0	COMPUTER WORKSTATION QD3-B EA	Type: STK Stage: POG 5.00 7.00	35.00 C
0	1/4 INCH BACKUP TAPE	Type: NON Stage: POG Total Value	47,00 C
0	P.O. No. : 373 P.O Vendor Code: 1 Nam Reference : Req Type : DIR Sta	. Date : 06/19/92 e : NORTHWEST COMPUTERS uired by: 06/19/92 tus : ACT	Doc.No.: 373 , INC. Whse : SHIPTO Stage : POG
\circ	Buyer I Item Code/Description UM	Oty Remaining Cost Price	Extension
	122D EA	2,00 5,00	10,00
0	MOTHER BOARD	Type: STK Stage: POG Total Value	10,00
0	Vendor Code: 21 Nam P.O. No. : 451 P.O	e : GARY GAGLIARDI . Date : 06/26/92	Doc.No.: 451
0	Reference : 2943876 Req Type : REG Sta	uired by: 09/03/92 tus : ACT	Whse : EDM Stage : POG C
0	Buyer : STEVES		c
0	Item Code/Description UM 122D EA MOTHER BOARD	Qty Remaining Cost Price 12.00 12.00 Tupet STK Staret POC	Extension 144,00
0	HOTHER DONNE	Total Value	144.00 C
0			C
\circ	under Detail by Vendor		Page: 1
Ť			

Order Detail by Item Code

This is a 132 column report (shown on the next page), for which you will need to set up a printer.

PO Reports—Order Detail **3-9**

0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0
		Extension 500.00 100.00	650+00		Extension 244.00 230.00	10,000 10,000 0000000000000000000000000	440.00 00000000000000000000000000000000	20*00 30*00 30*00	80,000 80,0000 80,00000 80,00000000	80000000000000000000000000000000000000	84,00 24,00 20,000 20,0000 20,0000 20,0000 20,0000 20,0000 20,00000000	120,00 105,00 110,00	75,00 125,00 130,00	135,00 15,00 20,00 25,00	30,00 35,00	Page: 1
Page; 1		Price 25,00 10,00	Total Value :		Price 12.00 23.00	10 2000 2000 2000 2000 2000 2000 2000 2	222 2000 លំលំលំលំ	0000 លំណំណំណំ លំណំណំណំ	2222 សំណំណំណំណំ	\$\$\$\$\$ \$\$\$\$\$	38885 3888 3999	55555 55555 1000	55555 35555 3533	00000 00000 00000	000	
		Quantity 20,00 5,00 10,00	: 35,00		Quantity 12.00 10.00	88899 4404	000 M 6 0	10.00 10.000	4.4444 • 4444 • • • • • • • • • • • • • •		2000 2000 2000 2000 2000 2000 2000 200	347988 347988 388888	56666 895666 89566 89566 89566 89566 89566 89566 89566 89566 89566 8956	N 10 10 10 10 10 10 10 10 10 10 10 10 10	2.00	
Order Detail By Item Code SOFTWARE TECH	Description: MOTHER BOARD	tage Vendor Code and Name OG 1 NORTHMEST COMPUTERS, INC. NV 21 GARY GAGLIARDI OG 21 GARY GAGLIARDI	Total Quantity	Description: MOTHER BOARD	tage Vendor Code and Name 0G 21 GARY GACLIARDI 0G 21 GARY GACLIARDI	0G 1 NORTHWEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC.	0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHMEST COMPUTERS, INC.	0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC. 0G 1 NORTHWEST COMPUTERS, INC.	06 1 NORTHMEST COMPUTERS, INC. 06 1 NORTHMEST COMPUTERS, INC. 06 1 NORTHMEST COMPUTERS, INC. 06 1 NORTHMEST COMPUTERS, INC.	00 1 NORTHMEST COMPUTERS, INC. 01 1 NORTHMEST COMPUTERS, INC. 01 1 NORTHMEST COMPUTERS, INC. 01 1 NORTHMEST COMPUTERS, INC.	016 1 NORTHMESI COMPUTERS, INC. 016 1 NORTHMESI COMPUTERS, INC. 016 1 NORTHMESI COMPUTERS, INC. 016 1 NORTHMESI COMPUTERS, INC. 016 1 NORTHMESI COMPUTERS, INC.	0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC.	0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC. 0.0 1 NURTHMEST COMPUTERS, INC.	0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHMEST COMPUTERS, INC. 0G 1 NORTHMEST COMPUTERS, INC.	06 1 NORTHWEST COMPUTERS, INC. 06 1 NORTHWEST COMPUTERS, INC.	
Date: 09/25/92 Time: 12:45:24	Item Code: 10574RD	P.0. No. Date Type St 678678 08/13/92 STK P0 890 08/28/92 STK IN 891 08/28/92 STK D0		Item Code: 122D	P.0. No. Date Type St 123 09/03/92 STK PD 345345 09/03/92 STK PD	352 06/03/92 STK P0 377 06/24/92 STK P0 388 07/03/03/92 STK P0 397 07/16/92 STK P0	409 07/29/92 STK P0 411 08/04/92 STK P0 411 08/04/92 STK P0	411 08/04/92 STK P0 411 08/04/92 STK P0 411 08/04/92 STK P0 411 08/04/92 STK P0	411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO	411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO	411 08/04/92 STK PU 411 08/04/92 STK PU 411 08/04/92 STK PD 411 08/04/92 STK PD 414 08/04/92 STK PD	411 08/04/92 STK P0 411 08/04/92 STK P0 411 08/04/92 STK P0 411 08/04/92 STK P0 414 08/04/92 STK P0	411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO 411 08/04/92 STK PO 413 08/04/92 STK PO	413 08/04/92 51K P0 413 08/04/92 51K P0 413 08/04/92 51K P0 413 08/04/92 51K P0	413 08/04/92 STK P0 413 08/04/92 STK P0	Order Detail By Item Code
0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0



Order Detail by G/L Code

When you evoke this report option, the following selection criteria screen is returned.

rder Detail By G/L Code	Modifiable Accountin
ENTER SELECTION CRITERIA Press [DEL] to Cancel or [ESC] to Select	
G/L Code : Department : Purchase Order No : Vendor Code : Vendor Name :	
 Enter General Ledger Code.	

Enter selection criteria to narrow down the number of entries on the report or to select specific groups of entries.

You would use this report to see the amount of money you expect to owe for items purchased.

See the sample report on the next page.

0	0	0	0	0	0	0	0		0	0		0	()	0	0	0	0
t 1		10000000000000000000000000000000000000	8888	8888	8888	88888	0		ion • 000	800	00		ion .00	00*	00.			=== \$ 1
A B B B B B B B B B B B B B B B B B B B			สลาย	0000	48819: 98819:	9999 <u>5</u>	2075		Extens 10	100	27		Extens 255	265	2357			Page
		P-10 0,000 0,000 0,000	a∽a588 a∽a588	3888 6 10 10 10 10 10 10 10 10 10 10 10 10 10	10700 10700 107000	94444 948888888888888888888888888888888	AL Code:		Prio 0 0 0 0 0 0 0 0 0	888 aa	/L Code:		Price 17.00	/L Code:	Grand Total:			
		Quantity 1.00 1.00	0000 1010 10110	0000 	8888 NN	00000000000000000000000000000000000000	Total for G		Quantity 2,00	888 175	Total for G		Quantity 15.00	Total for G				
1 By G/L Code RE TECH		Item Code 1220 1220 1220	JYSAMPLE1 122D 122D	122D 122D BOLTS	122D XTERM JYSAMPLE1 BOLTS	008081TEM ROB ECZ_43772 CCT-150 DOP			Item Code ENVELOPES	ENVELOPES			Item Code NEWSUP					
Order Detai SOFTWA	epartment: 200	Code and Name NORTHMEST COMPUTERS, INC. NORTHMEST COMPUTERS, INC. NORTHMEST COMPUTERS, INC.	JAMES C. YAN NORTHWEST COMPUTERS, INC. NORTHWEST COMPUTERS, INC. NORTHWEST COMPUTERS, INC.	NORTHWEST COMPUTERS, INC. NORTHWEST COMPUTERS, INC. NORTHWEST COMPUTERS, INC. TEST VENDOR NAME HERE (VONE)	NORTHWEST COMPUTERS, INC. NORTHWEST COMPUTERS, INC. JAMES C. YAN TEST VENDOR NAME HERE (VONE)	DEMEY GENERAL CONSTRUCTION DEMEY GENERAL CONSTRUCTION NORTHWEST COMPUTERS, INC. SHIRLEY ASPNES DEMEY CENERAL CONSTRUCTION		epartment: A9X	Code and Name BIRMINCHAM REALTY	NUKINGSI CURFULES, INC. BIRMINGHAM REALTY BIRMINGHAM REALTY		epartment: 200	Code and Name THORSON'S RUBBER NOVELTIES					
Date: 09/25/92 Time: 13:33:44	G/L Code: 5000 Del	P.0. No. Date Vendor 416 08/05/92 1 402 07/22/92 1 399 07/22/92 1	466 09/17/92 13 465 09/17/92 1 449 09/17/92 1 465 09/17/92 1	395 07/16/92 1 396 07/16/92 1 423 08/10/92 1 423 08/10/92 VONE	373 06/19/92 1 437 08/25/92 1 466 09/17/92 13 424 08/10/92 VONE	45/ 09/14/92 DEMEY 457 09/14/92 DEMEY 369 06/15/92 1 374 06/19/92 3		G/L Code: 7040 Del	P.0. No. Date Vendor 334 07/15/92 BRM	450 06/25/92 BRM 380 06/25/92 BRM 428 08/14/92 BRM		G/L Code: 7050 De	P.0. No. Date Vendor 357 06/04/92 ET1					Order Detail By G/L Code
0	0	0	0	0	0	0	0		0	0		0	()	0	0	0	0

Goods Received by G/L Code

When you evoke this report option, the following selection criteria screen is returned

rint Goods Received	Modifiable Accounti
ENTER SELECTION CRITERIA Press [DEL] to Cancel or [ESC] to Select	
Print Goods Received	
G/L Code :∎	
Department :	
Date Received :	
Ltem Code :	
Purchase Urder No :	
Enter G/L Code.	
L	
Output to: /u/tmp/ifx72850	

Enter selection criteria to print the amounts owed for items received, sorted by the G/L account that the receipts and amount owed affects. See an example of this report on the next page.

0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Page: 1	t Value 110.00 110.00	1000.00 400.00 1300.00	10000000000000000000000000000000000000	150,000 110,000 165,000 165,000 165,000	7726.49 7726.49 7726.49	7260.00 260.00 2726.49	7726.49 100.00 22.00 100.00	250.00 68.00 4538.45	35.00 95.00 7.00 70.00	2400 210,23 210,23	4858 . 68				Page: 1
	Cost price Ne [.] 55.00	100 80 00 00 00 00 00 00 00 00		50000 100-00000000	1128,79 688,79 1128,79 1128,79 002	20000 20000 2007 200 2007 200 2007 200 200	100 100 100 100 100 100 100 100 100 100	44-00 44-000 0000	7+00 95+00 7+00 10+00	2*00 1*23	4				
	Quantity 2.00	10,00 10,00 10,00	888 	2000 2007 2007	112.32 112.32 68.79 3.00	10,000 10,000 110,000 112,000	112-32 1-00 1-00 1-00 1-00 1-00	000 1000 1000	74400 44000 44000 44000	1,00 1,00					
°int Goods Received SOFTWARE TECH ∵	Item Code DEPTEST	MIKE-S TELEPHONE Make 660	MAR_72344 MUT01 TELEPHONE	AF LEKMIKEES BOOKSHELVES BOOKSHELVES HERIDAY NATI S	BOLTS BOLTS BOLTS MIKF-S	BOOKSHELVES 122D D-S045 BOLTS	AUTO1 DAVIDC BEBOP1 AUTO1	BOLTS EC2_43772	QD3-B DISCER PENS DEM01	122D ASDFA					
à	Dte rcvd 06/25/92 G/L Code ‡	05/27/92 05/27/92 06/04/92	05/27/92	05/2//92 05/28/92 05/28/92 05/28/92	06/01/92 06/01/92 06/01/92	06/02/92 06/12/92 06/02/92	06/02/92 06/02/92 06/02/92	06/04/92 06/03/92 6/L Code :	06/22/92 05/27/92 05/27/92 09/24/92	07/14/92 08/21/92 G/L Code ‡	Grand Total :				
Date: 09/28/92 Time: 13:26:53	G/L Cd/Dept. P.0. 100000000 100 382 Total for (12000000 A9X 315 A9X 315 A9X 355	A9X A9X A9X A9X 3119 212 212 212 212 212 212 212 212 212	200X 200X 200X 200X 200X 200X 200X 200X	A9X A9X A9X A9X A9X A330 A9X A330 A9X A330 A9X A330 A9X	А92 А92 292 292 202 204 204 204 204 204 204 204 204 20	А9Х 343 Р900 344 Р92 123 Р92 323	A9X 355 A9X 353 Total for (79000000 A9X 369 A9X 316 A9X 318 000 471	000 391 A9X 420 Total for (Print Goods Received
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Price Change

Use this report (option 3d) to see the price changes that may have taken place from purchase order to A/P invoice. When you execute this option, the following selection criteria screen returns.

'rice Changes Report	Modifiable Accountin
ENTER SELECTION CRITERIA Press [DEL] to Cancel or [ESC] to Select	
Price Changes Report	
Invoice/Document No : Item Code : Description :	
Enter Invoice number.	
Output to: /u/tmp/ifx96710	

You can select for specific invoices, item codes, and invoice descriptions, or press escape to select all line items where the price changed. See the following page for an example of this report, which is a 132 column report.





Direct Ship Status

This report option lists the current orders that are direct ship orders (order type = DIR). You can use it to see where these orders are in the direct ship process via the order stage shown on this report.

POG—purchase order generated and sent to vendor.

- REC—bill of lading received from vendor indicating that the items on the DIR order were sent to the customer.
- INV-the DIR order has been invoiced and posted to accounts payable.

When you execute this option, the following selection criteria form is returned.

Direct Shi) Status	
	Find: [ESC] to Find [DEL] to Cancel Enter selection criteria into form	
	P.O. Selection Criteria	
	Order Stage : Vendor Code :	
	Vendor Name : Purchase Order No: Purchase Doc No :	
	Purchase Date : Customer Code : Order No :	
	Enter document stage [ORD],[REC],[INV].	
	Output to: /u/tmp/ifx63357	

Enter information to specify the direct ship orders you want to review. In the sample report on the next page, we selected direct ship orders where the order stage was POG.

— Note —

The Order No. field in the selection criteria form is used to specify sales order numbers from which direct ship PO's were generated. You can find order numbers at the bottom of the PO entry form (option 2-a).

PO Reports—Order Detail 3-17

		-
0		0
\bigcirc	Time: 09:31:26 Direct Ship Status Page: 1	0
0	P.O. No.: 369 P.O. Date: 06/15/92 Doc.No.: 369 Vendor Code: 1 NORTHWEST COMPUTERS, INC. Stage: POG	0
\overline{O}	Customer: 0409 Customer: C&M C & M Data Services 122 Ashwood Drive	
\bigcirc	Summerville , SC 29483	
	Jate Created: 06/16/32 Item Code IIM Oty Ordered Oty Shipped Cost Price Extension	
0	FCZ 43772 FA 2.000 1.000 12.000 24.000	$ \circ $
\circ	QI3-B EA 10.000 5.000 7.000 70.000 122D EA 1.000 1.000 500.000 500.000	0
\bigcirc	======================================	0
\bigcirc	Tax: 0.00 Freight: 160.38	0
\bigcirc	 Total: 754.38	0
\bigcirc	P.O. No.: 370 P.O. Date: 06/16/92 Doc.No.: 370	0
\bigcirc	Order Number: 6440 Customer: 104 Personal Nursing Service	0
\circ	225 Newman Ave. Rumford , RI 01	0
\cap	Date Created: 06/16/92 Date Modified:	
\bigcirc	Item Code UM Qty Ordered Qty Shipped Cost Price Extension	
\cup	DRY-ERASERS EA 1,000 0,000 20,000 20,000	
0	Sub-Total: 20.00 Misc: 0.00 Tau: 0.00	0
\bigcirc	Tax: 0.00 Freight: 1.56 ===========	0
\bigcirc	Total: 21.56	0
0	P.O. No.: 373 P.O. Date: 06/19/92 Doc.No.: 373 Vendor Code: 1 NORTHWEST COMPUTERS, INC. Stage: POG	0
\circ	Order Number: 6445 Customer: ABC ABC BUSINESS 1234 US N SD	0
0	SEATTLE , WA 82123	$ \circ $
	Date Created: 06/19/92 Date Modified:06/19/92	
$\left \right\rangle$	Item Code UH Qty Ordered Qty Shipped Cost Price Extension	

This concludes the reports section of the Purchasing module.

What's next

The next chapter covers the menu options, data-entry forms and fields used to set up the Purchasing module.

3-18 PO Reports